

**RESOLUTION NO. 4713-2023**

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING PROFESSIONAL SERVICES AGREEMENTS WITH MELTON DESIGN GROUP IN A NOT TO EXCEED AMOUNT OF \$246,500 TO PROVIDE DESIGN SERVICES AND CONSTRUCTION DOCUMENTS FOR THE BAINBRIDGE PARK ENHANCEMENT PROJECT, APPROVING BUDGET AMENDMENT 2023/24-04 (ACCOUNT NO. 419-5031-0731), AUTHORIZING CITY MANAGER TO EXECUTE CONTRACT AND REIMBURSE THE FACILITIES FUND FOR THE PURCHASE OF WIGGLY GIGGLY EQUIPMENT APPROVED IN FY 22/23 OF \$200,000 (ACCOUNT NO. 419-7999-0799),**

**WHEREAS**, the City of Fort Bragg released a request for proposals on July 25, 2023, seeking qualified consulting firms interested in contracting with the City of Fort Bragg to provide design services for the Bainbridge Park Enhancement Project, Project No. PWP-00096; and

**WHEREAS**, the City received three (3) proposals, one from Melton Design Group (MDG), Inc. for \$246,500, one from Integra Planning & Landscape Architecture for \$373,606, and one from Whitchurch Engineering for \$203,000; and

**WHEREAS**, staff thoroughly reviewed the proposals and recommends the selection of MDG, Inc.; and

**WHEREAS**, the design project includes Project Management (including public outreach), Data Gathering and Analysis, Investigations, Preliminary Design, Final Design and Contract Documents, Support During the Bid Period, and Support During Construction; and

**WHEREAS**, the City has confirmed that MDG, Inc. and its subs have the proper licenses, and experience, and meet the necessary requirements to design the Project; and

**WHEREAS**, a budget amendment BA 2023/24-04 (Exhibit A) is necessary to incorporate the \$2,063,100 State Parks Program Grant into the fiscal year Capital Improvement Program; and

**WHEREAS**, this Project design budget is within the allocated pre-construction costs of the grant; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Fort Bragg does hereby approve a Professional Services Agreement with Melton Design Group, Inc. to provide design services for the Bainbridge Park Enhancement Project, PWP-00096, approve budget amendment 2023-2024-04 (amount not to exceed \$246,500; Account No 419-5031-0731), Authorizing City Manager to Execute the Contract and reimbursing the Facilities Fund (520) for the purchase of Wiggly Giggly Equipment approved in FY 22/23 of \$200,000 (Account No. 419-7999-0799) and authorize the City Manager to execute same

**The above and foregoing Resolution was introduced by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 11<sup>th</sup> day of September 2023, by the following vote:**

**AYES:**

**NOES:**

**ABSENT:  
ABSTAIN:  
RECUSED:**

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**BERNIE NORVELL**  
Mayor

**ATTEST:**

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**Cristal Munoz**  
Acting City Clerk