



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Monday, June 24, 2024

6:00 PM Hall, 363 N. Main Street, Via Video Conference, 1142 S.
Mount Shasta Blvd.,
Mount Shasta, CA 96067

CALL TO ORDER

Vice Mayor Godeke called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 3 - Vice Mayor Jason Godeke, Councilmember Tess Albin-Smith and Councilmember Marcia Rafanan

Absent: 2 - Mayor Bernie Norvell and Councilmember Lindy Peters

CLOSED SESSION REPORT

None.

AGENDA REVIEW

None.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

None.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3)

CLOSED SESSION ITEMS

- (1) Jacob Patterson, Shelley Green
- (2) Jacob Patterson, Shelley Green
- (3) N/A

3. STAFF COMMENTS

Public Works Director John Smith announced that street striping will be happening in the upcoming days. He also addressed the gaps in the freshly poured slurry seal and mentioned that they will be working with the contractor to fix these issues and handle additional cleanup. Special Projects Manager Sarah McCormick thanked the attendees of the 4th Saturday Blue Economy Meeting, noting that they had a great turnout. She added that they look forward to next month's 4th Saturday meeting.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Albin-Smith announced that there will be an in-person MTA meeting on Wednesday at 1:30 PM, which will not be available via Zoom. She also reminded the public that the street sweeper schedule is available online by searching for the "Fort Bragg Street Sweeping Schedule."

5. CONSENT CALENDAR

Moved by Councilmember Rafanan, seconded by Councilmember Albin-Smith, that the Consent Calendar be approved. The motion carried by the following vote:

Aye: 3 - Vice Mayor Godeke, Councilmember Albin-Smith and Councilmember Rafanan

Absent: 2 - Mayor Norvell and Councilmember Peters

- 5A. [24-778](#)** Adopt City Council Resolution Calling and Giving Notice of the Holding of a General Municipal Election to be Held on Tuesday, November 5, 2024, for the Election of City Councilmembers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities

This Resolution was adopted on the Consent Calendar.

- 5B. [24-779](#)** Adopt City Council Resolution Requesting that the Board of Supervisors of the County of Mendocino Consolidate a General Municipal Election to be Held on November 5, 2024, with the Statewide General Election to be Held on that Date Pursuant to §10403 of the Elections Code and to Render Specified Services to the City Relating to the Conduct of Said Election

This Resolution was adopted on the Consent Calendar.

- 5C. [24-809](#)** Approve Second Amendment to Board of Supervisors Agreement Number 11-007, Joint Powers Agreement Between The County of Mendocino and City of Fort Bragg for Caspar Landfill and Solid Waste Transfer Station

This amendment was approved on the Consent Calendar.

- 5D. [24-741](#)** Resolution of the Fort Bragg City Council Confirming the Pay Rates/Ranges for all City of Fort Bragg Established Classifications, Effective July 14, 2024

This Resolution was adopted on the Consent Calendar.

- 5E. [24-755](#) Resolution of the Fort Bragg City Council Establishing a Compensation Plan and Terms and Conditions for C.V. Starr Employee Classifications Effective, July 1, 2024
- This Resolution was adopted on the Consent Calendar.**
- 5F. [24-811](#) Adopt City Council Resolutions Approving Professional Services Agreement with Lumos & Associates in a Not to Exceed Amount of \$80,000 for a Two Year Term to Provide On-Call Engineering & Surveying Services and Authorizing City Manager to Execute Contract
- This Resolution was adopted on the Consent Calendar.**
- 5G. [24-818](#) Adopt Resolution of the Fort Bragg City Council Approving Professional Services Agreement with Environmental Science Associates for Sea Level Rise, Tsunami Hazards, and Erosion Resiliency Strategy for LCP 22-07 Grant Project, and Authorizing the City Manager to Execute Contract (Amount Not To Exceed \$90,200; Account 337-5080-0630)
- This Resolution was adopted on the Consent Calendar.**
- 5H. [24-758](#) Resolution of the Fort Bragg City Council Establishing a Compensation Plan, Approving Part-Time Code Enforcement/Assistant Planner, Part-Time Audiovisual Technician, Police Transport Officer, and Public Information Coordinator Positions, and Terms and Conditions of the Confidential/Non-Bargaining Employee Group effective July 1, 2024
- This Resolution was adopted on the Consent Calendar.**
- 5I. [24-757](#) Resolution of the Fort Bragg City Council to Update the Mid-Management Employee Group's Terms and Conditions of Employment
- This Resolution was adopted on the Consent Calendar.**
- 5J. [24-837](#) Approve Minutes of Special City Council - Budget Workshop of June 5, 2024
- These Minutes were approved on the Consent Calendar.**
- 5K. [24-821](#) Approve Minutes of June 10, 2024
- These Minutes were approved on the Consent Calendar.**
- 5L. [24-790](#) Receive and File Minutes of the April 23, 2024 Community Development Committee Meeting
- These Committee Minutes were received and filed on the Consent Calendar.**

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

- 7A. [24-781](#)** Receive Report and Conduct Public Hearing for Disclosure of Accomplishments and Closeout of Activities Funded by Community Development Block Grant (CDBG) 20-CDBG-12080

Grants Coordinator Lacy Peterson presented on this item, providing a summary of the expenditures for activities funded by Community Development Block Grant (CDBG) 20-CDBG-12080.

Vice Mayor Godeke opened the public hearing at 6:22 PM.

Public Comment: None.

Vice Mayor Godeke closed the public hearing at 6:23 PM.

Discussion: There was a discussion about how the City can better communicate information about the programs to the public.

This Staff Report was received and filed

- 7B. [24-782](#)** Receive Report and Conduct Public Hearing for Disclosure of Accomplishments and Closeout of Activities Funded by Community Development Block Grant (CDBG) 20-CDBG-12029 and Adopt Resolution Accepting the Final Product from Community Development Block Grant (CDBG) Planning Grant 20-CDBG-12029

Grants Coordinator Lacy Peterson presented on this item, providing a breakdown of the expenditures for the project funded by Community Development Block Grant (CDBG) 20-CDBG-12029.

Vice Mayor Godeke opened the public hearing at 6:30 PM.

Public Comment: None.

Vice Mayor Godeke closed the public hearing at 6:30 PM.

Discussion: None.

A motion was made by Councilmember Albin-Smith, seconded by Councilmember Rafanan, that the Resolution be adopted. The motion carried by the following vote:

Aye: 3 - Vice Mayor Godeke, Councilmember Albin-Smith and Councilmember Rafanan

Absent: 2 - Mayor Norvell and Councilmember Peters

8. CONDUCT OF BUSINESS

8A. [24-838](#) Presentation from Bike Monkey and the Idea Cooperative: Establishing a Premier Mountain Bike Event in Fort Bragg

Tom Kavanaugh of the Idea Cooperative and Carlos Perez of Bike Monkey presented on this item.

Public Comment: Amy Wynn, Andrew Jordan, Jacob Patterson.

Discussion: There was a discussion about potential dates and preparations to accommodate the large number of bicyclists and their needs for their bicycles.

Councilmember Peters joined the meeting remotely at 6:59 PM.

8B. [24-827](#) Receive Software Demo from Accela Inc. Planning & Building

City Manager Isaac Whippy, along with Tyler Stanchina of Accela and Keith Hobday of TruePoint Solutions, presented on this item.

Public Comment: Andrew Jordan, Jacob Patterson.

Discussion: There was a discussion about the pros of implementing the software, such as improved accessibility and convenience for the public, streamlined processes, and reduced workload for staff.

Councilmember Peters left the meeting at 7:55 PM.

8C. [24-820](#) Receive Report and Consider Adoption of Resolutions Approving FY 2024/25 City of Fort Bragg and Fort Bragg Municipal Improvement District No. 1 Budgets, Establishing FY 2024/25 Appropriations Limit and Approving FY 2024/25 Capital Projects Budget

City Manager Isaac Whippy presented on this item giving a detailed report of the proposed budget to be adopted.

Public Comment: Jacob Patterson, Chris Hart.

Discussion: None.

Reso Budget FY 2024-25

A motion was made by Councilmember Albin-Smith, seconded by Councilmember Rafanan, that the Resolution be adopted. The motion carried by the following vote:

Aye: 3 - Vice Mayor Godeke, Councilmember Albin-Smith and Councilmember Rafanan

Absent: 2 - Mayor Norvell and Councilmember Peters

Reso Appropriations Limit FY 2024-25

A motion was made by Vice Mayor Godeke, seconded by Councilmember Rafanan, that the Resolution be adopted. The motion carried by the following vote:

Aye: 3 - Vice Mayor Godeke, Councilmember Albin-Smith and Councilmember Rafanan

Absent: 2 - Mayor Norvell and Councilmember Peters

Reso MID Budget FY 2024-25

A motion was made by Councilmember Rafanan, seconded by Councilmember Albin-Smith, that the Resolution be adopted. The motion carried by the following vote:

Aye: 3 - Vice Mayor Godeke, Councilmember Albin-Smith and Councilmember Rafanan

Absent: 2 - Mayor Norvell and Councilmember Peters

Reso Capital Projects FY 2024-25

A motion was made by Councilmember Albin-Smith, seconded by Councilmember Rafanan, that the Resolution be adopted. The motion carried by the following vote:

Aye: 3 - Vice Mayor Godeke, Councilmember Albin-Smith and Councilmember Rafanan

Absent: 2 - Mayor Norvell and Councilmember Peters

9. CLOSED SESSION

None.

ADJOURNMENT

Vice Mayor Godeke adjourned the meeting 8:09 PM.

JASON GODEKE, VICE MAYOR

Diana Sanchez, City Clerk

IMAGED (_____)