



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY*

Monday, April 26, 2021

6:00 PM

Via Video Conference

CALL TO ORDER

Mayor Norvell called the meeting to order at 6:00 PM, all Councilmembers appearing by video conference.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Bernie Norvell, Vice Mayor Jessica Morsell-Haye, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

(1) Public comments on non-agenda items from John T. Lombardo, Xaviera Hall and Jay McMartin were read into the record by the City Clerk. John Wojtila of the Zaremba Group, Tiffany Ferris, and Annemarie Weibel made public comments via Zoom. (2) Megan Caron spoke on Item 5C via Zoom; the City Clerk read a comment into the record from Jenny Shattuck on Item 5C. (3) None.

3. STAFF COMMENTS

City Manager Miller reported that Hubs & Routes will make a presentation to the Council regarding emergency preparedness at Town Hall in the near future, open to the public in a hybrid format. The superintendent of Mendocino College will make a presentation to Council on May 10. Miller reported that some short term solutions are in place regarding the odors from the wastewater treatment facility. Other measures to help suppress the odors, including a new dryer, will be put in place before the end of the year. Governor Newsom declared a water emergency for Mendocino and Sonoma Counties last week. A utility bill assistance program will launch on May 3. More information will be forthcoming soon. Public Works Director Smith spoke about capital improvement projects, including the raw water line project, water plant overhaul, and water meter project.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Rafanan asked about a report that the restrooms on the Coastal Trail were locked. Public Works Director Smith said the locks are on a timer and he would have staff make sure they are working properly. Councilmember Peters reported on a recent Public Works & Facilities Committee meeting. A special Public Safety Committee meeting will be held April 28. Vice Mayor Morsell-Haye reported on the Citizen's Commission and the higher education ad hoc committee. A cannabis workshop is set for May 3. She asked that Council discuss increasing the salary range for construction design manager to be more competitive. The Vice Mayor also suggested additional budget for the community garden and asked the Council to consider a community grant program. Councilmember Albin-Smith noted that other Councils allow individual Councilmembers to have their own project budgets.

5. CONSENT CALENDAR

Councilmember Rafanan requested that Item 5C be removed from the Consent Calendar for further discussion.

Approval of the Consent Calendar

A motion was made by Councilmember Peters, seconded by Councilmember Rafanan, to approve the Consent Calendar with the exception of Item 5C. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

5A. [21-177](#) Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4381-2021

5B. [21-176](#) Approve Minutes of April 12, 2021

These Minutes were approved on the Consent Calendar.

ITEMS REMOVED FROM CONSENT CALENDAR

5C. [21-186](#) Adopt City Council Resolution Authorizing City Manager to Execute Contract Amendment for Marketing Services, Increasing the Amount of the Contract with Creative Thinking, Inc. DBA The Idea Cooperative by a Not To Exceed Amount of \$24,000

Councilmember Rafanan requested clarification on what Council is being asked to approve and wanted to address the public comments on this item. The City Manager explained the resolution and gave a brief history of this agenda item. Mayor Norvell noted that the funds for this contract were already approved in previous budget amendments. Councilmember Peters said that the voters of Fort Bragg approved Measure AB which allots funds from Transient Occupancy Tax to promoting Fort Bragg.

Public Comments via Zoom were made by Jacob Patterson and Mary Rose Kaczorowski.

A motion was made by Councilmember Albin-Smith, seconded by Vice Mayor

Morsell-Haye, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4382-2021

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

Mayor Norvell disclosed conversations with the applicant in Item 8A regarding the process for proceeding with the water hookup application.

7. PUBLIC HEARING

8. CONDUCT OF BUSINESS

8A. [21-170](#) Receive Report on Request to Connect Out-of-City Property to City Water System and Provide Direction to Staff on Council Policy

City Manager Miller presented the staff report on this agenda item. She requested that Council make a policy decision so the City can be consistent going forward in response to requests for water hookups from residents outside city limits.

Public Comments via Zoom were received from Pam Sotak, Nate Orsi and Jacob Patterson.

Direction: Councilmembers unanimously agreed that the City should allow a water hookup for this one applicant if they pay the appropriate fees. City Manager Miller said if this is a policy the Council would like to change, that revision should be addressed at a future meeting.

8B. [21-172](#) Receive Report and Provide Direction to Staff on How to Interpret Existing Language in the Coastal and Inland Land Use and Development Codes

City Manager Miller summarized the staff report for this item.

Public Comment via Zoom was received from Jacob Patterson, Mary Rose Kaczorowski, Gabriel Quinn Maroney, Jamie Peters, and Annemarie Weibel. A comment from Jenny Shattuck was read by the City Clerk.

Direction: After discussion, Council directed that property owners and residents within 300 feet of the subject property have a right to request a hearing on a minor use permit or appeal a decision without charge; persons outside 300 feet must pay the specified fees.

Mayor Norvell recessed the meeting at 8:21 PM; the meeting reconvened at 8:33 PM.

8C. [21-171](#) Receive Report and Consider Adoption of City Council Resolution Authorizing Participation in the California Intergovernmental Risk Authority (CIRA) Effective 7/1/2021 with Regard to the Workers' Compensation Program

City Manager Miller gave the staff report on this agenda item.

Public Comment: None.

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4383-2021

8D. [21-187](#) Receive Report and Consider Adoption of Municipal Improvement District Resolution Approving Contract With Synagro West, LLC to Provide Transportation of Biosolids to Land Application Sites and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$70,000; Account No. 710-4712-0319)

Public Works Director Smith presented the report on this item.
Public Comment via Zoom was received from Jacob Patterson.

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that this ID Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES ID 443-2021

9. CLOSED SESSION

Mayor Norvell recessed the meeting at 8:45 PM. The meeting reconvened to Closed Session at 8:49 PM.

9A. [21-179](#) CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6: City Negotiator: Tabatha Miller, City Manager; Employee Organizations: Fort Bragg Police Association; Confidential Non-Bargaining Classifications; Exempt At-Will Executive Classifications; and Exempt Mid-Management Classifications

Mayor Norvell reconvened the meeting to Open Session at 9:17 PM and reported that no reportable action was taken on the Closed Session item.

ADJOURNMENT

Mayor Norvell adjourned the meeting at 9:17 PM.

BERNIE NORVELL, MAYOR

June Lemos, CMC, City Clerk

IMAGED (_____)