



CITY OF FORT BRAGG

416 N. FRANKLIN, FORT BRAGG, CA 95437

PHONE 707/961-2823 FAX 707/961-2802

FINANCE AND ADMINISTRATION COMMITTEE ITEM SUMMARY REPORT

MEETING DATE: MAY 19, 2025
TO: Finance and Administration Committee
AGENDA ITEM TITLE: Receive Reportable Items Report

BACKGROUND AND OVERVIEW:

Municipal Code and fiscal policies of the City of Fort Bragg require certain items to be reported to the Finance and Administration Committee each Fiscal Quarter. Items required to be reported are:

- 1) The City's investment portfolio- Treasurer's Report
- 2) Approved intradepartmental budget transfers
- 3) Contracts under \$25,000 that are approved by the City Manager
- 4) Change orders approved by the City Manager per Purchasing Policies and Procedures
- 5) List of disbursements

The reportable items for Quarters One, Two, and Three of Fiscal Year 2025 have been compiled for today's presentation, along with the change orders for the same quarters.

RECOMMENDATION:

The committee to accept the Quarter's report ended March 30, 2025, for information purposes only.

ALTERNATIVES:

Request additional information related to reportable items.

ATTACHMENTS:

1. Treasurer's Report (Investment Portfolio)
2. Contracts under \$25k Report (Q1-Q3)
3. Disbursements Listing
4. PARS Investment Statement Q3