



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Public Works and Facilities Committee

Thursday, August 12, 2021

3:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

ROLL CALL

PLEASE TAKE NOTICE

This Committee meeting is presented in a hybrid format, both in-person at Town Hall and virtually via Zoom. The Governor's executive Orders N-25-20, N-29-20, and N-08-21 suspend certain requirements of the Brown Act. Committee Members and staff may choose to participate in person or by video conference.

The meeting will be live-streamed on the City's website at <https://city.fortbragg.com/> and on Channel 3. Public Comment regarding matters on the agenda may be made in person at Town Hall or by joining the Zoom video conference and using the Raise Hand feature when the Chair calls for public comment. Any written public comments received after agenda publication will be forwarded to the Committee Members as soon as possible after receipt and will be available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, California. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except those written comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to Sandy Arellano, sarellano@fortbragg.com.

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Please click this URL to join. <https://us06web.zoom.us/j/86104405717>

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1. APPROVAL OF MINUTES

- 1A. [21-431](#) Approve Minutes of June 10, 2021

Attachments: [06102021 Meeting Minutes](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

- 3A. [21-430](#) Provide Oral Report to Committee on Public Works Departmental Updates and Activities on Items of Interest

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

State of California)
) ss
County of Mendocino)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg, and that I caused this agenda to be posted in the City Hall notice case Monday, August 9, 2021.

Sandy Arellano, Public Works Project Analyst

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Text File

File Number: 21-431

Agenda Date: 8/12/2021

Version: 1

Status: Minutes to be Approved

In Control: Public Works and Facilities Committee

File Type: Committee Minutes

Agenda Number: 1A.

Approve Minutes of June 10, 2021



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Meeting Minutes Public Works and Facilities Committee

Thursday, June 10, 2021

3:00 PM

Via Video Conference

MEETING CALLED TO ORDER

Committee chair Lindy Peters called meeting to order at 3:04 p.m.

ROLL CALL

Staff in attendance included, Public Works Director John Smith, and Sandy Arellano

Present: 2 - Lindy Peters and Tess Albin-Smith

PLEASE TAKE NOTICE

Chair L. Peters read the Please Take Notice clause.

ZOOM WEBINAR INVITATION

1. APPROVAL OF MINUTES

This was accepted

1A. [21-287](#) Minutes of April 22, 2021 Special Meeting

Chair L. Peters accepted and approved the minutes of the Special Public Works and Facilities Committee meeting of April 23, 2021 as presented, committee member Albin-Smith seconded.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

3. CONDUCT OF BUSINESS

Items presented by staff.

3A. [21-281](#) Provide Oral Report on Public Works Departmental Activities Including The Stop Litter Program

Director Smith provided an oral report to committee on the progress of litter removal including cigarette butts. Committee members shared the thought and agreement of purchasing cigarette receptacles and installing them in specific areas around town with signage to "Put Cigarette Butts Out" particularly before entering city parks.

Items of related discussion:

- Increase the amount of trash cans and increasing the need of maintenance staff was conversed.
- Stop Trash Campaign, PSA radio stations, educational videos regarding litter programs.

3B. [21-288](#) Discuss Remediation Measures for Minimizing Glare on the Roof of Water Tank #3 at the Water Treatment Facility

Director Smith shared the remediation attempts the department has tried to alleviate the glare affecting the residents in the area and indicated the tanks are intended for "no-maintenance" including special non-adherent paint. Chair L.Peters requested Director Smith look into other safe attempts to remedy the glare and connect with resident Clark.

Affected residents Paul Clark and Andrew Jordan shared their views and suggested alternative remedies.

4. MATTERS FROM COMMITTEE / STAFF

Committee member Albin-Smith commented:

- MCOG meetings, the need for bike trails, signage throughout town and the status of the pothole and patching on Bush Street.

Director John Smith provided an update on the WWTP odor situation and how hauling it off site is in progress. Biosolids dryer is scheduled to arrive in October 2021. Remedy alternatives were discussed. Committee members requested staff to provide a status report for the next PWF Committee meeting regarding the WWTP odor.

Committee directed staff to bring WWTP odor report to next PWF meeting.

ADJOURNMENT

Meeting adjourned at 3:42 p.m.



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Text File

File Number: 21-430

Agenda Date: 8/12/2021

Version: 1

Status: Business

In Control: Public Works and Facilities Committee

File Type: Staff Report

Agenda Number: 3A.

Provide Oral Report to Committee on Public Works Departmental Updates and Activities on Items of Interest

- Water Projects and Updates
- Wastewater Treatment Plant Odor Status