



# City of Fort Bragg

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## Meeting Minutes Public Works and Facilities Committee

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Thursday, June 10, 2021

3:00 PM

Via Video Conference

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### MEETING CALLED TO ORDER

Committee chair Lindy Peters called meeting to order at 3:04 p.m.

### ROLL CALL

Staff in attendance included, Public Works Director John Smith, and Sandy Arellano

**Present:** 2 - Lindy Peters and Tess Albin-Smith

### PLEASE TAKE NOTICE

Chair L. Peters read the Please Take Notice clause.

### ZOOM WEBINAR INVITATION

### 1. APPROVAL OF MINUTES

**This was accepted**

**1A.** [21-287](#) Minutes of April 22, 2021 Special Meeting

Chair L. Peters accepted and approved the minutes of the Special Public Works and Facilities Committee meeting of April 23, 2021 as presented, committee member Albin-Smith seconded.

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

**None.**

### 3. CONDUCT OF BUSINESS

**Items presented by staff.**

**3A.** [21-281](#) Provide Oral Report on Public Works Departmental Activities Including The Stop Litter Program

Director Smith provided an oral report to committee on the progress of litter removal including cigarette butts. Committee members shared the thought and agreement of purchasing cigarette receptacles and installing them in specific areas around town with signage to "Put Cigarette Butts Out" particularly before entering city parks.

Items of related discussion:

- Increase the amount of trash cans and increasing the need of maintenance staff was conversed.
- Stop Trash Campaign, PSA radio stations, educational videos regarding litter programs.

**3B. [21-288](#)** Discuss Remediation Measures for Minimizing Glare on the Roof of Water Tank #3 at the Water Treatment Facility

Director Smith shared the remediation attempts the department has tried to alleviate the glare affecting the residents in the area and indicated the tanks are intended for "no-maintenance" including special non-adherent paint. Chair L.Peters requested Director Smith look into other safe attempts to remedy the glare and connect with resident Clark.

Affected residents Paul Clark and Andrew Jordan shared their views and suggested alternative remedies.

**4. MATTERS FROM COMMITTEE / STAFF**

Committee member Albin-Smith commented:

- MCOG meetings, the need for bike trails, signage throughout town and the status of the pothole and patching on Bush Street.

Director John Smith provided an update on the WWTP odor situation and how hauling it off site is in progress. Biosolids dryer is scheduled to arrive in October 2021. Remedy alternatives were discussed. Committee members requested staff to provide a status report for the next PWF Committee meeting regarding the WWTP odor.

**Committee directed staff to bring WWTP odor report to next PWF meeting.**

**ADJOURNMENT**

**Meeting adjourned at 3:42 p.m.**