



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
Fax: (707) 961-2802

## Meeting Minutes Community Development Committee

---

Tuesday, October 24, 2023

4:00 PM

Town Hall, 363 N. Main Street and  
Via Video Conference

---

### MEETING CALLED TO ORDER

Chair Logan called the meeting to order at 4:00 P.M.

### ROLL CALL

Staff Present: City Manager Ducey, Community Development Director Cherry, Assistant Planner Peters, Administrative Assistant Flynn.

**Present:** 2 - Bernie Norvell and Jason Godeke

### 1. APPROVAL OF MINUTES

None.

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

### 3. CONDUCT OF BUSINESS

#### **3A. [23-349](#)** Receive Oral Update on Central Business District Revitalization Efforts

Assistant Planner Peters presented the prepared report.

Public Comment: None

Discussion: None

#### **3B. [23-340](#)** Discussion about an Assessment of City Trees and Potential Resources and Strategies to Increase Tree Quantities

Chair Godeke gave an update on this topic including collaboration with Conservation Works and the Sherwood Valley Band of Pomo Indians.

Public Comment: None

Discussion: None

#### **3C. [23-342](#)** Review of Subchapters 17.71.030 and 18.71.030 Limited Term Permit, Permit Procedures, and Application Fees

Community Development Director Cherry presented the prepared memo and attachments and answered Committees clarifying questions. The Director also presented a memo on upcoming events for which Limited Term Permits (LTPs) have been issued.

Public Comment: None.

Discussion: The Committee discussed staff time and processes required for LTPs.

- 3D. [23-367](#) Receive Oral Report on Community Development Department Ten-Year Staffing and Budget

City Manager Ducey presented the prepared Powerpoint report. Staff answered the Committee's clarifying questions.

Staff were directed to provide a report on all active and issued permits in 2023 and budgetary numbers on consultants.

Public Comments: Jacob Patterson, Acheya Wachtel

Discussion: None.

#### **4. MATTERS FROM COMMITTEE / STAFF**

The Committee and Staff discussed upcoming meeting dates in November and December. Chair Godeke noted that he would like to have a Housing Workshop at the December meeting. Mayor Norvell directed staff to provide an update on Tiny Homes, Tiny Home Communities, ADUs, Outdoor Dining, Urban Lot Splits, and Annexation at the next meeting.

#### **ADJOURNMENT**

Chair Godeke adjourned the meeting at 4:54 P.M.