



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Monday, March 11, 2024

6:00 PM Town Hall, 363 N. Main Street and Via Video Conference

CALL TO ORDER

Mayor Norvell called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Bernie Norvell, Vice Mayor Jason Godeke, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

CLOSED SESSION REPORT

Deputy City Attorney, Scott Porter reported that on behalf of the City Council, Councilmember Peters will attend and speak at the upcoming Coastal Commission Public Hearing on the Mendocino Railroad matter.

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

Mayor Norvell appointed Councilmember Peters as an alternate for Mendocino Council of Government (MCOG).

1A. [24-615](#) West Business Development Center Presentation

CEO Mary Ann Petrillo of West Business Development Center delivered a presentation highlighting the array of services offered by the organization.

1B. [24-631](#) Introduction of New Employees: Gadge Farris, Police Officer; Carlos Hernandez, Engineering Technician; Nayeli Carmona De Leon, Police Sergeant; Kevin McDannold, Engineering Technician; Cassidy Daniels, Office Assistant; Amanda Pacheco, Community Services Officer; Emily Reno, Administrative Assistant-Public Works; Amber Weaver, Administrative Assistant-Confidential; Maria Flynn, Administrative Assistant-Community Development; Jami Miller, California Sea Grant Coastal Mendocino Extension Fellow; Craig Utsumi, Mechanic; Marshal Morgan, Maintenance II

Department directors presented their newly hired staff members.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR

- (1) Ryan McGee, Oscar McGee, Oriah Orsi, Nayeli Lopez, Jay Rosenquist, Jacob Patterson.
(2) None.

3. STAFF COMMENTS

City Manager Isaac Whippy announced the rescheduling of the Mid-Term Budget Workshop to March 20, 2024, from 2-5 PM. Administrative Analyst Cristal Munoz highlighted the forthcoming events for the Whale Festival taking place in Fort Bragg from March 15, 2024 to March 17, 2024.

4. MATTERS FROM COUNCILMEMBERS

On March 14, 2024, Councilmember Peters will travel to Sacramento to address the California Coastal Commission on behalf of the City Council regarding the Noyo Water River Shed and the California Western Railroad. Vice Mayor Godeke reported that a housing workshop took place during the Community Development Committee Meeting on February 27, 2024. The workshop saw significant participation from contractors, realtors, employers and community members. The objective is to conduct quarterly workshops, with the next scheduled for June 25, 2024 at 5:30 PM at Town Hall.

5. CONSENT CALENDAR

A motion was made by Councilmember Peters, seconded by Vice Mayor Godeke, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 5A. [23-440](#)** Approve Third Amendment to Professional Services Agreement with De Novo Planning Group for Additional Work on FEIR and Authorizing City Manager to Execute Contract (Total Contract Amount Not to Exceed \$67,498; Account No. 119-0000-2668)

This Resolution was adopted on the Consent Calendar.

- 5B. [24-544](#)** Approve Resolution Authorizing City Manager to Award Design Contract for the CV Starr HVAC Project to Whitchurch Engineering Amount Not To Exceed \$36,500

This Resolution was adopted on the Consent Calendar.

- 5C. [24-617](#)** Adopt by Title Only and Waive Further Reading of Ordinance 987-2024 Adding Chapter 12.16 (Capacity Charges and Impact Fees) to Title 12 of the Municipal Code and Imposing and Setting the Rates of the Proposed Fees and Repealing Subdivisions (B), (C), (D), (F) and (G) of Section 12.14.030 of the Municipal Code and Replacing the Heading (Name) of Section 12.14.030 to Read Drainage Plans

Mayor Norvell read the title of the ordinance.

This Ordinance was adopted on the Consent Calendar.

- 5D. [24-628](#) Approve City Council Letters in Opposition to AT&T CPUC Applications A.23-03-002 and A.23-03-003

This Council Letter was approved on the Consent Calendar.

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

None.

8. CONDUCT OF BUSINESS

- 8A. [24-624](#) Receive Presentation on the 2023 Police Department Annual Report

Police Chief Neil Cervenka presented the 2023 Police Department Annual Report, which is accessible in hard copy at City Hall and the Police Department, and electronically on the City's website.

Public Comment: Anne Marie Weibel, Margie Snyder

Discussion: Chief Cervenka provided clarification on the distinctions between robbery, assault, burglary and theft. He also mentioned that there were 16,638 calls for service and 1,233 reports made.

9. CLOSED SESSION

None.

ADJOURNMENT

Mayor Norvell adjourned the meeting at 7.39 PM.

BERNIE NORVELL, MAYOR

Diana Sanchez, City Clerk

IMAGED (_____)