



City of Fort Bragg

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Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, January 22, 2024

6:00 PM

Town Hall, 363 N. Main Street and via video
conference

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COUNCILMEMBERS PLEASE TAKE NOTICE

Councilmembers are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar.

When: Jan 22, 2024 06:00 PM Pacific Time (US and Canada)

Topic: City Council Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86234393421>

Or Telephone:

*+1 669 444 9171 US (*6 mute/unmute, *9 raise hand)*

Webinar ID: 862 3439 3421

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.

CLOSED SESSION REPORT

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR

MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.

WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to City Clerk Diana Sanchez, dsanchez@fortbragg.com

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 5A. [23-515](#)** Accept the 14-foot-wide Public Access and Utility Easement as Offered on the Channel Parcel Map, City Application DIV 1-22, and Authorize the City Clerk to Sign the Map

Attachments: [Memo DIV 1-22 Channel 311 S Harold](#)

[Att 1. DIV 1-22 Parcel Map](#)

[Public Comment 5A](#)

- 5B. [23-528](#)** Adopt Joint City Council/Municipal Improvement District Resolution Authorizing Execution of an Employment Agreement for City/District Manager with Isaac Whippy

Attachments: [RESO City Manager Contract](#)

[Exhibit A](#)

- 5C. [23-473](#) Approve Maddy Act Notice Providing List of Appointed Terms Expiring in 2024

Attachments: [12212023 Maddy Act Notice](#)

- 5D. [23-529](#) Approve Scope of Work for a Request for Proposals for the Preparation of Plans and Specifications for the CV Starr Center HVAC System

Attachments: [012224 CV Starr HVAC Scope of Work](#)
[Exhibit A Sample Professional Services Agreement](#)

- 5E. [24-540](#) Adopt Resolution of the Fort Bragg Redevelopment Successor Agency Approving Recognized Obligation Payment Schedule (ROPS) 24-25 (FY 24/25; July 1, 2024 - June 30, 2025) Pursuant to Health and Safety Code Section 34177(l)

Attachments: [RESO ROPS FY 2024-25](#)
[ROPS FY 24-25](#)

- 5F. [24-541](#) Accept and File Development Impact Fee Report, Utility Capacity Fee Reports and General Plan Maintenance Fee Report for Fiscal Year Ending June 30, 2023

Attachments: [Parking In Lieu Fees 22-23](#)
[Wastewater Capacity Fees. 22-23](#)
[Water Capacity Fees. 22-23](#)
[General Plan Maintenance Fee](#)
[Public Comment Item 5F](#)

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

- 7A. [23-472](#) Conduct Public Hearing, Receive Report, and Consider Adoption of City Council Resolution Approving Updates to the CV Starr's Fee Schedule

Attachments: [01222024 CV Starr Fees Staff Report](#)
[RESO CV Starr Fee's](#)
[Exhibit A - COFB CVSCC Updated Fees January 2024](#)
[Att 1 Public Hearing Notice Proposed Fees](#)

8. CONDUCT OF BUSINESS

- 8A. [23-525](#)** Receive Report and Consider Adoption of City Council Resolution Approving the Contract with Latoof Painting Inc; Re-purposing \$87,405 of the HVAC System Adopted Budget to the Project; Authoring City Manager to Execute Contract (Amount Not to Exceed \$87,405.00, Account No. 810-4812-0751) and Finding the Project Exempt from CEQA under 14 CCR 15301
- Attachments:** [Staff Report CV Starr Flooring](#)
[Resolution CV Starr Floor Project](#)
[CV Starr floors quote](#)
- 8B. [23-505](#)** Receive Report and Approve Scope of Services for Request for Qualifications for As-Needed Professional Services in Noyo Harbor Planning Effort
- Attachments:** [01222024 RFQ Staff Report](#)
[Request for Qualifications](#)
[CASG Job Description](#)
[CASG Article](#)
[Final CEP](#)
- 8C. [23-507](#)** Receive Report and Consider Adoption of City Council Resolution Approving Contract Amendment with Creative Thinking, Inc. DBA The Idea Cooperative. Increasing Amount of Contract, and Authorizing City Manager to Execute Same (Amount Not To Exceed \$200,000: \$180,000 Account 110-4321-0319; and \$20,000 Account 329-6134-0630)
- Attachments:** [012220234 ReportContract_2nd](#)
[Broadband Scope of Work](#)
[RESO Idea Cooperative - Broadband](#)
[Public Comment 8C](#)
- 8D. [24-542](#)** Resolution of the Fort Bragg City Council Approving the Integration of the C.V Starr Community Center as a City Owned and Operated Facility and Establishing Salary Rate Compensation Plan Confirming the Pay Rates/Ranges for C.V. Starr Class of Employees Effective February, 11, 2024.
- Attachments:** [Staff Report](#)
[RESO CV Starr Integration](#)
[RESO CV STARR Employee Compensation](#)
[Exhibit A: Employee Compensation Schedule](#)
[Exhibit B: MCRPD Board Notice Aug 2023](#)
[Exhibit C: CVSCC Operating Agreement](#)
[Exhibit D: FY 23/24 CV Starr Adopted Budget](#)

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

**NEXT REGULAR CITY COUNCIL MEETING:
6:00 P.M., MONDAY, February 12, 2024**

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on January 18, 2024.

Diana Sanchez
City Clerk