



City of Fort Bragg

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Meeting Minutes Planning Commission

Wednesday, January 10, 2024

6:00 PM

Town Hall, 363 N.Main Street and
Via Video Conference

MEETING CALLED TO ORDER

Vice Chair Deitz called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present 4 - Vice Chair Scott Deitz, Commissioner Jary Stavely, Commissioner Richard Neils,
and Commissioner David Jensen
Absent 1 - Chair Jeremy Logan

1. PUBLIC COMMENTS ON: (1) NON-AGENDA & (2) CONSENT CALENDAR ITEMS

(1) Non-Agenda: Jacob Patterson
(2) Consent Calendar: None.

2. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

3. CONDUCT OF BUSINESS

3A. [23-477](#) Receive report and provide direction whether to amend the City of Fort Bragg
Planning Commission 2023 Bylaws and adopt a 2024 Planning Commission Meeting
Schedule

Community Development Director Cherry presented the memo and the proposed 2024 Meeting
Schedule. Commissioners asked clarifying questions regarding noticing timelines of Special
Meetings and Community Development Department staff workload.

Public Comment: Jacob Patterson

Discussion: Commissioners directed staff to follow the order of the agenda per Planning
Commission Bylaws section II.E for all future meetings. Commissioners also directed staff to
agendize the selection of Planning Commission Chair and Vice Chair at the next meeting.
Commissioners directed staff to regularly report on activities in the Community Development
Department. Vice Chair Deitz noted that April 10, 2024 was not included in the resolution and
should be amended in the Bylaws.

**A motion was made by Commissioner Stavely, seconded by Commissioner
Jensen, that the Planning Resolution be adopted as amended. The motion carried
by the following vote:**

Aye: 4 - Vice Chair Deitz, Commissioner Stavely, Commissioner Neils and Commissioner Jensen

Absent: 1 - Chair Logan

Enactment No: RES PC01-2024

- 3B.** [23-486](#) Provide Direction to Staff Regarding Design of the North Wing of Fort Bragg Fire Department, Located at 141-153 N Main Street (APN 008-161-12)

Derek Long of Whitchurch Engineering presented examples of three different types of buildings in the City of Fort Bragg and requested input from Commissioners regarding rooflines and finishes for the remodel of the Fire Station. Commissioners indicated preference for a more utilitarian, less embellished facade for the building. Commissioner Neils asked a clarifying question about roof pitch. Commissioners agreed that the primary concern should be long term maintenance at the lowest possible cost.

Public Comment: Jacob Patterson

4. PUBLIC HEARINGS

- 4A.** [23-460](#) Adopt a Resolution of the Fort Bragg Planning Commission Recommending that the City Council Establish Regulations and Standards for Outdoor Dining by Amending Division 18 of the Fort Bragg Municipal Code and its Subchapter 18.42.165 Restaurants; and Adopt a Resolution of the Fort Bragg Planning Commission Recommending that the City Council File with the Coastal Commission an LCP Amendment Application to Establish Regulations and Standards for Coastal Area Outdoor Dining and Amend Division 17 Article 4 of the Fort Bragg Municipal Code and its Subchapter 17.42.190 - Restaurants; and Mitigated Negative Declaration and Statutory Exemption

Vice Chair Deitz opened the Public Hearing at 6:40 P.M.

Consultant Marie Jones presented the report. Commissioners asked clarifying questions regarding impact fees and potential inequity, water use, greenhouse gases and Title 24 energy calculations, coordination with the County Department of Environmental Health.

Public Comment: Jacob Patterson, Eric Poos, Jay McMartin-Rosenquist.

Vice Chair Deitz closed the Public Comment at 7:10 P.M.

Discussion: Commissioners discussed parking, the process for permitting, odor and noise impacts on neighbors, safety of structures in long term, and regulating cooking outside.

Vice Chair Deitz called a recess at 7:59 P.M.

Vice Chair Deitz reconvened the meeting at 8:06 P.M.

A motion was made by Commissioner Neils, seconded by Commissioner Jensen, that the Planning Resolution be continued to a date certain, January 31, 2024.

The motion carried by the following vote:

Aye: 4 - Vice Chair Deitz, Commissioner Stavely, Commissioner Neils and Commissioner Jensen

Absent: 1 - Chair Logan

Enactment No:

4B. [23-475](#)

Adopt a Resolution of the Fort Bragg Planning Commission Recommending that the City Council Submit an LCP Amendment Application to the Coastal Commission to Amend Chapter 17.71.090 - Planned Development Permit of Division 17 of the Fort Bragg Municipal Code to Allow Planned Unit Development Permits on Parcels of One Acre or More; and Adopt a Resolution of the Fort Bragg Planning Commission Recommending that the City Council Amend Chapter 18.71.090 - Planned Development Permit of Division 18 of the Fort Bragg Municipal Code to Allow Planned Unit Development Permits on Parcels of One Acre or More; and Mitigated Negative Declaration and Statutory Exemption

Vice Chair Deitz opened the Public Hearing at 8:09 P.M.

Consultant Marie Jones presented the report. Commissioners asked clarifying questions regarding the quantity of vacant parcels in the Coastal Zone vs. the Inland Zone.

Public Comment: None.

Vice Chair Deitz closed the Public Comment at 8:18 P.M.

Discussion: There was no discussion but Consultant Jones noted that section B.1. of the CLUDC resolution was amended.

A motion was made by Commissioner Stavely, seconded by Commissioner Neils, that the Planning Resolution be adopted. The motion carried by the following vote:

Aye: 4 - Vice Chair Deitz, Commissioner Stavely, Commissioner Neils and Commissioner Jensen

Absent: 1 - Chair Logan

Enactment No: RES PC02-2024 / RES PC03-2024

A motion was made by Commissioner Neils, seconded by Vice Chair Deitz, that the Planning Resolution be adopted. The motion carried by the following vote:

Aye: 4 - Vice Chair Deitz, Commissioner Stavely, Commissioner Neils and Commissioner Jensen

Absent: 1 - Chair Logan

Enactment No: RES PC02-2024 / RES PC03-2024

5. CONSENT CALENDAR

Approval of the Consent Calendar

These minutes were approved on the Consent Calendar

Aye: 4 - Vice Chair Deitz, Commissioner Stavely, Commissioner Neils and Commissioner Jensen

Absent: 1 - Chair Logan

5A. [23-481](#)

Approve the Minutes of the September 13, 2023 Planning Commission Meeting

- 5B. [23-484](#) Approve the Minutes of the October 11, 2023 Planning Commission Meeting

6. MATTERS FROM COMMISSIONERS

Commissioners asked staff when they can expect follow up on the Parking Study that was brought to the Commission on December 13, 2023. They also asked for an update on Wiggly Giggly Playground.

7. STAFF COMMENTS

Director Cherry thanked Commissioners for their discussion and consideration of zoning amendments, noted that staff will bring forward the number of building and planning permit applications in process and give updates on anticipated public hearings and productivity. Director Cherry also answered Commissioners question regarding the status of the Grocery Outlet permits.

ADJOURNMENT

Vice Chair Deitz adjourned the meeting at 8:30 P.M.