



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
Fax: (707) 961-2802

## Meeting Minutes Public Works and Facilities Committee

---

Thursday, September 4, 2025

4:00 PM

Town Hall, 363 N. Main Street

---

### SPECIAL MEETING

#### MEETING CALLED TO ORDER

Committee Member Jason Godeke called meeting to order at 4:00 PM

#### ROLL CALL

Committee Members Jason Godeke and Scott Hockett present. City Staff; Public Works Director John Smith, Assistant Director Chantell O'Neal and Administrative Assistant Emily Reno present.

#### 1. APPROVAL OF MINUTES

- A. [25-384](#) Approve Minutes of August 14, 2025

Attachments: [PWF 08142025](#)

Committee Members Godeke and Hockett approved minutes as presented.

#### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

#### 3. CONDUCT OF BUSINESS

- A. [25-388](#) Preparing for Slurry Seal: Benefits, Timeline, and Common Post-Application Observations

Attachments: [09042025 City Hall Parking Lot Slurry Seal](#)

Assistant Director Chantell O'Neal presented an overview of the upcoming Slurry Seal application, outlining the purpose, benefits, project timing, and post-application expectations. She explained that slurry seal is a preventive maintenance treatment that extends pavement life, improves traction, and enhances appearance while reducing long-term costs. The application is scheduled for September 16-19, weather permitting, with the parking lot closed through the weekend and reopening the following Monday. O'Neal also described normal post-application conditions, such as color changes, loose aggregate, and minor surface variations that blend over time.

No Public Comment was received on this item

Discussion: Committee Member Hockett asked about a backup plan in the event of foggy

weather, and O'Neal responded that staff are monitoring conditions and would delay the work if needed. Committee Member Godeke asked what "unraveling" means, and O'Neal explained that while some loss of aggregate is normal, unraveling refers to a scenario where the loss of surface aggregate is excessive because of separation with the binding agent, and is indicative of application failure. Hockett followed up with a question about unraveling on Franklin Street, and O'Neal provided clarification on how it can occur, depending on the underlying surface and other conditions during curing.

**B. [25-389](#) Director Oral Report on Departmental Activities and Project Updates**

Director John Smith provided updates on the following projects and items of interest:

- Broadband Project-Middle Mile Work to start soon.
- Town Hall Retrofit & Bathrooms Project - Bathrooms reopening soon.
- Police Department Security Retrofit Project - Expected to be complete by end of November.
- Fire Station Rehabilitation Project- Match funds denied from CDBG.
- Wastewater Treatment Plant Projects- Sodium hypochlorite generators, dryer building rehab.
- Biosolids Storage Building- Contract awarded and expected to be complete by the end of the year.
- Facilities Solar Project- Installed at Fire station and waiting for final inspection
- Cultural Center Project- Working on picnic tables, signage, and furniture.
- Veteran's Hall- Emergency operations center. Working with Mendocino County for a three-year lease and easement.
- Facility Camera Project- Project complete.
- Micro Grid Solar- Submitting application for second round.
- Bainbridge Park.
- 2025 Streets Project- Project underway with Stop Gap Project.
- CV Starr Skylight Replacement - Skylights are being installed.
- CV Starr HVAC System- Estimated to start work next month.
- Fleet Update.
- Oneka Desal Buoy Project- Anticipate buoy in the water by next June.
- Water Treatment Plant Rehabilitation Project- 98% complete and working on project closeout.
- Raw Water Line Replacement Project.
- Distribution System Master Plan.
- Recycled Water Feasibility Study.
- Collection System Master Plan.
- Trash Capture- 30% design.
- Clean Cal Art Wrapped Trash Cans- Cans continue to be deployed.

No Public Comment was received on this item

Discussion: Committee Member Hockett inquired about who empties trash cans and Bainbridge Park timeline. Committee Member Godeke asked about the Town Hall bathrooms and landscaping and tree health at Bainbridge Park. Smith provided more details and O'Neal responded to Bainbridge Park questions.

#### **4. MATTERS FROM COMMITTEE / STAFF**

Committee Member Godeke stated that we would like to talk about trash at the next meeting. O'Neal shared information on the upcoming Coastal Cleanup day on September 20th.

#### **ADJOURNMENT**

**Committee Member Godeke adjourned the meeting at 4:51 PM**