



City of Fort Bragg

416 N Franklin Street
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Meeting Agenda City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY*

Monday, August 14, 2017

6:00 PM

Town Hall, 363 N. Main Street

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. [17-415](#)** Presentation by Dr. Noemi Doohan Regarding the Street Medicine Project

Attachments: [Client Survey](#)
[History of Ukiah Street Medical Program](#)
[Homeless Populations Agencies](#)
[Ukiah Support Letter](#)

- 1B. [17-425](#)** Presentation of Proclamation Declaring September 2017 as "National Preparedness Month"

Attachments: [17-2017 National Preparedness Month Proclamation](#)

2A. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes)

MANNER OF ADDRESSING THE CITY COUNCIL: Any member of the public desiring to address the City Council may submit a Speaker Card to the City Clerk and proceed to the podium after being recognized by the Presiding Officer. Speakers will be called up in the order the Speaker Cards are received. Those who have not filled out a Speaker Card will be given an opportunity to speak after all those who have filled out Speaker Cards have spoken. All remarks and questions shall be addressed to the City Council and no discussion or action shall be taken on any requests, in accordance with Brown Act Requirements. No person shall speak without being recognized by the Mayor or acting Mayor.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: A maximum of thirty (30) minutes shall be allotted to receiving public comments at the initial public comment period. If necessary, an additional 30 minutes shall be allotted to public comments after Conduct of Business, but only if the first 30-minute Public Comment period was not sufficient to allow all those who wished to speak to do so. Any citizen, after being recognized by the Mayor or acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or acting Mayor may determine is appropriate under the circumstances of the particular meeting, including but not limited to, the number of persons wishing to speak on a particular topic or at a particular meeting, or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: Pursuant to the Brown Act, the Council cannot discuss issues or take action on any requests during this comment period.

[17-445](#) Public Comment Received After Agenda Publication

Attachments: [Public Comment - CV Starr](#)
[Public Comment - City Manager](#)
[Public Comment - Mill Site](#)

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

5A. [17-435](#) Adopt City Council Resolution Authorizing City Manager to Execute the Program Supplement Agreement Between the City of Fort Bragg and the California Department of Transportation for Coastal Trail Phase II Project Funds

Attachments: [Dept of Transportation Letter 7-25-17](#)
[RESO Coastal Trail Project Caltrans Supplement](#)

- 5B. [17-389](#) Authorize City Manager to Execute a Grant of License Permitting Placement of a Private Water Backflow Device, Concrete Pad, and Bollards in the Public Right of Way in the Alley Behind 863 N Main Street
- Attachments:** [Grant of License 863 N. Main St](#)
- 5C. [17-430](#) Accept Certificate of Completion for Guest House Roof Replacement Project, City Project No. 2017-03, and Direct City Clerk to File Notice of Completion
- Attachments:** [Guest House Roof Certificate of Completion](#)
[Notice of Completion](#)
- 5D. [17-411](#) Receive and File Minutes of the July 5, 2017 Finance and Administration Committee Meeting
- Attachments:** [FACM2017-07-05](#)
- 5E. [17-417](#) Approve Minutes of July 24, 2017
- Attachments:** [CCM2017-07-24](#)
- 5F. [17-418](#) Approve Minutes of Special Closed Session of July 26, 2017
- Attachments:** [CCM2017-07-26 Special Closed](#)

6. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

7. CONDUCT OF BUSINESS

- 7A. [17-416](#) Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreement with Double Martini, Inc. dba Revel Brand Design to Provide Branding Services for Visit Fort Bragg and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$37,500.00; Account No. 110-4321-0319)
- Attachments:** [08142017 VFB Branding Contract Award](#)
[Attachment 1: RESO Revel VFB Branding Contract](#)
[Attachment 2: Revel Brand Design Contract](#)
[Attachment 3: Branding RFP](#)
[Attachment 4: Interview Questions](#)

- 7B. [17-410](#) Receive Report and Provide Direction Regarding a Request for Proposals for Professional Services for Preparation of a Desalination Plant Feasibility Study
- Attachments:** [08142017 Desalination RFP](#)
[Attachment 1: Desalination Study RFP & Scope of Work](#)
- 7C. [17-426](#) Receive Report and Provide Direction to Staff Regarding Office Space in City Hall East which will be Vacated by the Noyo Center for Marine Science
- Attachments:** [08142017 City Hall East Office Space](#)
- 7D. [17-408](#) Receive Recommendation from Finance & Administration Committee Regarding FY 2017/18 Adopted Budget and Fiscal Policies and Provide Direction to Staff
- Attachments:** [08142017 FY 2017-18 Budget Review Report](#)
[Attachment 1: July 26, 2017 FAC Meeting Summary Report](#)
- 7E. [17-429](#) Receive Recommendations from Finance & Administration Committee and Provide Direction to Staff Regarding: (1) Code of Civility; (2) Rules of Order; (3) Voting Order; (4) Consent Calendar Guidelines
- Attachments:** [08142017 Code of Civility, Rules of Order, Voting Order, CC Guidelines](#)
[Attachment 1: Speak Your Peace vision statement](#)
[Attachment 2: RESO Tools of Civility - Draft](#)
[Attachment 3: Rosenberg's Rules of Order](#)
[Attachment 4: Council Voting Survey](#)
[Attachment 5: Rotating Voting Order spreadsheet](#)

2B. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes, If Necessary)

The second 30-minute Public Comment period shall only be held if the first 30-minute Public Comment Period was not sufficient to allow all those wishing to speak to do so. Please see 2A above.

8. CLOSED SESSION

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

**NEXT REGULAR CITY COUNCIL MEETING:
6:00 P.M., MONDAY, SEPTEMBER 11, 2017**

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on August 9, 2017.

Brenda Jourdain, Administrative Assistant

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

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The Council Chamber is equipped with a Wireless Stereo Headphone unit for use by the hearing impaired. The unit operates in conjunction with the Chamber's sound system. You may request the Wireless Stereo Headphone unit from the City Clerk for personal use during the Council meetings.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).