



# City of Fort Bragg

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## Meeting Minutes Planning Commission

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Wednesday, February 8, 2023

6:00 PM

Town Hall, 363 N.Main Street  
and Via Video Conference

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### MEETING CALLED TO ORDER

Chair Logan called the meeting to order at 6:02 p.m.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present** 5 - Chair Jeremy Logan, Vice Chair Scott Deitz, Commissioner Stan Miklose, Commissioner Jary Stavely, and Commissioner David Jensen

### 1. PUBLIC COMMENTS ON: (1) NON-AGENDA & (2) CONSENT CALENDAR ITEMS

Public Comment was received from Jacob Patterson.

### 2. STAFF COMMENTS

Assistant City Manager McCormick informed the Planning Commission about Associate Planner Heather Gurewitz' departure from the City. She discussed the plan for this meeting.

### 3. MATTERS FROM COMMISSIONERS

Commissioner Dietz spoke about the accessory dwelling unit that was supposed to go to Planning Commission to get a variance. Assistant City Manager McCormick explained that a variance that was initially thought to be necessary was not needed and was processed as a building permit instead. Commissioner Dietz requested that Staff report on the State's exemptions for ADU's. Assistant City Manager McCormick advised the Commissioners on the grant funding to update the Inland Land Use and Development Code; ADU ordinance; and the Tiny Home Ordinance.

### 4. CONSENT CALENDAR

**4A.** [22-634](#) Approve Minutes of the December 14, 2022 Planning Commission Meeting

**A motion was made by Commissioner Miklose, seconded by Commissioner Stavely, that the Consent Calendar be approved. The motion carried by the following vote:**

**Aye:** 5 - Chair Logan, Vice Chair Deitz, Commissioner Miklose, Commissioner Stavely and Commissioner Jensen

**5. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

None.

**6. PUBLIC HEARINGS**

**7. CONDUCT OF BUSINESS**

**7A. [22-630](#)** Recognize Outgoing Planning Commissioners Michelle Roberts and Andrew Jordan

Chair Logan and Commissioner Miklose recognized prior Commissioners Michelle Roberts and Andrew Jordan for their service. Assistant City Manager McCormick told Commissioners that the plaque for Andrew Jordan would be at City Hall and Staff would reach out to him.

**7B. [23-011](#)** Perform Business Operations Established in Bylaws for 2023 Planning Year

Assistant Planner Peters presented the prepared report and responded to the Commissioners' questions related to terminology, departmental staffing, and when the approved Bylaws will go into effect. One change was requested. The amended Bylaws and corresponding Resolution will be brought to the next meeting for a vote.

Public Comment was received by Jacob Patterson.

**A motion was made by Vice Chair Deitz, seconded by Commissioner Miklose, that Commissioner Logan be appointed Chair. The motion carried by the following vote:**

**Aye:** 5 - Chair Logan, Vice Chair Deitz, Commissioner Miklose, Commissioner Stavely and Commissioner Jensen

**A motion was made by Commissioner Miklose, seconded by Commissioner Jensen, that Commissioner Deitz be appointed Vice-Chair. The motion carried by the following vote:**

**Aye:** 5 - Chair Logan, Vice Chair Deitz, Commissioner Miklose, Commissioner Stavely and Commissioner Jensen

**7C. [22-631](#)** Discuss Formation of Planning Commission Ad Hoc Committee for Mill Site Planning

Commissioners discussed the formation of a Planning Commission Ad Hoc Committee for the Mill Site Planning. Assistant City Manager Sarah McCormick offered for the Ad Hoc Committee to use the Conference Room at City Hall, and receive assistance from Staff and City Consultant Marie Jones. The Committee would provide a report and possible recommendations in six months. Chair Logan established the Ad Hoc Committee, which will consist of Vice-Chair Deitz and Commissioner Jensen.

Public Comment was received by Shelley Greene and Jacob Patterson.

**ADJOURNMENT**

Chair Logan adjourned the meeting at 7:30 p.m.

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Jeremy Logan, Chair

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Humberto Arellano, Administrative Assistant

IMAGED (\_\_\_\_\_)