



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
Fax: (707) 961-2802

## Meeting Minutes Finance and Administration Committee

---

Thursday, March 28, 2024

4:00 PM

Town Hall, 363 N. Main Street

---

### SPECIAL MEETING

#### MEETING CALLED TO ORDER

Chair Rafanan called the meeting to order at 4:05 PM

#### ROLL CALL

Present: 2 - Tess Albin-Smith and Marcia Rafanan

#### 1. APPROVAL OF MINUTES

1A. Approve Minutes of February 14, 2024

Minutes were approved for Council review.

#### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comment was made by Jay Rosenquist.

#### 3. CONDUCT OF BUSINESS

3A. Receive Reportable Items Report: Includes Treasury Report, Approved Intradepartmental Budget Transfers, Contracts Under \$25k Approved by the City Manager, Contract Change Orders Not Exceeding 10% of Contract, and Disbursements Listing

The Committee reviewed the reports prepared by the Finance Department staff for this item. The reports were presented by City Manager, Isaac Whippy.

Public Comment: Jacob Patterson and Jay Rosenquist.

Discussion: The Committee and staff discussed various items including the Youth Opioid Grant associated with Project Right Now, which ends in June, 2024. Chairperson Rafanan questioned some of the diesel service costs and recommended the City of Fort Bragg consider investing in its own code reader.

#### 4. MATTERS FROM COMMITTEE / STAFF

#### ADJOURNMENT

Chair Rafanan adjourned the meeting at 4:35 PM