



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
Fax: (707) 961-2802

## Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY  
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT  
NO. 1 AND THE FORT BRAGG REDEVELOPMENT  
SUCCESSOR AGENCY*

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Monday, November 14, 2022

6:00 PM

Town Hall, 363 N. Main Street  
and Via Video Conference

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### CALL TO ORDER

Mayor Norvell called the meeting to order at 6:00 PM, Councilmembers Peters and Rafanan appearing via video conference.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** 5 - Mayor Bernie Norvell, Vice Mayor Jessica Morsell-Haye, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

### AGENDA REVIEW

#### **1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS**

#### **2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS**

- (1) Mary Rose Kaczorowski.
- (2) Deborah Bieber spoke on Item 5G; Jacob Patterson commented on Items 5A and 5B; Jay McMartin-Rosenquist spoke on Item 5C.
- (3) N/A.

#### **3. STAFF COMMENTS**

City Clerk Lemos gave an update on the election results.

#### **4. MATTERS FROM COUNCILMEMBERS**

Councilmember Albin-Smith recapped a recent Economic Development & Financing Corporation meeting. Councilmember Rafanan reported on a ride-along with Police Officer Antoinette Moore. Councilmember Peters reported on a recent meeting with pickleball and tennis players.

#### **5. CONSENT CALENDAR**

Vice Mayor Morsell-Haye requested that Item 5A be removed from the Consent Calendar for further discussion. Councilmember Peters said he would abstain from Item 5B.

### Approval of the Consent Calendar

**A motion was made by Councilmember Albin-Smith, seconded by Vice Mayor Morsell-Haye, to approve the Consent Calendar with the exception of Item 5A. The motion carried by the following vote, with Councilmember Peters abstaining from voting on Item 5B:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 5B. [22-544](#)** Adopt City Council Resolution Approving the Transfer of Code Enforcement from the Community Development Department to the Police Department and Creating an Additional Code Enforcement Officer Position; Creating a Community Development Department Planning Technician Position; Confirming Pay Rates/Ranges for All City of Fort Bragg Established Classifications; and Approving Budget Amendment 2022/23-08
- This Resolution was adopted on the Consent Calendar.**
- Enactment No: RES 4619-2022
- 5C. [22-553](#)** Adopt City Council Resolution Amending the Written Policy for Expense Reimbursement for City Officials Pursuant to AB 1234
- This Resolution was adopted on the Consent Calendar.**
- Enactment No: RES 4620-2022
- 5D. [22-563](#)** Approve Scope of Work for a Request for Proposals to Secure Professional Services for Broadband Infrastructure Network Design and Engineering
- This Scope of Work was approved on the Consent Calendar.**
- 5E. [22-577](#)** Adopt City Council Resolution Approving Contract with Mendocino County Department of Social Services to Operate the Extreme Winter Shelter from November 15, 2022 to April 30, 2023
- This Resolution was adopted on the Consent Calendar.**
- Enactment No: RES 4621-2022
- 5F. [22-555](#)** Adopt City Council Resolution Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings During the State of Emergency
- This Resolution was adopted on the Consent Calendar.**
- Enactment No: RES 4622-2022
- 5G. [22-556](#)** Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg
- This Resolution was adopted on the Consent Calendar.**
- Enactment No: RES 4623-2022
- 5H. [22-554](#)** Approve Minutes of October 24, 2022

These Minutes were approved on the Consent Calendar.

## **ITEMS REMOVED FROM CONSENT CALENDAR**

- 5A. [22-459](#) Adopt City Council Resolution Approving Second Amendment to Professional Services Agreement with Regional Government Services (RGS) for Classification and Compensation Study Increasing Contract Amount by \$6,500 for a Total Not to Exceed Amount of \$41,400 (Account No. 110-4130-0319), Authorizing City Manager to Execute Same, and Approving Budget Amendment 2022/23-06

Vice Mayor Morsell-Haye asked for an update on the status of the Regional Government Services (RGS) classification and compensation study. City Manager Ducey said the study has taken a long time, but a final draft was issued in September. The delay was due to finding comparable cities to use as a comparison with Fort Bragg and several positions had no comparables in other cities, which presented a challenge. The study will be finished by January 30, 2023, in time for mid-year budget review. City Manager Ducey reported that most of the City's salaries were either equal to or above the comparable cities, however there were two or three positions that will need to be addressed because they are lower.

Public Comments: None.

**A motion was made by Councilmember Peters, seconded by Vice Mayor Morsell-Haye, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4624-2022

## **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

None.

## **7. PUBLIC HEARING**

## **8. CONDUCT OF BUSINESS**

- 8A. [22-561](#) Receive Report and Approve Strategy to Implement the Recommendations from the Citizens Commission

Administrative Analyst Munoz presented the staff report on this agenda item.

Public Comments were received from Gabriel Quinn Maroney, Jacob Patterson, Mary Rose Kaczorowski and Jenny Shattuck.

Discussion: The Council discussed the Land Back policy, funding for such activity, fleshing out the path forward, appointing an ad hoc committee, using Indigenous Peoples Day to celebrate native cultures, formation of a local history group, setting milestones, and working with the school district, historical society and local tribes to make these Citizens Commission recommendations a reality. It was generally agreed to proceed with all six recommendations, and to make it a priority of the new Mayor to appoint committees as recommended in the staff report after the first of the year when the new City Council is in place.

**A motion was made by Mayor Norvell, seconded by Vice Mayor Morsell-Haye, that the strategic plan, consisting of the six recommendations presented, be approved, and that the recommended committees be appointed by the new Mayor in January 2023. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 8B. [22-559](#)** Receive Report, Take Public Comment, and Consider Adoption of City Council Resolution Approving Application for Funding and Execution of Agreement and Any Amendments Thereto from the 2022 Notice of Funding Availability for the Permanent Local Housing Allocation (PLHA) Formula Component Grant Program and Adopting the PLHA Plan

Assistant City Manager McCormick presented the staff report on this agenda item. Public Comment was received from:

- Shelley Green spoke in support of the Resolution.
- Jade Tippett commented on housing for doctors and nurses.
- Mary Rose Kaczorowski said that owner occupied workforce housing and other housing programs, including for the homeless, are needed.

**A motion was made by Councilmember Albin-Smith, seconded by Vice Mayor Morsell-Haye, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4625-2022

- 8C. [22-558](#)** Receive Report and Consider Adoption of City Council Resolution Approving Budget Amendment 2022/23-07 and Awarding Professional Services Agreement to Lechowicz & Tseng for the Preparation of an Impact Fee Nexus Study and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$59,985; Account No. 610-4612-0319 & 710-4712-0319)

Assistant Director Engineering O'Neal summarized the staff report on this agenda item. Public Comment was received from Jacob Patterson.

**A motion was made by Councilmember Peters, seconded by Mayor Norvell, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4626-2022

- 8D. [22-550](#)** Receive Report and Consider Adoption of City Council Resolution Approving Budget Amendment 2022/23-05 and Authorizing City Manager to Execute Authorization for Additional Services for the Design of the Raw Water Line Replacement Project, City Project 2019-02, Increasing the Scope of the Design Contract with Coleman Engineering to include Pump Station Design and Bid and Construction Services in an Amount Not to Exceed \$109,734 (Account 651-6007-0310)

Public Works Director Smith gave the staff report on this agenda item.

Public Comment was received from Mary Rose Kaczorowski.

**A motion was made by Vice Mayor Morsell-Haye, seconded by Councilmember Albin-Smith, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4627-2022

**8E. [22-551](#)** Receive Report and Consider Adoption of City Council Resolution Rescinding the City of Fort Bragg's Stage 2 Water Warning Declaration and All Water Restrictions

Public Works Director Smith presented the staff report for this agenda item.

Public Comment: None.

**A motion was made by Vice Mayor Morsell-Haye, seconded by Councilmember Albin-Smith, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4628-2022

**9. CLOSED SESSION**

**ADJOURNMENT**

**Mayor Norvell adjourned the meeting at 7:39 PM.**

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BERNIE NORVELL, MAYOR

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June Lemos, MMC, City Clerk

IMAGED (\_\_\_\_\_)