

SECOND AMENDMENT
AGREEMENT WITH MENDOCINO COAST CLINICS
FOR CDBG PUBLIC SERVICE PROGRAM ACTIVITIES, CDBG #12-CDBG-8388

THIS SECOND AMENDMENT is made and entered into this 26th day of January, 2015, by and between the CITY OF FORT BRAGG, hereinafter referred to as "CITY", and MENDOCINO COAST CLINICS, INC., hereinafter referred to as "SUBRECIPIENT".

WHEREAS, the City's 2012 Community Development Block Grant (CDBG) #12-CDBG-8388 provides \$462,500 to operate the Homeless Mental Health Intervention Program (HMHIP) for approximately thirty months, until September 30, 2015; and

WHEREAS, the Program is operated by Mendocino Coast Hospitality Center (MCHC) and Mendocino Coast Clinics per Subrecipient Agreements with each entity; and

WHEREAS, Client services are instigated by MCHC, and the number of clients eligible for the program has significantly exceeded projections. In addition, client needs have been different than anticipated in the original program budget, with less need for expensive direct medical services and increased need for case management, ancillary medical services and counseling; and

WHEREAS, the operators agree that remaining budget of \$144,789 should be moved from Mendocino Coast Clinics to MCHC.

NOW, THEREFORE, for the aforementioned reasons and other valuable consideration, the receipt and sufficiency of which is acknowledged, City and Subrecipient hereby agree that the Subrecipient Agreement for CDBG Public Service Program Activities between the CITY and SUBRECIPIENT dated March 26, 2012, as amended by the First Amendment to same dated January 31, 2013, is hereby amended as follows:

1. SECTION I – SCOPE OF SERVICES; SUBSECTION A – PROGRAM DELIVERY:

The Scope of Services has been amended to add Direct Support Supplies and Additional Client Services, to delete Primary Care Consultation, and to make additional changes as shown on Exhibit A – Amendment 2 attached and made a part of this Agreement.

2. SECTION I – SCOPE OF SERVICES; SUBSECTION D – STAFFING:

The Scope of Services has been amended to delete the Primary Care Professional's activities and add a Program Coordinator/Case Manager at a level up to a 1.0 FTE position as further shown in Exhibit A – Amendment 2 attached and made a part of this Agreement.

3. SECTION II – BUDGET:

The budget allocated to Subrecipient for the Fort Bragg Homeless Mental Health Intervention Program is decreased by \$144,789 and limited to \$177,130, as shown on Exhibit A – Amendment 2 attached.

4. Except as expressly amended herein, the Subrecipient Agreement, between the CITY and SUBRECIPIENT dated March 26, 2012, as amended by the First Amendment to same dated January 31, 2013, is hereby reaffirmed.

IN WITNESS WHEREOF, the parties have executed this Amendment the day and year first above written.

CITY OF FORT BRAGG:

By: _____
Linda Ruffing
City Manager

SUPRECIPIENT:



Paula Cohen, Executive Director,
Mendocino Coast Clinics, Inc.

ATTEST:

Cynthia M. VanWormer, MMC, City Clerk

APPROVED AS TO FORM:

Samantha W. Zutler, City Attorney

EXHIBIT A - AMENDMENT 2
Homeless Mental Health Intervention Program (HMHIP)
Scope of Work and Budget
As of January 1, 2015

| Description | Unit/Quantity | Original Budget (30 months) | Amend 2 Change | Amend 2 Budget Eff. 1/1/2015 |
|-------------|---------------|-----------------------------|----------------|------------------------------|
|-------------|---------------|-----------------------------|----------------|------------------------------|

Mendocino Coast Hospitality Center Tasks:

| | | | | | |
|-------------------------------------|---|--|-------------------|-------------------|-------------------|
| Training: screening tool | <i>Supplies, misc. for "training of trainers"</i> | LS | \$ 250 | \$ - | \$ 250 |
| Outreach Case Manager | <i>Direct client engagement, management, contact, liaison</i> | Original budget 1 FTE; Amend. 1: up to 2 FTE | \$ 96,720 | \$ 54,163 | \$ 150,883 |
| NEW: Outreach events | <i>Homeless Summit(s)</i> | LS | | \$ 28,229 | \$ 28,229 |
| NEW: Substance Abuse Counselor | <i>Case management team; conducts assessments; treatment plan development; treatment groups</i> | NTE 1.0 FTE | \$ - | \$ 24,000 | \$ 24,000 |
| Direct support | <i>Incentives, supplies to increase & insure contact</i> | Monthly | \$ 21,000 | \$ 18,700 | \$ 39,700 |
| Vehicle expense (IRS rate) | <i>Client transport & outreach</i> | Per mile | \$ 7,215 | \$ (5,344) | \$ 1,871 |
| Supplies/phone/misc. | <i>Other direct program costs</i> | LS | \$ 2,500 | \$ 1,500 | \$ 4,000 |
| Case management/supervision/support | <i>Program supervision & case management participation</i> | Hours/.1 FTE | \$ 12,896 | \$ 23,541 | \$ 36,437 |
| Sub-total MCHC | | | \$ 140,581 | \$ 144,789 | \$ 285,370 |

| | | Unit/Quantity | Total for Grant Term (30 months) | Change Orig Bud to 1/1/15 Bud | REVISED Budget Eff 1/1/2015 |
|---------------------------------------|--|---|----------------------------------|-------------------------------|-----------------------------|
| MCC Tasks: | | | | | |
| Patient Advocate | <i>Client linkage to entitlement programs, benefits, and patient services</i> | Hourly Originally .8 FTE now .4 FTE | \$ 84,000 | \$ (66,800) | \$ 17,200 |
| Mental Health Counseling | <i>Case management team; conducts assessments; treatment plan development; treatment groups; 1:1 services</i> | Hourly/.5 FTE | \$ 105,300 | \$ (57,300) | \$ 48,000 |
| Substance Abuse Counselor | <i>Case management team; conducts assessments; treatment plan development; treatment groups; 1:1 services</i> | Hourly: originally .5 FTE, now .4 FTE | \$ 105,300 | \$ (80,300) | \$ 25,000 |
| Psychiatric consultation | <i>Oversight and clinical supervision of mental health counselor; case management resource & referral; and patient care services</i> | Originally 2 hours/month, now 8 hours/month | \$ 5,460 | \$ (460) | \$ 5,000 |
| Primary care consultation | <i>Case management referral and resource; patient care services</i> | Amend 2 deletes 1 hour/month | \$ 2,730 | \$ (2,730) | \$ - |
| Psych testing | | Per Amend 2: 2 Panels per month | \$ 5,750 | \$ 15,850 | \$ 21,600 |
| Supplies/phone/misc. | | Annual | \$ 2,500 | \$ (500) | \$ 2,000 |
| NEW: Direct support | <i>Incentives, supplies to increase & insure contact</i> | LS | \$ - | \$ 1,350 | \$ 1,350 |
| NEW: Additional client services | <i>Breathing, nutritional, and TBD client services</i> | 8 hours per month | \$ - | \$ 5,600 | \$ 5,600 |
| NEW: Program coordinator/Case Manager | <i>Dedicated program coordinator/medical & BH liaison</i> | 1.0 FTE | \$ - | \$ 33,280 | \$ 33,280 |
| Program supervision | <i>Personnel & other allocated program administrative costs</i> | Up to .25 FTE + allocated costs | \$ 10,879 | \$ 7,221 | \$ 18,100 |
| Sub-total MCC | | | \$ 321,919 | \$ (144,789) | \$ 177,130 |
| Total | | | \$ 462,500 | \$ - | \$ 462,500 |