



# City of Fort Bragg

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## Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS  
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1  
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY*

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Monday, November 23, 2020

6:00 PM

Via Video Conference

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### CALL TO ORDER

Mayor Lee called the meeting to order at 6:00 PM, all Councilmembers appearing by video conference.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** 5 - Mayor Will Lee, Vice Mayor Bernie Norvell, Councilmember Tess Albin-Smith, Councilmember Jessica Morsell-Haye and Councilmember Lindy Peters

### AGENDA REVIEW

Mayor Lee moved Item 8B before 8A as an accommodation for REMIF General Manager Amy Northam.

### 1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

Mayor Lee extended the term of the Fort Bragg Name Change ad hoc committee another six months, to May 23, 2021.

### 2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

(1) None. (2) None. (3) N/A.

### 3. STAFF COMMENTS

City Manager Miller reported on the Hazard Mitigation Plan, Evacuation Plan, Holiday Gift Guide, and presented a current financial report.

### 4. MATTERS FROM COUNCILMEMBERS

Vice Mayor Norvell reported on a recent Homeless ad hoc committee meeting and the Plateau Project status. He asked that the Council support letters to State and County officials regarding obtaining an explanation on the science and data justifying the levels and restrictions related to Covid-19 tiers on the Coast. He also asked that the Council issue a letter to the Board of Supervisors supporting the application of Gabriel Quinn Maroney for appointment to the Noyo Harbor Commission. A majority of the Council approved the letters; Vice Mayor Norvell offered to write them. Councilmember Peters reported on a meeting of the

Solid Waste Franchise Agreement committee. Councilmember Albin-Smith commented on Prop 64, indoor/outdoor cannabis cultivation, and the need to provide the community with more information. Councilmember Morsell-Haye reported on the latest meeting of the Citizens Commission and said a comprehensive presentation will be made to Council on the Commission's progress in the future. Mayor Lee expressed that it has been an honor to serve the people of Fort Bragg on the City Council for four years, and said he was proud to serve with a strong Council and competent staff.

## **5. CONSENT CALENDAR**

### **Approval of the Consent Calendar**

**A motion was made by Vice Mayor Norvell, seconded by Councilmember Albin-Smith, to approve the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

**5A. [20-916](#)** Adopt City Council Resolution Rescinding the City of Fort Bragg's Water Emergency Declaration

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4326-2020

**5B. [20-920](#)** Adopt Joint City Council/Municipal Improvement District Resolution Approving Budget Amendment 2021-06 to the Fiscal Year 2020-2021 Budget

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4327-2020 / RES ID 437-2020

**5C. [20-917](#)** Adopt City Council Resolution Establishing a Master Salary Rate Compensation Plan and Confirming the Pay Rates/Ranges for all City of Fort Bragg Established Classifications Effective November 23, 2020

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4328-2020

**5D. [20-921](#)** Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4329-2020

**5E. [20-923](#)** Approve Minutes of November 9, 2020

**These Minutes were approved on the Consent Calendar.**

## **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

None.

## **7. PUBLIC HEARING**

## **8. CONDUCT OF BUSINESS**

- 8B. [20-919](#)** Receive Report and Discuss the Redwood Empire Municipal Insurance Fund (REMIF) and the Public Agency Risk Sharing Authority of California (PARSAC) Proposed Merger

City Manager Miller and REMIF General Manager Amy Northam presented information on the upcoming REMIF merger and responded to questions from Councilmembers.

Public Comment: None.

Discussion: After a brief discussion, the Councilmembers unanimously agreed to the merger and directed staff to bring back formal adoption of the merger on the next Consent Calendar.

**This Staff Report was referred to staff.**

- 8A. [20-918](#)** Receive Report and Provide Direction to Staff Regarding the Procedure for Filling the Upcoming Vacancy on the Fort Bragg City Council

City Manager Miller summarized the staff report on this agenda item.

Public Comment: The City Clerk read public comments from Jacob Patterson and Judy Valadao into the record.

Discussion: After discussion, the majority of Councilmembers favored formation of an ad hoc committee to seek applicants for appointment to the City Council seat that will be vacant after Mayor Lee's resignation on December 31, 2020. The Council agreed that they did not wish to hold a special election to fill the vacancy. Mayor Lee requested that Vice Mayor Norvell appoint the ad hoc committee members, stating that he should not be involved in choosing the committee as he is resigning. Vice Mayor Norvell appointed Councilmembers Albin-Smith and Peters to the Council Vacancy Ad Hoc Committee, with a three-month term, to February 23, 2021. It is expected that the ad hoc committee will present possible nominees for appointment in January and a determination made in February, 2021.

**This Staff Report was received and filed.**

## **9. CLOSED SESSION**

## **ADJOURNMENT**

**Mayor Lee adjourned the meeting at 7:12 PM.**

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WILLIAM V. LEE, MAYOR

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June Lemos, CMC, City Clerk

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