



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
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## Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS  
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1  
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY**

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Monday, July 13, 2020

6:00 PM

Town Hall, 363 N. Main Street

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### PLEASE TAKE NOTICE

*DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, CITY COUNCIL MEMBERS AND STAFF WILL BE PARTICIPATING BY VIDEO CONFERENCE IN THE CITY COUNCIL MEETING OF MONDAY, JULY 13, 2020.*

*In compliance with the Shelter-in-Place Orders of the County and State, this meeting will be closed to the public. The meeting will be live-streamed on the City's website at <https://city.fortbragg.com> and on Channel 3. Public Comment regarding matters on the agenda may be made in any of the following ways: (1) By joining the Zoom webinar, (2) Through the City's online eComment agenda feature, (3) Emailed to City Clerk June Lemos, [jlemos@fortbragg.com](mailto:jlemos@fortbragg.com), (4) Written comments delivered through the drop-box for utility payments to the right of the front door at City Hall, 416 N. Franklin Street, or (5) Voice mail comments called in to (707) 961-1694 by 5:00 PM on the day of the meeting.*

*Comments can be made at any time prior to the meeting, in real-time while the item is being considered by the Council and up to 12:00 PM on Tuesday, July 14, 2020. The Clerk will read aloud all eComments or emails received before or during the meeting that have not previously been published with the agenda packet. Public comments are restricted to three minutes. Written comments on agenda items and those exceeding three minutes will be included in the public record as part of the agenda packet the next business day after the meeting.*

*We appreciate your patience and willingness to protect the health and wellness of our community and staff. If you have any questions regarding this meeting, please contact the City Clerk at (707) 961-1694 or [jlemos@fortbragg.com](mailto:jlemos@fortbragg.com).*

### ZOOM WEBINAR INVITATION

*You are invited to a Zoom webinar.  
When: Jul 13, 2020 06:00 PM Pacific Time (US and Canada)  
Topic: City Council*

Please click the link below to join the webinar:

<https://zoom.us/j/91855537293>

Or iPhone one-tap :

US: +16699009128,,91855537293# or +13462487799,,91855537293#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799  
or +1 646 558 8656

Webinar ID: 918 5553 7293

International numbers available: <https://zoom.us/u/adLbmgsBtY>

## **MANNER OF ADDRESSING THE COUNCIL**

*TO SPEAK DURING PUBLIC COMMENT PORTIONS OF THE AGENDA VIA ZOOM, PLEASE JOIN THE MEETING AND USE THE RAISE HAND FEATURE WHEN THE MAYOR OR ACTING MAYOR CALLS FOR PUBLIC COMMENT ON THE ITEM YOU WISH TO ADDRESS.*

*MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor.*

*TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.*

*BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.*

## **AGENDA REVIEW**

### **1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS**

### **2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS**

### **3. STAFF COMMENTS**

### **4. MATTERS FROM COUNCILMEMBERS**

### **5. CONSENT CALENDAR**

*All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.*

**5A. [20-782](#)** Adopt City Council Resolution Authorizing Cancellation of the August 24,

## 2020 City Council Meeting to Accommodate Summer Vacation Schedules

**Attachments:** [RESO Cancelling August 24 Council Meeting](#)

- 5B. [20-784](#)** Adopt City Council Resolution Approving the Purchase of Motorola Handheld Rechargeable Two-Way Radios
- Attachments:** [RESO Motorola Radios](#)  
[Motorola Quote](#)
- 5C. [20-788](#)** Approve Scope of Work for the Request for Proposals for a Feasibility Study and Establishment of a Community Land Trust Serving the City of Fort Bragg
- Attachments:** [Community Land Trust RFP](#)  
[Public Comment 5C](#)
- 5D. [20-789](#)** Approve Scope of Work for the Request for Proposals for Conceptual Designs, Final Designs, and Construction Drawings for the City of Fort Bragg's Pre-Approved Accessory Dwelling Unit Program
- Attachments:** [ADU RFP](#)  
[Public Comment 5D](#)
- 5E. [20-790](#)** Adopt Joint City Council/Improvement District/Redevelopment Successor Agency Resolution Authorizing the City/District Manager to Execute Contract Amendment for Financial Auditing Services, Increasing the Amount of the Contract with JJACPA, Inc. by a Not To Exceed Amount of \$5,400.00 (Split Among the Agencies)
- Attachments:** [RESO JJACPA Contract Amendment](#)  
[JJACPA 1st Amendment](#)
- 5F. [20-791](#)** Adopt City Council Resolution Approving Program Guidelines for HOME COVID Tenant Based Rental Assistance Program
- Attachments:** [Att 1 - RESO Adopting HOME TBRA Program Guidelines](#)  
[Att 2 - HOME TBRA Program Guidelines \(Exhibit "A"\)](#)  
[Att 3 - HOME TBRA Application](#)
- 5G. [20-796](#)** Adopt Joint City Council/Municipal Improvement District Resolution Approving Budget Adjustment No. 2021-01 Amending the FY 2020-21 Adopted Budget
- Attachments:** [RESO FY 20-21 Budget Amendment](#)  
[Ex A: Budget Adjustment No. 2021-01](#)  
[Public Comment 5G](#)
- 5H. [20-797](#)** Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg
- Attachments:** [RESO Declaring Continuing Local Emergency](#)

- 5I. [20-798](#) Adopt City Council Resolution Appointing Representatives to Represent and Vote on Behalf of the City at the League of California Cities Redwood Empire Division Business Meeting and Legislative Committee Meetings

**Attachments:** [RESO Redwood Division Representatives 2020](#)

- 5J. [20-799](#) Adopt Amended City Council Resolution No. 4264-2020 Amending the City of Fort Bragg Conflict of Interest Code

**Attachments:** [RESO 4264 Conflict of Interest Code - AMENDED](#)

- 5K. [20-795](#) Approve Minutes of June 22, 2020

**Attachments:** [CCM2020-06-22](#)

- 5L. [20-794](#) Approve Minutes of Special Meeting of June 29, 2020

**Attachments:** [CCM2020-06-29 Special](#)

- 5M. [20-793](#) Approve Minutes of Special Meeting of June 30, 2020

**Attachments:** [CCM2020-06-30 Special](#)

## **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

## **7. PUBLIC HEARING**

*When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.*

## **8. CONDUCT OF BUSINESS**

- 8A. [20-792](#) Receive Report and Provide Direction to Staff Regarding Community Development Block Grant Coronavirus Response Round 1 (CDBG-CV1) Program Applications

**Attachments:** [07132020 CDBG-CV1 Application Direction](#)  
[Public Comment 8A](#)

## **9. CLOSED SESSION**

## **ADJOURNMENT**

*The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.*

**NEXT REGULAR CITY COUNCIL MEETING:  
6:00 P.M., MONDAY, JULY 27, 2020**

STATE OF CALIFORNIA     )  
  )ss.  
COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on July 8, 2020.

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June Lemos, CMC, City Clerk

### **NOTICE TO THE PUBLIC:**

#### **DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <https://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

#### **ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

*It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.*

*If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-1694. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.*

*This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).*