



City of Fort Bragg

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Meeting Minutes Community Development Committee

Monday, April 13, 2020

3:00 PM

Town Hall, 363 N. Main Street

Special Meeting

MEETING CALLED TO ORDER

Committee Member Norvell called the meeting to order at 3:00 PM.

ROLL CALL

Present: 2 - Bernie Norvell and Jessica Morsell-Haye

1. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

2. CONDUCT OF BUSINESS

- 2A. [20-693](#)** Receive Report and Direct Staff Regarding Implementation of a Landlord Relief Fund Program in Response to COVID-19

Housing and Economic Development Coordinator McCormick and City Manager Miller presented the prepared report to the Committee.

Discussion:

Committee Member Norvell would like to know how residence would be verified, City Manager Miller suggests using the zip code of 95437. An applicant would be ineligible if they do not have a 95437 zip code, no proof of income required. A statement of need and a copy of the mortgage statement and expenses.

Committee Member Morsell-Haye asked what the time frame would be for the City to cut checks. City Manager Miller states she assumes it would be a week or so.

The Committee agrees that the program should be on a first come first serve basis and the program will run until the funding runs out.

The disqualifiers would be not a 95437 zip code, lack of documentation to show need or if the property owner owns more than four (4) properties.

This item was recommended for approval by the City Council

4. MATTERS FROM COMMITTEE / STAFF

Economic Development and Housing Coordinator McCormick states that the homeless that live in there cars are having a hard time with sheltering in place and the state has mandated that the City implement a save parking pilot program. McCormick states that the City will be

applying for funding with the COC to make the parking lot at City Hall a safe parking place for people who lives in their cars. Morsell-Haye states she is in favor to apply for the COC funds for the safe parking. Norvell states he is reluctant to make a decision without first seeing a plan. Per City Manager Miller this would be an opportunity to have a pilot program. Committee Member Norvell is not in favor of the City applying for this funds, he is concerned with the controlling the parking issues. McCormick states that this is a requirement and feels this is an optimal time to implement this requirement. City Manager Miller states that this was not an agenda item and staff was looking for feed back to bring it back on a future agenda.

ADJOURNMENT

Committee Member Norvell adjourned the meeting at 3:26 PM.