



## MEMORANDUM

**Date:** January 3, 2023

**To:** Heather Gurewitz, Associate Planner

**From:** Olivia Ervin, Principal In Charge, Ranu Aggarwal, Principal Planner, M-Group

**Subject:** **Fort Bragg, Caltrans ADA upgrade to SR 1 project (CDP 6-22, DR 18-22) – Budget Augment**

The purpose of this memo is to request additional funds in the amount of **\$ 2,989.00** for this project because the budget has been exceeded due to unanticipated levels of effort required on entitlement processing for this project, particularly multiple reviews of technical reports, plans, and work required on the staff report above what we have typically anticipate for a document of this type.

### Contract Augment Summary

Task No.	Task	Initial Allocation (including contingency)	Funds Expended (as of January 1, 2023)	Difference
1	Entitlement Processing	\$ 7,875.00	\$ 12,658.00	- \$ 4,783.00
2	Project Management and Meetings	\$ 5,250.00	\$ 3,456.00	\$ 1,794.00
<b>Total Budget Augment</b>		\$13,125.00	\$ 16,114.00	\$ 2,989.00

Additional Funds Requested: \$ 2,989.00

Total Contract Plus Amendment: \$ 16,114.00

Thank you for your consideration. Please do not hesitate to contact us with any questions or concerns.