



City of Fort Bragg

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Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Tuesday, May 26, 2020

6:00 PM

Town Hall, 363 N. Main Street

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PLEASE TAKE NOTICE

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE CITY COUNCIL MEMBERS WILL BE PARTICIPATING BY VIDEO CONFERENCE IN THE CITY COUNCIL MEETING OF TUESDAY, MAY 26, 2020.

In compliance with the Shelter-In-Place Orders of the County and State, this meeting will be closed to the public. The meeting will be live-streamed on the City's website at city.fortbragg.com and on Channel 3. Public Comment regarding matters on the special agenda are restricted to electronic, written and voice mail communications. Comments may be made in any of the following ways: (1) Through the City's online eComment agenda feature, (2) Emailed to City Clerk June Lemos, jlemos@fortbragg.com, (3) Written comments delivered through the drop-box for utility payments to the right of the front door at City Hall, 416 N. Franklin Street; or (4) Voice mail comments called in to (707) 961-1694 by 5:00 PM on the day of the meeting.

Comments can be made at any time prior to the meeting, in real-time while the item is being considered by the Council, and up to 12 PM on Wednesday, May 27, 2020. The Clerk will read aloud all comments received prior to or during the meeting. Any comment on agenda items exceeding three minutes and those received after the meeting will be included in the public record as part of the agenda packet the next business day after the meeting.

We appreciate your patience and willingness to protect the health and wellness of our community and staff. If you have any questions regarding this meeting, please contact the City Clerk at (707) 961-1694 or jlemos@fortbragg.com.

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 5A.** [20-730](#) Accept Certificate of Completion for the 2019 Sewer Lift Station Project, City Project No. WWP-00017, and Direct City Clerk to File Notice of Completion

Attachments: [Notice of Completion](#)
[Certificate of Completion](#)

- 5B.** [20-732](#) Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

Attachments: [RESO Declaring Continuing Local Emergency](#)

- 5C.** [20-733](#) Adopt City Council Resolution Modifying the City's Compensation Plan and Confirming the Pay/Rates/Ranges for All City of Fort Bragg Established Classifications Effective May 10, 2020

Attachments: [RESO Salary Reduction Comp Schedule](#)
[Exhibit A to Resolution](#)

- 5D.** [20-734](#) Adopt City Council Resolution Modifying the City's Compensation Plan and Confirming the Pay/Rates/Ranges for All City of Fort Bragg Established Classifications Effective May 24, 2020

Attachments: [RESO CM Salary Reduction Comp Schedule](#)
[Exhibit A 5-24-20 City Mgr Reduced Pay](#)

- 5E.** [20-736](#) Adopt City Council Resolution Approving Application for Funding and the Execution of Grant Agreements and Amendments from the 2019-20 Funding Year of the State CDBG Program

Attachments: [RESO CDBG 2019-20 Competitive Applications](#)

- 5F. [20-738](#) Adopt Joint City Council/Improvement District Resolution Authorizing the Execution of First Amendment to the July 1, 2019 Employment Agreement for City Manager with Tabatha Miller

Attachments: [RESO CM Contract Amend](#)
[Miller Agreement 1st Amendment](#)
[Redline Miller Agreement 1st Amendment](#)

- 5G. [20-744](#) Approve Scope of Work for the Request for Proposals to Provide Economic Development Business Loan Development, Project Underwriting, Over-the-Counter Application Preparation, Loan Servicing, and Related Services for the City of Fort Bragg

Attachments: [5-26-20 Scope of Work](#)

- 5H. [20-746](#) Adopt City Council Resolution Ratifying the City Manager's Approval of a Three-Month Business Loan Forbearance for Overtime Brewing, Inc. Due to the COVID-19 Pandemic

Attachments: [RESO Ratifying Overtime Loan Forbearance](#)
[Overtime Brewing Forbearance Letter 4-16-2020](#)

- 5I. [20-731](#) Approve Minutes of May 11, 2020

Attachments: [CCM2020-05-11](#)

- 5J. [20-748](#) Approve Minutes of Special Closed Session of May 19, 2020

Attachments: [CCM2020-05-19 Special Closed](#)

- 5K. [20-750](#) Adopt Resolution Approving the Side Letter Agreement with the Fort Bragg Police Association and Authorizing City Manager to Execute

Attachments: [RESO Side Letter FBPA](#)

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

8. CONDUCT OF BUSINESS

- 8A. [20-735](#)** Receive Report and Consider Adoption of City Council Resolution Authorizing Amendment of #16-HOME-11373 Standard Agreement to Include Tenant Based Rental Assistance Program
- Attachments:** [05262020 Amend HOME Grant for TBRA](#)
[Att 1 - RESO 2016 HOME Standard Agreement Amendment](#)
[Public Comment 8A](#)
- 8B. [20-742](#)** Receive Report and Consider Adoption of Urgency Ordinance No. 962-2020 Waiving Zoning Requirements and/or Standards to Facilitate Business Operations Affected by Public Health Orders
- Attachments:** [05262020 Urgency Ordinance Staff Report](#)
[Att 1 - Urgency Ordinance 962-2020](#)
[Public Comment 8B](#)
- 8C. [20-739](#)** Receive Report and Consider Adoption of City Council Resolution Authorizing City Manager to Execute PG&E Loan Documents (Amount Not To Exceed \$112,921.46) Associated with the CV Starr LED Lighting Project
- Attachments:** [05262020 PG&E LED Project Finance Agreement](#)
[Att 1 - Resolution](#)
[Att 2 - PG&E On-Bill Financing Loan Agreement](#)

9. CLOSED SESSION

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

**NEXT REGULAR CITY COUNCIL MEETING:
6:00 P.M., MONDAY, JUNE 8, 2020**

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on May 22, 2020.

Cristal Muñoz, Administrative Assistant

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available on the City of Fort Bragg's website at <https://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).