

City of Fort Bragg

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Meeting Agenda Finance and Administration Committee

Thursday, August 24, 2023

4:00 PM

Town Hall, 363 N. Main Street and Via Video Conference

Special Meeting

MEETING CALLED TO ORDER

ROLL CALL

COMMITTEE MEMBERS PLEASE TAKE NOTICE

Committee Members are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar.

When: Aug 24, 2023 04:00 PM Pacific Time (US and Canada) Topic: Special-Finance and Administration Committee Meeting

Please click the link below to join the webinar: https://us06web.zoom.us/j/82247482684

Or Telephone: +1 669 444 9171 US (*6 mute/unmute, *9 raise hand)

Webinar ID: 822 4748 2684

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Chair or Acting Chair calls for public comment on the item you wish to address. Written public comments may be submitted to Administrative Analyst, Diana Sanchez at dsanchez@fortbragg.com

1. PUBLIC COMMENTS ON NON-AGENDA ITEMS

2. CONDUCT OF BUSINESS

2A. 23-284 Receive Report from the City's Sales Tax Consultant- Thomas Adams of

Avenue Insights & Analytics on Quarter 3 2023 Sales Tax and Business

Activity

Attachments: City of Fort Bragg Q1 2023 Sales Tax

2B. 23-275 Receive Draft Impact Fee Nexus Study Presentation and Make

Recommendations to City Council for Fee Schedule Updates

<u>Attachments:</u> 08242023 Impact Fees Nexus Presentation

Att 1 - 2023 City Permit Fees for Single Family Residences

Public Comment Item 2B.pdf

2C. 23-285 Receive Report On Credit Card Fees/Processing Fee Set-up for Non-Utility

Payments

Attachments: Staff Report

Historical Credit Card Fees

Pay Pad Transaction Fees by Trans Amt
Projected Credit Card Costs and Offset

2D. 23-286 Receive Oral Update from Staff on Departmental Activites

3. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)
I declare, under penalty of per	jury, that I am employed b

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on August 23, 2023.

Diana Sanchez, Administrative Analyst