



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
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## Meeting Agenda Planning Commission

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Wednesday, December 15, 2021

6:00 PM

Town Hall, 363 N.Main Street

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### Special Meeting

#### MEETING CALLED TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

#### PLEASE TAKE NOTICE

*Due to technical issues with recording and streaming equipment at Town Hall, this Planning Commission meeting will not be recorded, streamed, or televised. Town Hall will be open for the public to attend the meeting in person and minutes will be made available on the City of Fort Bragg website the following week or as soon thereafter as possible. Additionally, in light of the continued state of emergency related to COVID-19, certain safety protocols remain in effect to reduce the risk of COVID-19 transmission. City employees and Planning Commissioners in attendance will be masked and will have either provided proof of vaccination or a recent negative COVID-19 test to City Administration. All members of the public attending the meeting shall wear a mask and remain socially distanced inside Town Hall.*

#### **1. PUBLIC COMMENTS ON: (1) NON-AGENDA & (2) CONSENT CALENDAR ITEMS**

*MANNER OF ADDRESSING THE PLANNING COMMISSION: All remarks and questions shall be addressed to the Planning Commission; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Chair or Acting Chair. Public comments are restricted to three (3) minutes per speaker.*

*TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Chair or Acting Chair may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Chair or Acting Chair, may speak on any topic that may be a proper subject for discussion before the Planning Commission for such period of time as the Chair or Acting Chair may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.*

*BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Commissioners' response to questions and requests made during this comment period.*

#### **2. STAFF COMMENTS**

#### **3. MATTERS FROM COMMISSIONERS**

#### **4. CONSENT CALENDAR**

*All items under the Consent Calendar will be acted upon in one motion unless a Commissioner requests that an individual item be taken up under Conduct of Business.*

- 4A. [21-575](#) Minutes of the September 22, 2021 Planning Commission Meeting

**Attachments:** [Minutes of September 22, 2021](#)

- 4B. [21-577](#) Minutes of the September 29, 2021 Planning Commission Meeting

**Attachments:** [Minutes of September 29, 2021](#)

- 4C. [21-647](#) Resolution Making the Legally Required Findings to Authorize the Conduct of Remote "Telephonic" Meetings During the State of Emergency

**Attachments:** [PC Reso Authorizing Remote Meetings](#)  
[Att. 1 09292021 Dr Coren Letter](#)

#### **5. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

#### **6. PUBLIC HEARINGS**

- 6A. [21-632](#) Receive Report, Conduct Public Hearing, and Consider Adoption of Planning Commission Resolution Approving Formula Business Use Permit 4-21 and Sign Permit 13-21 For The Baymont Inn & Suites

**Attachments:** [12152021 Baymont Inn Staff Report](#)  
[Att. 1 Resolution Baymont Inn & Suites](#)  
[Att. 2 Sign Plan](#)  
[Att. 3 DR 7-21 Baymont Staff Report](#)  
[Att. 4 Permit DR 7-21](#)  
[Att. 5 Public Comment](#)

#### **7. CONDUCT OF BUSINESS**

#### **ADJOURNMENT**

*The adjournment time for all Planning Commission meetings is no later than 9:00 p.m. If the Commission is still in session at 9:00 p.m., the Commission may continue the meeting upon majority vote.*

STATE OF CALIFORNIA     )  
  )ss.  
COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on December 12, 2021.

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Chantell O'Neal  
Assistant Director, Community Development Department

**NOTICE TO THE PUBLIC**

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Development Department at 416 North Franklin Street, Fort Bragg, California, during normal business hours. Such documents are also available on the City's website at [www.fortbragg.com](http://www.fortbragg.com) subject to staff's ability to post the documents before the meeting.

**ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).