



# City of Fort Bragg

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## Meeting Minutes Community Development Committee

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Tuesday, May 28, 2024

4:00 PM Town Hall, 363 N. Main Street and Via Video Conference

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### MEETING CALLED TO ORDER

Chair Godeke called the meeting to order at 4:00 p.m.

### ROLL CALL

Staff Present: Assistant Planner Peters, Government Accountant Bianchi-Limbird, Administrative Assistant Flynn, Consultant Jones.

**Present:** 2 - Mayor Bernie Norvell and Vice Mayor Jason Godeke

### 1. APPROVAL OF MINUTES

A motion was made by Committee Member Godeke, seconded by Committee Member Norvell that the minutes of the April 23, 2024 Community Development Committee be approved for Council Review. The motion carried by the following votes:

**Aye:** 2 - Mayor Norvell and Vice Mayor Godeke

- 1A. [24-640](#) Approve the Minutes of the April 23, 2024 Community Development Committee Meeting

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

### 3. CONDUCT OF BUSINESS

- 3A. [24-746](#) Memo to the Community Development Committee Regarding Procedure for Capturing Business License Fees

Consultant Jones presented the memo.

Public Comment: None.

Discussion: Committee members asked clarifying questions regarding the origin of the memo; scope of work subject to a building permit. Consultant Jones clarified that the memo was brought forward for several reasons including the staff concern with the efficiency and accuracy of the current process. Committee members directed staff to move forward with bringing the recommended action to Council.

- 3B. [24-762](#) Receive Oral Update on Central Business District Revitalization Report

Assistant Planner Peters presented the report.

Public Comment: None.

Discussion: Chair Godeke gave an update regarding Public Art that there will be over 200 students working on art for the receptacles. Chair Godeke also noted that the Senior Center will be hosting 4th Friday events this summer.

**3C. [24-776](#)** Receive Oral Update on Tree Planting around the City

Chair Godeke gave an update that the two Conservation Works Climate Action Fellows have identified two Forestry Advisors and three planting locations, each with its own review board. Fellows have met with Assistant City Engineer O'Neal to confirm support from the City and offer resources for success.

Public Comment: None

Discussion: Consultant Jones recommended the efforts be highlighted in the City Manager's monthly newsletter. Chair Godeke noted that efforts are focused on public and non profit sites and this year's grant could act as a pilot program for tree planting in future years.

**4. MATTERS FROM COMMITTEE / STAFF**

None.

**ADJOURNMENT**

Chair Godeke adjourned the meeting at 4:26 p.m.