



City of Fort Bragg

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Meeting Agenda Finance and Administration Committee

Wednesday, February 14, 2024

4:00 PM

Town Hall, 363 N.Main Street and Via Video
Conference

AMENDED

MEETING CALLED TO ORDER

ROLL CALL

COMMITTEE MEMBERS PLEASE TAKE NOTICE

Committee Members are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar.

When: Feb 14, 2024 04:00 PM Pacific Time (US and Canada)

Topic: Finance and Administration Committee

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/89742625508>

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

+1 669 444 9171 US

Webinar ID: 897 4262 5508

International numbers available: <https://us06web.zoom.us/j/89742625508>

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Chair or Acting Chair calls for public comment on the item you wish to address. Written public comments may be submitted to Amber Weaver, Administrative Assistant: aweaver@fortbragg.com

1. APPROVAL OF MINUTES

1A. [23-402](#) Approve Minutes of November 8, 2023

Attachments: [FAC 11082023](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

- 3A. [24-586](#) Receive Report from the City's Sales Tax Consultant- Thomas Adams of Avenue Insights & Analytics on Quarter 4 2023 Sales Tax and Business Activity
- 3B. [24-587](#) Receive Report from Matrix Consultant on the Results of the City of Fort Bragg Full Cost Allocation Plan Review and Establishing an Indirect Cost Rate

Attachments: [Presentation](#)
[FY24 Fort Bragg CAP Results Memo](#)
[FY24 OMB Results Memo](#)
[Fort Bragg FY23 OMB Report](#)

- 3C. 23-511 Receive Oral Update from Staff on Departmental Activities - Finance and Administration

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

NOTICE TO THE PUBLIC

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this AMENDED agenda to be posted in the City Hall notice case on February 13, 2024.

Amber Weaver, Administrative Assistant