



CITY OF FORT BRAGG

416 N. FRANKLIN, FORT BRAGG, CA 95437
PHONE 707/961-2823 FAX 707/961-2802

FINANCE AND ADMINISTRATION COMMITTEE ITEM SUMMARY REPORT

MEETING DATE: MARCH 28 2024
TO: Finance and Administration Committee
AGENDA ITEM TITLE: Receive Reportable Items Report

BACKGROUND AND OVERVIEW:

The Municipal Code and fiscal policies of the City of Fort Bragg require certain items to be reported to the Finance and Administration Committee each Fiscal Quarter. Items required to be reported are:

- 1) The City's investment portfolio- Treasurer's Report
- 2) Approved intradepartmental budget transfers
- 3) Contracts under \$25,000 which are approved by the City Manager
- 4) Change orders approved by the City Manager per Purchasing Policies and Procedures
- 5) List of disbursements

The reportable items for Quarter one and two of the Fiscal Year 2023/24 have been compiled to be presented today.

RECOMMENDATION:

The committee to accept the Quarter's report ended December 31, 2023, for information purposes only.

ALTERNATIVES:

Request additional information related to reportable items.

ATTACHMENTS:

1. Treasurer's Report (Investment Portfolio)
2. Contracts under \$25k Report
3. Intradepartmental Budget Transfers
4. Disbursements Listing
5. PARS-Investment Reporting (Section 115)