

RESOLUTION NO. ____-2015

RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING A SUBRECIPIENT AGREEMENT WITH MENDOCINO FOOD AND NUTRITION (FOOD BANK) TO USE FUNDS FROM COMMUNITY DEVELOPMENT BLOCK GRANT #12-CDBG-8388 FOR THE FORT BRAGG FOOD BANK PROGRAM AND AUTHORIZING CITY MANAGER TO EXECUTE SAME (AMOUNT NTE: \$20,000; ACCOUNT NO. TBD)

WHEREAS, the City of Fort Bragg is required to expend State Community Development Block Grant (CDBG) Program Income pursuant to CDBG regulations that become effective July 1, 2014; and

WHEREAS, on September 22, 2014, after a CDBG-compliant citizen participation process, the city of Fort Bragg adopted a Program Income Reuse Agreement to document understanding and compliance with the new CDBG Program Income regulations; and

WHEREAS, the City of Fort Bragg conducted a CDBG Design Phase Public Hearing on September 30, 2014, to solicit ideas and needs from the public for potential CDBG activities; and

WHEREAS, on October 27, 2014, City Council identified the Mendocino Food and Nutrition Program (Food Bank) overflow freezer and electric pallet jack purchases as high priority items for use of CDBG Program Income funding; and

WHEREAS, on January 12, 2015, City Council adopted a Resolution approving the Public Service Activity on behalf of the Mendocino Food and Nutrition Program (Food Bank) to install an overflow freezer and related equipment (up to \$20,000 including allowable Activity Delivery) as a Supplemental Activity to be added to the City's grant #12-CDBG-8388; and

WHEREAS, Mendocino Food and Nutrition Program (Food Bank) is an experienced and competent CDBG subrecipient as evidenced by its successful management and implementation of prior City of Fort Bragg CDBG grants; and

WHEREAS, a Subrecipient Agreement is required by State CDBG regulations to contractually obligate Mendocino Food and Nutrition Program (Food Bank) to perform the activity in accordance with the City's Program Income Reuse Agreement with the State Department of Housing and Community Development and in compliance with all State and Federal overlay requirements for the CDBG program; and

WHEREAS, before any activities commence, all special conditions must be cleared including CDBG-compliant environmental clearances; and

WHEREAS, based on all the evidence presented, the City Council finds as follows:

1. Mendocino Food and Nutrition Program (Food Bank) is a qualified subrecipient and is highly capable and experienced in implementation and management of CDBG-funded projects.
2. Adequate funding is available from the City of Fort Bragg CDBG Program Income balances to complete the work as provided in the Subrecipient Agreement.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby Approve a Subrecipient Agreement with Mendocino Food and Nutrition Program (Food Bank) to use funds from Community Development Block Grant #12-CDBG-8388 for the Fort Bragg Food Bank Program and Authorizes City Manager to Execute Same (Amount NTE: \$20,000; Account No. TBD)

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 9th day of February, 2015, by the following vote:

**AYES:
NOES:
ABSENT:
ABSTAIN:**

**DAVE TURNER,
Mayor**

ATTEST:

**Cynthia M. VanWormer, MMC
City Clerk**