



# City of Fort Bragg

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## Meeting Minutes Special City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS  
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1  
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY*

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Monday, May 17, 2021

9:00 AM

Via Video Conference

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### Budget Workshop

#### CALL TO ORDER

Mayor Norvell called the meeting to order at 09:05 AM, all Councilmembers appearing by video conference.

#### ROLL CALL

- Present:** 3 - Mayor Bernie Norvell, Vice Mayor Jessica Morsell-Haye and Councilmember Tess Albin-Smith
- Absent:** 2 - Councilmember Lindy Peters and Councilmember Marcia Rafanan

#### 1. PUBLIC COMMENTS ON THIS SPECIAL MEETING AGENDA

Public Comment was received from: Robert McNamee, Dave Tuner, Kate Dougherty, Carrie Durkee, John Gallo, Jacob Patterson and Mary Snyder.

#### 2. CONDUCT OF BUSINESS

[21-230](#)

Conduct City Council Workshop to Review Draft Fiscal Year 2021/22 Budget Including General Fund Operating Budget, Water Enterprise Budget, Wastewater Enterprise (Municipal Improvement District No. 1) Budget, and Capital Projects Budget and Provide Direction to Staff

##### **Introduction and Economic Overview**

City Manager Tabatha Miller presented an overview and economic outlook for the US, State and Local economies.

##### **Budget Guidelines & Fiscal Policies**

Senior Government Accountant Isaac Whippy explained the budget process, guidelines, fiscal policies, and highlights.

##### **Councilmember Rafanan joined via video conference at 9:19 AM**

##### **Budget Summary**

Senior Government Accountant Isaac Whippy summarized the all other items as outlined in the agenda and the council goals and priorities

**Mayor Norvell recessed the meeting at 10:24 AM; the meeting reconvened at 10:30AM.**

City Manager Miller spoke about Council Concerns/Priorities were discussed and possibly adding at 1.45 Full Time Employee (FTE) to help cover trail maintenance and garbage pickup around the central business district.

**Councilmember Peters joined via video conference at 10:52 AM**

**Operating Budget Detail**

City Manager Miller summarized the City Council, Administration and Fort Bragg Tourism Marketing And Promotions budgets. Finance Technician III Bianchi Limbird summarized the Finance Department budget. Senior Government Accountant Isaac Whippy Finance Dept. gave an overview of the priorities for the Finance dept. and also reported the on Non-Departmental budget. Chief Naulty reported on the Police Department budget. Public Works Assistant Director - Engineering Chantell O'Neal gave an overview of the Community Development budget. Senior Government Accountant Isaac Whippy summarized the Fire Dept. budget.

**Mayor Norvell recessed the meeting at 12:32 PM; the meeting reconvened at 12:51 PM.**

Public Works Director Smith gave an overview of the Public Works budget, including facilities repair and maintenance. City Manager Miller reported on the IT Department budget. Public Works Director Smith reported on the Fleet & Equipment Services budget. There was much discussion about the potential 1.45 FTE for Public Works. Senior Government Accountant Isaac Whippy reported on Debt Service.

**Enterprise Funds**

Public Works Director Smith summarized Water Enterprise Fund and Wastewater Enterprise Fund information. He stated that water conservation efforts are on the forefront of this year's budget since this is the worst drought the state has seen. Smith gave an update on the Wastewater Treatment Plant.

**Special Revenues**

Senior Government Accountant Isaac Whippy presented an overview of the Special Revenue fund and grants.

**Capital Improvements** will be discussed at the next City Council meeting set for Monday, May 24th 2021 at 6:00 PM.

**ADJOURNMENT**

**Mayor Norvell adjourned the meeting at 1:59 PM.**