



City of Fort Bragg

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Meeting Minutes Special City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY*

Monday, June 29, 2020

6:00 PM

Town Hall, 363 N Main Street

Special Meeting

CALL TO ORDER

Mayor Lee called the meeting to order at 6:04 PM. Councilmembers Morsell-Haye and Peters appeared via video conference.

ROLL CALL

Present: 5 - Mayor Will Lee, Vice Mayor Bernie Norvell, Councilmember Lindy Peters, Councilmember Jessica Morsell-Haye and Councilmember Tess Albin-Smith

1. PUBLIC COMMENTS ON CONSENT CALENDAR ITEMS

None.

2. STAFF COMMENTS

City Manager Miller announced a special City Council meeting for June 30 regarding extending the urgency ordinance on tenant evictions to July 31, 2020. She said the forbearance on lodging transient occupancy tax will expire on July 1st. The no penalty for nonpayment of water and sewer bills will expire on July 1st.

3. MATTERS FROM COUNCILMEMBERS

Councilmember Morsell-Haye asked that the Council consider postponing water and sewer rate increases until the end of the year. Mayor Lee reported that there are zero cases of COVID on the Coast as of today.

4. CONSENT CALENDAR

Approval of the Consent Calendar

A motion was made by Vice Mayor Norvell, seconded by Councilmember Albin-Smith, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Peters, Councilmember Morsell-Haye and Councilmember Albin-Smith

4A. [20-757](#)

Approve Parcel Map for Minor Division #1-19 (DIV 1-19); Minor Subdivision Dividing 437 S. Harold into Two Parcels

This Subdivision Parcel Map was approved on the Consent Calendar.

- 4B. [20-779](#) Adopt Municipal Improvement District Resolution Approving the Purchase of a Septage Receiving Station

This ID Resolution was adopted on the Consent Calendar.

Enactment No: RES ID 428-2020

- 4C. [20-780](#) Adopt City Council Resolution Modifying the City's Compensation Plan and Confirming the Pay/Rates/Ranges for All City of Fort Bragg Established Classifications Effective July 1, 2020

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4274-2020

- 4D. [20-781](#) Adopt City Council Resolution Appointing City Manager Tabatha Miller as City Treasurer

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4275-2020

5. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

6. CONDUCT OF BUSINESS

- 6A. [20-765](#) Receive Report and Consider Adoption of City Council Resolution Authorizing City Manager to Execute Contract Amendment for the Design of the Maple Street Storm Drain and Alleys Rehabilitation Project, Project No. PWP-00116, Increasing the Amount of the Design Contract with R.E.Y. Engineers, Inc., by a Not to Exceed Amount of \$41,280.88

Public Works Director Varga gave the staff report on this agenda item.

Public Comment was received from Jacob Patterson.

Discussion: After a brief discussion, Council consensus was in support of this resolution.

A motion was made by Vice Mayor Norvell, seconded by Councilmember Peters, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Peters, Councilmember Morsell-Haye and Councilmember Albin-Smith

Enactment No: RES 4273-2020

- 6B. [20-771](#) Receive Report and Consider Adoption of City Council Resolution Waiving Business License Renewals for Businesses that Operated in the First Quarter of 2020 but Subsequently Ceased Operations as a Direct Result of the COVID-19 Shelter-In-Place Order

Finance Director Damiani summarized the staff report on this agenda item and responded to

questions from Councilmembers.

Public Comment: None.

Discussion: After discussing the matter, the Council agreed this would be a good policy for the business community and suggested amending the resolution to allow for a cutoff date of July 31, 2020 instead of July 15, 2020.

A motion was made by Mayor Lee, seconded by Councilmember Morsell-Haye, that this Resolution be adopted as amended. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Peters, Councilmember Morsell-Haye and Councilmember Albin-Smith

Enactment No: RES 4276-2020

6C. [20-778](#) Receive Report and Consider Adoption of Resolutions Approving FY 2020-21 City of Fort Bragg and Fort Bragg Municipal Improvement District No.1 Budgets, Establishing FY 2020-21 Appropriations Limit, and Approving FY 2020-21 Capital Projects Budget

City Manager Miller presented the staff report on this agenda item, noting that the current budget is a placeholder until more information can be obtained regarding revenues, which have suffered a severe drop due to COVID-19 shelter-in-place orders. She stated that it is anticipated such further information may be available in the fall, and that amended budget documents can be provided to Council at that time.

Public Comment was received from Gabriel Quinn Maroney and Jacob Patterson.

Discussion: Councilmembers discussed vehicle expenditures, having a budget report as a standard item on future agendas, holding a budget workshop in September or October, and having the Cost Allocation Plan be reviewed and refined by the Finance and Administration Committee. Council generally supported postponing any increases in water and sewer rates until January 1, 2021. Council further discussed the Visit Fort Bragg promotional budget, using wastewater funds to test for COVID in the sewer system, and the feasibility of performing more surveillance testing for COVID-19 in the community.

Mayor Lee recessed the meeting at 8:14 PM; the meeting reconvened at 8:19 PM.

A motion was made by Councilmember Peters, seconded by Vice Mayor Norvell, that this Resolution (Annual Appropriations Limit) be adopted [RES 4277-2020]. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Peters, Councilmember Morsell-Haye and Councilmember Albin-Smith

Enactment No: RES 4277-2020 / RES 4278-2020 / RES ID 429-2020 / RES 4279-2020 / RES ID 430-2020

A motion was made by Councilmember Peters, seconded by Vice Mayor Norvell, that this Resolution (City of Fort Bragg FY 2020/21 Budget) be adopted [RES 4278-2020]. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Peters, Councilmember Morsell-Haye and Councilmember Albin-Smith

Enactment No: RES 4277-2020 / RES 4278-2020 / RES ID 429-2020 / RES 4279-2020 / RES ID 430-2020

A motion was made by Vice Mayor Norvell, seconded by Councilmember Morsell-Haye, that this Resolution (Municipal Improvement District FY 2020/21 Budget) be adopted [RES ID 429-2020]. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Peters, Councilmember Morsell-Haye and Councilmember Albin-Smith

Enactment No: RES 4277-2020 / RES 4278-2020 / RES ID 429-2020 / RES 4279-2020 / RES ID 430-2020

A motion was made by Councilmember Morsell-Haye, seconded by Councilmember Albin-Smith, that this Resolution (Capital Projects Budget) be adopted [RES 4279-2020 / RES ID 430-2020]. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Peters, Councilmember Morsell-Haye and Councilmember Albin-Smith

Enactment No: RES 4277-2020 / RES 4278-2020 / RES ID 429-2020 / RES 4279-2020 / RES ID 430-2020

ADJOURNMENT

Mayor Lee adjourned the meeting at 8:30 PM.

WILLIAM V. LEE, MAYOR

June Lemos, CMC, City Clerk

IMAGED (_____)