



City of Fort Bragg

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Meeting Minutes Special City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY*

Monday, April 20, 2020

6:00 PM

Town Hall, 363 N Main Street

Special Meeting

CALL TO ORDER

Mayor Lee called the meeting to order at 6:00 PM, all Councilmembers appearing via teleconference.

ROLL CALL

Present: 5 - Mayor Will Lee, Vice Mayor Bernie Norvell, Councilmember Lindy Peters, Councilmember Jessica Morsell-Haye and Councilmember Tess Albin-Smith

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

The City Clerk read public comments into the record as follows:

(1) Non-Agenda Items:

- Annemarie Weibel submitted comments in opposition to 5G wireless infrastructure.
- Vicky Bratton asked if the City will require businesses to post the County's mandatory mask order and how it will be enforced.
- Gabriel Maroney said not to forget to smell the flowers.

(2) Consent Calendar Items:

- Gabriel Maroney commented on Items 5A and 5D.

(3) Closed Session Items:

- Fort Bragg Employees Organization SEIU Local 1021 commented on Item 7A and urged the Council to take time to make thoughtful decisions about how to proceed to address the projected budget shortfall.
- Jacob Patterson supported the City's taking a stake in the housing development being discussed under Item 7C.

3. STAFF COMMENTS

City Manager Miller provided an informational report on the landlord assistance program fund and application process. Public Works Director Varga reported that the 2019 Streets Rehabilitation Project is closing and came in \$50,000 under budget.

4. MATTERS FROM COUNCILMEMBERS

Vice Mayor Norvell reported on the recent Homeless Ad Hoc Committee meetings. Councilmember Albin-Smith reported on a webinar regarding small businesses. Councilmember Morsell-Haye said the CV Starr Ad Hoc Committee held a meeting regarding current operations and measures to reduce costs. She recommended small business owners contact West Company who has the most up-to-date information regarding public assistance to small businesses. Councilmember Peters reported that his public outreach video interviews are available on Mendocino Coast Media. He further commented on wastewater testing for COVID-19; how to inform the public about the County order concerning masks; people seem to be complying with regulations on the Coastal Trail; and the Finance and Administration Committee is willing to meet with staff if they feel it would be helpful during budget cut discussions. Mayor Lee gave a brief status report on the Mendocino Coast District Hospital's messaging outreach on KOZT Radio. He reported that the hospital has received information that Fort Bragg might be able to participate in a UCSF offer for COVID-19 testing of vulnerable populations and front-line workers.

5. CONSENT CALENDAR

Councilmember Albin-Smith requested that Item 5C be removed from the Consent Calendar for further explanation and discussion.

Approval of the Consent Calendar

A motion was made by Vice Mayor Norvell, seconded by Councilmember Peters, to approve the Consent Calendar with the exception of Item 5C. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Peters, Councilmember Morsell-Haye and Councilmember Albin-Smith

- 5A. [20-710](#)** Approve City Council Letter in Support of H.R. 6467, the Coronavirus Community Relief Act
This Council Letter was approved on the Consent Calendar.
- 5B. [20-709](#)** Approve City Council Letter Regarding Distribution Plan for CDBG Coronavirus Aid, Relief, and Economic Security Act (CARES Act) Funds and Expedited Allocation of FY 2019-2020 CDBG Economic Development Funds for Non-Entitlement Communities
This Council Letter was approved on the Consent Calendar.
- 5D. [20-698](#)** Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg
This Resolution was adopted on the Consent Calendar.
Enactment No: RES 4247-2020
- 5E. [20-699](#)** Approve Minutes of Special Meeting of April 13, 2020

These Minutes were approved on the Consent Calendar.

ITEMS REMOVED FROM CONSENT CALENDAR

- 5C. [20-703](#)** Adopt City Council Resolution Approving an Amendment to the Joint Powers Agreement of the Mendocino Council of Governments to Add Housing Matters as a Specific Power

Councilmember Albin-Smith explained that this was an amendment to the Joint Powers Agreement that will include language regarding housing to allow Mendocino Council of Governments to apply for a Regional Early Action Planning grant.

A motion was made by Councilmember Albin-Smith, seconded by Councilmember Morsell-Haye, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Peters, Councilmember Morsell-Haye and Councilmember Albin-Smith

Enactment No: RES 4246-2020

6. CONDUCT OF BUSINESS

- 6A. [20-689](#)** Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreement with LACO Associates for the Pudding Creek Water Main Relocation Project Design Engineering, City Project WTR-00014, and Authorize City Manager to Execute Contract (Amount Not to Exceed \$114,000; from Water Enterprise Capital Reserve Fund 615)

Public Works Director Varga presented the staff report on this agenda item and responded to questions from Council.

Public Comment from Annemarie Weibel was read into the record by the City Clerk.

Discussion: After a brief discussion, the Council agreed that the City should move forward with the LACO contract and the design of this project.

A motion was made by Vice Mayor Norvell, seconded by Councilmember Morsell-Haye, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Peters, Councilmember Morsell-Haye and Councilmember Albin-Smith

Enactment No: RES 4248-2020

- 6B. [20-708](#)** Updated Staff Presentation of Fort Bragg's Financial Report and Projections

City Manager Miller presented the staff report on this agenda item and responded to questions from Council.

Public Comment from Jenny Shattuck was read into the record by the City Clerk.

Discussion was held regarding use of Measure AA/AB funds, how layoffs and furloughs of staff would impact services to the community, the spending down of reserves, and the

potential impact that COVID-19 will have on the economy.

This Staff Report was informational only and not acted on.

7. CLOSED SESSION

Mayor Lee recessed the meeting at 7:47 PM; the meeting reconvened to Closed Session at 8:00 PM.

7A. [20-701](#) CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6: City Negotiator: Tabatha Miller, City Manager; Employee Organizations: Fort Bragg Employee Organization; Confidential Non-Bargaining Classifications; Exempt At-Will Executive Classifications; and Exempt Mid-Management Classifications

7B. [20-700](#) CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6: City Negotiator: William V. Lee, Mayor. Employee Classification: City Manager

7C. [20-704](#) CONFERENCE WITH REAL PROPERTY NEGOTIATORS FOR POSSIBLE ACQUISITION OF REAL PROPERTY, Pursuant to Government Code Section §54956.8: Real Property: APN 018-340-04, 018-340-07-00, 018-340-06, 441 South Street, Fort Bragg, CA 95437; City Negotiator: Tabatha Miller, City Manager; Negotiating Party: Danco Communities, Chris Dart; Under Negotiation: Terms of Acquisition

Mayor Lee reconvened the meeting to Open Session at 8:53 PM and reported as follows:

7B. The Council agreed to amend the City Manager’s contract to increase the cap on vacation leave accrual from 360 hours to 500 hours.

7C. The Council directed staff to work with the Mendocino County Continuum of Care, Danco Communities and the current property owners of 441 South Street to secure the land for future affordable housing projects.

ADJOURNMENT

Mayor Lee adjourned the meeting at 8:53 PM.

WILLIAM V. LEE, MAYOR

June Lemos, CMC, City Clerk

IMAGED (_____)