



City of Fort Bragg

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Meeting Minutes Public Works and Facilities Committee

Wednesday, September 11, 2019

3:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

Comiittee Member Lee called the meeting to order at 3:04 PM.

ROLL CALL

Staff in attendance included Tom Varga and Chantell O'Neal.

Present: 2 - Will Lee and Jessica Morsell-Haye

1. APPROVAL OF MINUTES

1A. [19-389](#) Approve Minutes of July 10, 2019

These Committee Minutes were approved for Council review

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public Comment was received from:

- Nathan Orsi
- Jacob Patterson
- Rex Gresset

3. CONDUCT OF BUSINESS

3A. [19-390](#) Receive Report and Provide Direction Regarding RFP Scope of Work for 2020 Maple Street Storm Drain and Alley Rehabilitation Project

Engineering Technician O'Neal summarized the report and presented the slideshow to review the components of the project. This project incorporates a previously adopted component of the Capital Improvement Project, the Maple Street Storm drain and a new component to incorporate four alleys into the project scope.

Discussion on this item included:

- Prioritization of alleys for rehabilitation;
- Cost associated with alley portion of rehabilitation;
- Increased cost of the project associated with component 2;
- Drainage in the alleys and potential for "green improvements";
- Dig-Once broadband conduit to be incorporated into the projects scope;
- Costs of Construction Management.

Public Comment was received from:

- Rex Gressett
- Jacob Patterson

Committee recommended this item be brought to the full Council as a Conduct of Business Item with the proposed addition of broadband conduit on the Maple Street Corridor of the project.

3B. [19-406](#) Preliminary Review of Resolution Revising and Updating Aesthetic Guidelines for Deployment of Wireless Telecommunication Facilities in the City of Fort Bragg

Public Works Director Varga presented the report discussing the merits of current regulations and the Citizens heightened interest in this matter. The goal of the guidelines are to pursue the most protective regulations for placement of these towers in the public right-of-way as permissible by the Federal Communications Commission (FCC). Aesthetic guidelines regulate what the appearance of the towers will look like. Varga hi-lighted San Francisco's guidance about shielding, height placement, co-location (avoid duplication), and local goals for design controls. Towers will be permitted through the encroachment permit process and they need to establish consistency in the application of rules for each applicants permit.

Discussion on this item included:

- Existing vulnerability of current electronic communication during times of disaster that could be improved by broadband but further exacerbated by the potential use of 5g.
- Exercising the control we do have.
- Public involvement, public notices, public hearings, Notify-Me list, bi-lingual communications, etc.
- Interference or amplifications of radio frequencies.
- Spacing of towers, allowable number of towers per block, and distance from schools.
- In addition to the notification aspects of regulating Wireless Telecommunication Facilities, draft guidelines and regulations covering all federally permissible parts of Aesthetic Guidelines are being prepared.
- To assure the maximum exercise of federally permissible regulation, Committee expressed an interest in approving the entire draft guidelines and refine its provisions as needed afterwards.

Public Comment was received from:

Rex Gressett
Annemarie Weibel
Jacob Patterson

The Committee directed staff to return with the full set of draft guidelines for their review in October prior to taking it to the full Council.

3C. [19-099](#) Receive Oral Update from Staff on Departmental Activities

The meeting went beyond 5 PM and this item was not discussed.

4. MATTERS FROM COMMITTEE / STAFF

Committee requested:

Staff bring a report to the Committee for a review of the potential expansion of the Municipal Services District (MSR), water and sewer facility limitations, and potential for future annexations to serve properties on the east side of Fort Bragg City Limits.

Staff to request conduit placement by CalTrans in accordance with "Dig-Once" for their upcoming street/sidewalk improvement projects along the Highway 1 Corridor in Fort Bragg.

No staff comments.

ADJOURNMENT

The meeting was adjourned by Committee Member Lee at 5:20 PM.