



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
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## Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY  
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT  
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY**

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Monday, March 11, 2024

6:00 PM

Town Hall, 363 N.Main Street and Via Video  
Conference

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### COUNCILMEMBERS PLEASE TAKE NOTICE

*Councilmembers are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.*

### ZOOM WEBINAR INVITATION

*This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.*

*You are invited to a Zoom webinar.*

*When: Mar 11, 2024 06:00 PM Pacific Time (US and Canada)*

*Topic: City Council*

*Please click the link below to join the webinar:*

*<https://us06web.zoom.us/j/86840385041>*

*Or Telephone: 1 669 444 9171 (\*6 mute/unmute, \*9 raise hand)*

*Webinar ID: 868 4038 5041*

*To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.*

### CLOSED SESSION REPORT

### AGENDA REVIEW

### 1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

**1A. [24-615](#)** West Business Development Center Presentation

**Attachments:** [West Center](#)

**1B. [24-631](#)** Introduction of New Employees: Carlos Hernandez, Engineering Technician; Nayeli Carmona De Leon, Police Sergeant; Kevin McDannold, Engineering Technician; Cassidy Daniels, Office Assistant; Amanda Pacheco, Community Services Officer; Emily Reno, Administrative Assistant-Public Works; Amber Weaver, Administrative Assistant-Confidential; Maria Flynn, Administrative Assistant-Community Development; Jami Miller, California Sea Grant Coastal Mendocino Extension Fellow; Craig Utsumi, Mechanic; Marshal Morgan, Maintenance II; Humberto Arellano, Police Officer**2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR**

*MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.*

*TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.*

*BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.*

*WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to City Clerk Diana Sanchez, [dsanchez@fortbragg.com](mailto:dsanchez@fortbragg.com)*

**3. STAFF COMMENTS****4. MATTERS FROM COUNCILMEMBERS****5. CONSENT CALENDAR**

*All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.*

- 5A. [23-440](#) Approve Third Amendment to Professional Services Agreement with De Novo Planning Group for Additional Work on FEIR and Authorizing City Manager to Execute Contract (Total Contract Amount Not to Exceed \$67,498; Account No. 119-0000-2668)

**Attachments:** [Resolution Amending De Novo Agreement](#)  
[De Novo Professional Services Agreement](#)  
[First Amendment De Novo](#)  
[Second Amendment De Novo](#)

- 5B. [24-544](#) Approve Resolution Authorizing City Manager to Award Design Contract for the CV Starr HVAC Project to Whitchurch Engineering Amount Not To Exceed \$36,500

**Attachments:** [031124 Design Services for CV Starr HVAC System](#)  
[Att 1 - RESO Design Services with Whitchurch](#)  
[Att 2 - RFP Response List](#)  
[Att 3 - Whitchurch Engineering Agreement](#)

- 5C. [24-617](#) Adopt by Title Only and Waive Further Reading of Ordinance 987-2024 Adding Chapter 12.16 (Capacity Charges and Impact Fees) to Title 12 of the Municipal Code and Imposing and Setting the Rates of the Proposed Fees and Repealing Subdivisions (B), (C), (D), (F) and (G) of Section 12.14.030 of the Municipal Code and Replacing the Heading (Name) of Section 12.14.030 to Read Drainage Plans

**Attachments:** [Ord 987-2024 FBMC 12.16 Capacity Charges And Impact Fees](#)  
[Exhibit A Impact Fee Tables](#)

- 5D. [24-628](#) Approve City Council Letters in Opposition to AT&T CPUC Applications A.23-03-002 and A.23-03-003

**Attachments:** [1 - 03112024 Opposition Summary to AT&T Request to CPUC to Drop Landline](#)  
[2 - 03112024 - Fig. 1 - Current Local Call Routing](#)  
[3 - 03112024 - Fig. 2 - Without Local Call Routing](#)  
[4 - 03112024 - Fig. 3 - Solution for Call Routing](#)  
[5 - 03112024 AT&T Applications Opposition Letter to CPUC](#)  
[6 - 03112024 AT&T Applications Opposition Letter to M. McGuire](#)  
[7 - 03112024 AT&T Applications Opposition Letter to J. Wood](#)  
[public comment](#)

## **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

## **7. PUBLIC HEARING**

None.

**8. CONDUCT OF BUSINESS**

8A. [24-624](#) Receive Presentation on the 2023 Police Department Annual Report

**Attachments:** [Attachment #1-Staff Report](#)  
[Attachment #2-2023 Annual Report](#)  
[FBPD 2023 Annual Report](#)

**9. CLOSED SESSION**

None.

**ADJOURNMENT**

*The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.*

**NEXT REGULAR CITY COUNCIL MEETING:  
 6:00 P.M., MONDAY, MARCH 25, 2024**

STATE OF CALIFORNIA     )  
   )ss.  
 COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on March 7, 2024.

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Diana Sanchez  
 City Clerk

**NOTICE TO THE PUBLIC:****DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <https://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

**ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

*It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.*

*If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.*

*This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).*