



City of Fort Bragg

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Meeting Minutes Special Meetings

Monday, November 8, 2021

4:00 PM

Via Video Conference

Special Visit Fort Bragg

MEETING CALLED TO ORDER

Chair Albin-Smith called the meeting to order at 4:01PM

ROLL CALL

Present: 8 - Tess Albin-Smith, Jessica Morsell-Haye, Nancy Bennett, Alison DeGrassi, Debra DeGraw, Barbara Bruce, Megan Caron and Jason Hurst

1. APPROVAL OF MINUTES

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

*None

3. CONDUCT OF BUSINESS

- 1A.** [21-582](#) Receive Update from Special Events Subcommittee Regarding Sponsorship of the Holiday Lights Festivities and Provide Staff and Subcommittee Direction

Special Events Subcommittee introduced the idea of doing another downtown event to kickoff the holiday season. They presented the idea of having photos with Santa at Town Hall on the same day as the Lighted Truck parade. They would like to have some musicians, vendors and a tent with lights. To get the downtown merchants to be involved in the holiday event they proposed a holiday window display contest.

Public Comment:

Public comment was received from Jay McMartin-Rosenquist and Malia Elsner.

Discussion:

There was much discussion about taking over this as a committee. They asked a lot of questions and decided to change the date to December 11th instead of December 4th. Permits and paperwork will need to get updated to reflect new date. They will have the event from 11-6pm. The details about getting carolers and musicians was discussed extensively. The committee agreed to cap the budget at \$3,000 and they will provide an outline of all costs associated with this event.

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

Chair Albin-Smith adjourned the meeting at 4:49 PM