



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Public Works and Facilities Committee

Thursday, February 10, 2022

3:00 PM

Via Video Conference

MEETING CALLED TO ORDER

ROLL CALL

PLEASE TAKE NOTICE

Due to state and county health orders and to minimize the spread of COVID-19, Committee Members and staff will be participating in this meeting via video conference. The Governor's executive Orders N-25-20, N-29-20, and N-15-21 suspend certain requirements of the Brown Act and allow the meeting to be held virtually.

The meeting will be live-streamed on the City's website at <https://city.fortbragg.com/> and on Channel 3. Public Comment regarding matters on the agenda may be made by joining the Zoom video conference and using the Raise Hand feature when the Chair calls for public comment. Any written public comments received after agenda publication will be forwarded to the Committee Members as soon as possible after receipt and will be available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, California, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except those written comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to Sandy Arellano, at sarellano@fortbragg.com.

ZOOM WEBINAR INVITATION

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86889682882?pwd=eFdKNjJtVEJ1cW5EWERYaW15TkJkdz09>

TO SPEAK DURING PUBLIC COMMENT PORTIONS OF THE AGENDA VIA ZOOM, PLEASE JOIN THE MEETING AND USE THE RAISE HAND FEATURE WHEN THE CHAIR OR ACTING CHAIR CALLS FOR PUBLIC COMMENT ON THE ITEM YOU WISH TO ADDRESS.

1. APPROVAL OF MINUTES

- 1A. [22-064](#) Approve Minutes of December 9, 2021

Attachments: [12092020 Meeting Minutes](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

- 3A. [21-638](#) Public Works Director Oral Report on Departmental Updates and Items of Interest

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on February 7, 2022.

Sandy Arellano, Public Works Analyst

NOTICE TO THE PUBLIC

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- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting*

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Text File

File Number: 22-064

Agenda Date: 2/10/2022

Version: 1

Status: Business

In Control: City Council

File Type: Committee Minutes

Agenda Number: 1A.

Approve Minutes of December 9, 2021



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Meeting Minutes Public Works and Facilities Committee

Thursday, December 9, 2021

3:00 PM

Via Video Conference

MEETING CALLED TO ORDER

Committee chair Peters called meeting to order at 3:00 pm.

ROLL CALL

All committee members present as well as Director Smith, Assistant Engineer O'Neal and Clerk Arellano.

Present: 2 - Lindy Peters and Tess Albin-Smith

PLEASE TAKE NOTICE

Clerk read the "Please take notice clause".

ZOOM WEBINAR INVITATION

1. APPROVAL OF MINUTES

[21-641](#) Approve Minutes of September 9, 2021

Both committee members accepted previous meeting minutes as presented.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Two non-agenda item public comments received from:

1. Becky Walker
2. Kathy Silva

3. CONDUCT OF BUSINESS

3A. [21-638](#) Public Works Director Oral Report on Departmental Updates and Items of Interest

Director Smith addressed committee members on departmental items of interest and provided project status' on several items including:

- Water tank #3 plan of action due to the sun's glare.
- Alternate safety option for Harold Street and Oak Street.
- Traffic lane stripping on Harold Street and Oak Street.
- Sweeper schedule and city wide sweeping maintenance.
- Public Works staffing needs and new hires.
- Future water storage reserves

Updates were provided for the following:

- Water Meter Replacement Project
- 2021 CIPP Project
- Raw Waterline Project
- Biosolids Dryer delivery
- New fleet purchases through USDA grants
- CV Starr Center Projects
- City Facilities
- Water and Wastewater Collection Assessment

4. MATTERS FROM COMMITTEE / STAFF

Committee member Albin-Smith commented on concerns for funding for projects. The significant shipping cost increase for biosolids dryer was discussed. Firehouse remodel project was discussed. Water reservoir increase was discussed as staffing needs. Water drought affect on revenue was also addressed.

Assistant Director of Engineering O'Neal reported on: traffic at Oak Street and Harold Street; traffic changes, funding, safety research, safety routes to school programs and enforcement. Street sweeping; Central Business District, parking enforcement. O'Neal also updated committee on Public Works and CDD project priorities, expressing the considerable project contributions of former City Manager are no longer depended on.

Committee questioned the status of grant applications to fund water projects. Director Smith emphasized the Water Meter Replacement project is a significant water project and is also projected for CDBG funds.

ADJOURNMENT

Chair Peters adjourned meeting at 3:57 pm.



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Text File

File Number: 21-638

Agenda Date: 12/9/2021

Version: 1

Status: Business

In Control: Public Works and Facilities Committee

File Type: Staff Report

Agenda Number: 3A.

Public Works Director Oral Report on Departmental Updates and Items of Interest