



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
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Meeting Agenda Planning Commission

Wednesday, January 10, 2024

6:00 PM

Town Hall, 363 N.Main Street and
Via Video Conference

MEETING CALLED TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PLANNING COMMISSIONERS PLEASE TAKE NOTICE

Planning Commissioners are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar.

When: Jan 10, 2024 06:00 PM Pacific Time (US and Canada)

Topic: Planning Commission

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86326757161>

Or One tap mobile : +16694449171,,86326757161# US

Or Telephone: +1 669 444 9171 US

Webinar ID: 863 2675 7161

International numbers available: <https://us06web.zoom.us/j/86326757161>

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Chair or Acting Chair calls for public comment on the item you wish to address.

1. PUBLIC COMMENTS ON: (1) NON-AGENDA & (2) CONSENT CALENDAR

ITEMS

MANNER OF ADDRESSING THE COMMISSION: All remarks and questions shall be addressed to the Planning Commission; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Chair or Acting Chair. Public comments are restricted to three (3) minutes per speaker.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Chair or Acting Chair may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Chair or Acting Chair, may speak on any topic that may be a proper subject for discussion before the Planning Commission for such period of time as the Chair or Acting Chair may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Commissioners' response to questions and requests made during this comment period.

WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Commissioners as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be emailed to CDD@fortbragg.com.

2. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

3. CONDUCT OF BUSINESS

- 3A. [23-477](#)** Receive report and provide direction whether to amend the City of Fort Bragg Planning Commission 2023 Bylaws and adopt a 2024 Planning Commission Meeting Schedule

Attachments: [Memo draft 2024 PC Meeting Schedule](#)

[Att. 1 PC Bylaws Amended 2023](#)

[Att. 2 FBMC 2.20 Planning Commission](#)

[Att. 3 Draft PC Reso adopting 2024 Meeting Schedule](#)

- 3B. [23-486](#)** Provide Direction to Staff Regarding Design of the North Wing of Fort Bragg Fire Department, Located at 141-153 N Main Street (APN 008-161-12)

Attachments: [Fort Bragg Fire Station Design Memo](#)

[Att 1 - 30% Design](#)

[Fire Dept Example Photos](#)

4. PUBLIC HEARINGS

- 4A. [23-460](#)** Adopt a Resolution of the Fort Bragg Planning Commission Recommending that the City Council Establish Regulations and Standards for Outdoor Dining by Amending Division 18 of the Fort Bragg Municipal Code and its Subchapter 18.42.165 Restaurants; and Adopt a Resolution of the Fort Bragg Planning Commission Recommending that the City Council File with the Coastal Commission an LCP Amendment Application to Establish Regulations and Standards for Coastal Area Outdoor Dining and Amend Division 17 Article 4 of the Fort Bragg Municipal Code and its Subchapter 17.42.190 - Restaurants; and Mitigated Negative Declaration and Statutory Exemption

Attachments: [Outdoor Dining Staff Report 10-31-2023 MJC](#)

[Att. 1 LCP 3-23 Resolution Title 17 Amend](#)

[Att. 2 ILUDC 3-23 Resolution Title 18 Amend](#)

[Att. 3 Consistency Analysis](#)

[Att. 4 Initial Study 20231207](#)

[Public Hearing Notice ILUDC 3-23](#)

- 4B. [23-475](#)** Adopt a Resolution of the Fort Bragg Planning Commission Recommending that the City Council Submit an LCP Amendment Application to the Coastal Commission to Amend Chapter 17.71.090 - Planned Development Permit of Division 17 of the Fort Bragg Municipal Code to Allow Planned Unit Development Permits on Parcels of One Acre or More; and Adopt a Resolution of the Fort Bragg Planning Commission Recommending that the City Council Amend Chapter 18.71.090 - Planned Development Permit of Division 18 of the Fort Bragg Municipal Code to Allow Planned Unit Development Permits on Parcels of One Acre or More; and Mitigated Negative Declaration and Statutory Exemption

Attachments: [Planned Development Staff Report 11-4-2023](#)

[Att. 1 LCP 6-23 Resolution Title 17 Amend](#)

[Att. 2 ILUDC 6-23 Resolution Title 18 Amend](#)

[Att. 3 Initial Study 20231207](#)

[Public Hearing Notice ILUDC 6-23](#)

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Commissioner requests that an individual item be taken up under Conduct of Business.

- 5A. [23-481](#)** Approve the Minutes of the September 13, 2023 Planning Commission Meeting

Attachments: [09132023 PC Minutes](#)

- 5B. [23-484](#)** Approve the Minutes of the October 11, 2023 Planning Commission Meeting

Attachments: [10112023 PC Minutes](#)

6. MATTERS FROM COMMISSIONERS

7. STAFF COMMENTS

ADJOURNMENT

The adjournment time for all Planning Commission meetings is no later than 9:00 p.m. If the Commission is still in session at 9:00 p.m., the Commission may continue the meeting upon majority vote.

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on December 29, 2023.

Maria Flynn
Administrative Assistant, Community Development Department

NOTICE TO THE PUBLIC

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Development Department at 416 North Franklin Street, Fort Bragg, California, during normal business hours. Such documents are also available on the City’s website at www.fortbragg.com subject to staff’s ability to post the documents before the meeting.

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).