

**Extreme Weather Shelter  
Proposed Program Overview  
October 29, 2021**

The City of Fort Bragg is proposing a limited extreme weather shelter for the period of November 15, 2021 or as soon thereafter as an agreement is approved, to March 31, 2022, or so long as funds are available for the shelter. Shelter will be provided to homeless individuals who meet the Mendocino County eligibility criteria on a limited basis during severe winter weather conditions or in the case of an emergency situation to ensure an individual's or family's immediate safety. Shelter will be in the form of motel vouchers issued by the Fort Bragg Police Department (PD) on a nightly basis. Individuals will be placed in double occupancy rooms unless extenuating circumstances exist, as determined by the PD. Shelter is short-term and families and individuals will be required to actively participate in housing and other case management services to qualify for shelter vouchers beyond two nights. Families and individuals who fail to provide documentation of participation in such services will not be eligible for ongoing shelter motel vouchers.

The primary way that individuals and families will provide such documentation is a completed form issued by the PD and signed off or completed by staff of the Mendocino Coast Hospitality Center (MCHC). MCHC will collect and input the data necessary to complete the Homeless Management Information System (HMIS) information and Coordinated Entry documentation. All individuals and families seeking shelter for the night during severe winter weather will check in at the Fort Bragg Police Station between 4:00 and 5:00pm or another time frame established by the PD.

Individuals and families utilizing the shelter must comply with the protocols and rules established by the PD and revised as needed. Those rules will include requirements that the individuals not be in possession of alcohol, drugs or drug paraphernalia while in the shelter. Individuals will comply with all motel requirements including but not limited to no smoking and no pet requirements. Individuals will not loiter on the motel property or in the nearby neighborhood before, during or after staying in the motel. All individuals using the shelter must "check out" and leave the motel daily as required by the rules.

The PD will monitor the motel rooms in use by the shelter through regular drive-by patrols and regular check-ins with the motel staff and management. Motel staff will be provided contact information for the PD to address any questions or concerns.

Individuals and families using the shelter vouchers must comply with COVID protocols, including weekly COVID tests (if proof of vaccination is not provided) which will be offered through Street Medicine at the Hospitality Center. Individuals with COVID symptoms or COVID exposure may not participate in the shelter voucher program until they can provide

a negative test result. Other programs may be available for individuals and families with COVID or with COVID symptoms.

The budget below is based on funding from Mendocino County of approximately \$40,000. The City of Fort Bragg will provide an in-kind match for all Administrative and Police Department staff time expended on the Extreme Weather Shelter.

<b>Expenditure</b>	<b>Units</b>	<b>Cost</b>	<b>Total</b>
Motel Vouchers (\$129/night +taxes)	248	\$146	\$36,208
HMIS Services from MCHC	30	\$40	\$1,200
Misc. Food and Service Vouchers (used only when necessary and not provided to all shelter guests)		\$1,500	\$1,500
Misc. expenses, including costs for extraordinary motel cleaning, damages, etc.		\$1,000	\$1,000
<b>TOTAL</b>			<b>\$39,908</b>