



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Community Development Committee

Tuesday, April 26, 2022

3:00 PM

Via Video Conference

MEETING CALLED TO ORDER

ROLL CALL

PLEASE TAKE NOTICE

Due to state and county health orders and to minimize the spread of COVID-19, Committee Members and staff will be participating in this meeting via video conference. The Governor's executive Orders N-25-20, N-29-20, and N-15-21 suspend certain requirements of the Brown Act and allow the meeting to be held virtually.

The meeting will be live-streamed on the City's website at <https://city.fortbragg.com/> and on Channel 3. Public Comment regarding matters on the agenda may be made by joining the Zoom video conference and using the Raise Hand feature when the Chair calls for public comment. Any written public comments received after agenda publication will be forwarded to the Committee Members as soon as possible after receipt and will be available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, California, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except those written comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to Sarah Peters, speters@fortbragg.com.

ZOOM WEBINAR INVITATION

You are invited to a Zoom webinar.

When: Apr 26, 2022 03:00 PM Pacific Time (US and Canada)

Topic: Community Development Committee Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/89418436038>

Or Telephone: US: +1 253 215 8782 or +1 346 248 7799 or +1 720 707 2699

Webinar ID: 894 1843 6038

International numbers available: <https://us06web.zoom.us/u/kb5r4yQz7I>

TO SPEAK DURING PUBLIC COMMENT PORTIONS OF THE AGENDA VIA ZOOM, PLEASE JOIN THE MEETING AND USE THE RAISE HAND FEATURE WHEN THE CHAIR OR ACTING CHAIR CALLS FOR PUBLIC COMMENT ON THE ITEM YOU WISH TO ADDRESS.

1. APPROVAL OF MINUTES

- 1A. [22-128](#) Minutes of the February 22, 2022 Community Development Committee Meeting

Attachments: [Minutes of the February 22, 2022 Community Development Committee Meeting](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

- 3A. [22-202](#) Regular Oral Update Regarding Implementation of Central Business District Economic Development Strategy

Attachments: [April 2022](#)

- 3B. [22-199](#) Bainbridge Park Playground Update Report

Attachments: [04262022 Wiggly Giggly Playground Plan Update](#)

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on April 21, 2022.

Sarah Peters

NOTICE TO THE PUBLIC

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg’s website at <http://city.fortbragg.com> subject to staff’s ability to post the documents before the meeting*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

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If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).



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Text File

File Number: 22-128

Agenda Date: 4/26/2022

Version: 1

Status: Business

In Control: Community Development Committee

File Type: Committee Minutes

Agenda Number: 1A.

Minutes of the February 22, 2022 Community Development Committee Meeting



City of Fort Bragg

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Meeting Minutes Community Development Committee

Tuesday, February 22, 2022

3:00 PM

Via Video Conference

MEETING CALLED TO ORDER

Chair Norvell called the meeting to order at 3:00 PM.

ROLL CALL

Present: 2 - Bernie Norvell and Jessica Morsell-Haye

1. APPROVAL OF MINUTES

1A. [22-086](#) Minutes of the January 25, 2022 Community Development Committee Meeting

A motion was made by Committee Member Norvell, seconded by Committee Member Morsell-Haye, that these Committee Minutes be approved for Council review. The motion carried by the following vote:

Aye: 2 - Committee Member Norvell and Committee Member Morsell-Haye

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

3. CONDUCT OF BUSINESS

3A. [22-081](#) Receive Update on Bainbridge Park Soccer Fields Improvement Project and Implementation of Per Capita Grant Funds

Assistant City Engineer Huerta presented the prepared report to the Committee and responded to clarifying questions from committee members about potential funding sources; how the proposed soccer field came to replace the petanque court in the Bainbridge Park Master Plan; artificial turf versus grass; location of soccer field; and updating playground equipment.

PUBLIC COMMENT:

Public comment in favor of the proposed project was received from Andrew Wells and Richard Garcia.

Public comment in opposition to the proposed project was received from Kathy Silva and Bob Silva.

Public comment neither clearly in favor of or in opposition to the proposed project was received from Andrew Jordan.

Public comment neither in favor of or in opposition to the proposed project was received from Debra Wagner, who expressed the desire to have additional pickleball lines and courts in the park.

DISCUSSION:

Under deliberation, committee members discussed how the project fits in with the master plan; the benefits of putting in all-weather turf; funding sources; updating playground equipment at Wiggly Giggly as a separate project; and the potential for pickleball lines on the other tennis court. Direction was given to staff on bringing this forward to the City Council.

3B. [22-089](#) Regular Oral Update Regarding Implementation of Central Business District Economic Development Strategy

Assistant to the City Manager Sarah McCormick presented the prepared report and addressed committee member questions related to the timeline for the Town Hall public restrooms project; public gathering spaces; and status of funds that the Visit Fort Bragg committee allocated to the walking tour.

Public Comment:

None.

4. MATTERS FROM COMMITTEE / STAFF

Assistant Director of Engineering O'Neal announced that the Planning Commission will be hearing the first introduction of the cannabis ordinance on Wednesday, February 23. It will be an in-person only meeting.

ADJOURNMENT

Chair Norvell adjourned the meeting at 3:50 PM.



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Text File

File Number: 22-202

Agenda Date: 4/26/2022

Version: 1

Status: Business

In Control: Community Development Committee

File Type: Report

Agenda Number: 3A.

Regular Oral Update Regarding Implementation of Central Business District Economic Development Strategy

City Council held two special meetings to consider the topic of economic development - March 1 and March 16, 2021. Over the course of these meetings, several potential investments were discussed regarding how the City might best invest resources to support the Central Business District (CBD). The Community Development Committee reviewed these economic development tools, and assigned them to various Council Committees for further consideration. A regular implementation update will be provided to the Community Development Committee.

Economic Development Tool	Committee	Staff	Meeting Date	Notes
Create Public Gathering Space	CDC	Not identified		Rural Recreation and Tourism (RRT) Program grant submitted for Town Hall East, Award Information TBD. Staff has received a preliminary Historic Preservation report necessary for CEQA determination. Staff will report out once a final determination on the grant award is made.
Improve Town Hall Restrooms	PW&F	Alfredo	In Process	Scope of work being developed.
Increased Pedestrian Dedications	CDC	Not identified	HOLD	Parklets? Street Closure? Wait to see how effective bollards are in creating additional pedestrian recreation.
Create Historical Walking Tour	VFB	Sarah/Cristal	In process	VFB Committee allocated funding to Historical Society to develop content for a downtown historical walking tour.
Create Mural Walk	VFB	Sarah	In process	Idea Cooperative is working on this and the VFB Committee allocated funds to print hardcopies.
Public Art	CDC	Not Identified	HOLD	Develop program to encourage installation of art. Staff working with Middle School on installing artwork in City Hall. First Friday is back.
Improve Business Directory & Directional Signage	VFB	Cristal	In process	A-frames were created to encourage folks to explore the 300 block of Franklin St and 200/300 block of Redwood Ave. VFB allocated funding to refinish kiosks (sand/seal) and install new plexiglass. One has been installed and the others are in progress. New maps have been developed to be installed in new kiosks.
Install Trees, Planters and Landscaping	PW&F	Not Identified	HOLD	Collaborate with Bee City to create public program for tree dedications, planting for planters and landscaping.
Install Bollards to Block Vehicular Traffic for Special Events	PW&F	Chantell	In process	In design. Project also includes light poles and crosswalks. Planned construction late summer 2022.
Reconsider Allowable Land Uses	CDC	Sarah	HOLD	Evaluate current land use tables and permitting requirements.
Employ Code Enforcement Actions	CDC	Valerie	In process	Property compliance forms mailed to every property/business in CBD and follow-up code enforcement action occurring.
Establish Regular Walking Patrol	PS	Bernie	In process	Establish a regular, physical walking presence of uninformed officers - building positive public relations, while deterring nuisances.
Temporary Waiver of Water/Sewer Capacity Fees	completed			Council adopted Resolution 4495-2021 to temporarily defer water/waste water fees for restaurants, cafes, and coffee shops. Waivers to be handled by CDD/PW. Business outreach by Sarah through West Business Center.
Coordinate Downtown Business Conversation Regarding a Business Improvement District (BID)	CDC	Sarah	On-going	Regular quarterly meeting to develop relationships. March 11, 2022 meeting was a success with +/- 50 participants. Next meeting is scheduled on Saturday, June 11 th , 9am – 11am.



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Version: 1

Status: Business

In Control: Community Development Committee

File Type: Report

Agenda Number: 3B.

Bainbridge Park Playground Update Report



CITY OF FORT BRAGG

416 N. FRANKLIN, FORT BRAGG, CA 95437
PHONE 707/961-2823 FAX 707/961-2802

COUNCIL COMMITTEE ITEM SUMMARY REPORT

MEETING DATE: APRIL 26, 2022
TO: COMMUNITY DEVELOPMENT COMMITTEE
FROM: CHANTELL O'NEAL
AGENDA ITEM TITLE: Wiggly Giggly Playground Update

BACKGROUND AND OVERVIEW:

On March 28, 2022 City Council gave direction to staff to phase the project into two parts, with replacement of the playground equipment first and then surfacing after. Additional direction included using the \$90,000 ± that has been set aside for the park Capital Improvements, creating a campaign to raise additional funds, and determining what equipment and style will best meet the City's needs.

As Wiggly Giggly is the only City-owned playground available to our community's young children and it is the only playground between Leggett and Caspar, it serves approximately ±2,659 children in the 95437 zip code. Being the only playground for all these kids, makes it a very popular place for gatherings and play dates. The current playground only (phase I) estimate for the cost of replacing the equipment is:

Playground Equipment	\$299,000
Construction Management/ Contingency/ Contracts/ Demolition	\$60,000
<u>Total Cost is</u>	<u>\$359,000</u>
Funds Available	(\$90,000)
Unmet Need	\$269,000

Work completed since the last meeting:

1. Staff has reached out to multiple commercial playground equipment companies and received positive feedback about the best way to proceed with this project; including companies who will prepare the site design options on our behalf and even offer assistance with creating a marketing strategy campaign to bring the idea to life and generate excitement within the community. The commercial playground equipment companies of interest are listed below with links to catalogs for envisioning some playground options, colors, themes, etc. Some of

these websites also feature resources for securing funding and applying for grant funds.

MRC Recreation <https://mrcrec.com/catalogs>

The City received a very expedient response from MRC with several ideas and offers for assistance with the marketing campaign.

Miracle Play Group <https://www.miracleplaygroup.com/catalogs>

The City received a very expedient and excited response from Miracle Playgroup. The member who contacted staff has ties to the Fort Bragg Community and expressed interest in the park's project success.

Ross Recreation Equipment <https://www.rossrec.com/online-catalogs/>

Ross is located out of Santa Rosa and came highly recommended from discussions from grantors. Staff has not received a response from their team at the time of this writing, but will continue to attempt contact.

Landscape Structures <https://www.playlsi.com/en/view-playground-catalogs/>

Staff recently found this organization when visiting a park out of town. They were only contacted the day of writing this memo. This site includes a whole section about grant funding.

2. Staff has also been in contact with Blue Zones of Mendocino, who has offered to host the Wiggly Giggly Park Project at their Blue Economy Symposium event table happening May 21st – May 22nd.
3. The City has also received positive feedback from the Community regarding the plans to raise funds for the equipment replacement. One Community member has expressed interest in assisting with raising the funding.
4. On April 19, we were notified that the State Farm Neighborhood Assist Grant (\$25,000) has made it into the top 200 finalists. The top 100 projects with the highest votes will receive \$25K each to help fund the Park Renovation. This grant was made possible through working with the Adventist Health Communications team who is preparing a write-up and Press Release to push this information out to get public support. The City will also be spreading the word via press release and other means of communications as well **as we need every community member in Mendocino County online voting for this project**. Voting for the Project begins on April 27, 2022 and ends on May 6, 2022. The State Farm Grant can be accessed by viewing this website: <https://www.neighborhoodassist.com/entry/2045173>.

RECOMMENDATION:

Discuss next steps for project.

NOTICATIONS:

Lucy Bartholomew Lucy.Bartholomew@sharecare.com

Tina Tyler-O'Shea Tina.TylerOshea@sharecare.com