



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY*

Monday, February 10, 2020

6:00 PM

Town Hall, 363 N. Main Street

CALL TO ORDER

Mayor Lee called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Will Lee, Vice Mayor Bernie Norvell, Councilmember Tess Albin-Smith, Councilmember Jessica Morsell-Haye and Councilmember Lindy Peters

AGENDA REVIEW

Mayor Lee announced an additional Mayor's Recognition, and read a Proclamation recognizing Mendocino County Sheriff Tom Allman upon his retirement.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. [20-578](#) Presentation of Proclamation Celebrating the 100th Anniversary of the League of Women Voters of the United States

Mayor Lee read a Proclamation celebrating the 100th anniversary of the League of Women's Voters.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS (30 Minutes)

(1) Non-Agenda Items:

- The following persons spoke in support of the City Council continuing to support the Noyo Center for Marine Science with Transient Occupancy Tax revenue as outlined in Measures AA/AB: Dave Turner, Doug Hammerstrom, Peter O'Donohue, Magnolia Barrett, Cynthia Doll, Wendi Felson, Sarah Grimes, Sue Coulter, Donna Worster, Jon Glidewell, David Jensen, and Linda Rosengarten.

After 30 minutes of Public Comment, the Mayor continued further Public Comment to the end of the agenda.

(2) Consent Calendar Items:

- None.

(3) Closed Session Items:

- None.

3. STAFF COMMENTS

City Manager Miller reported on the upcoming budget workshop, a Mendo Recycle project, Restaurant Week and recent City Managers Conference. Chief Naulty gave an update on vandalism and graffiti cleanup and last weekend's downtown assault case. Public Works Director Varga spoke on the tire amnesty event, Zero Waste presentation, flag installation plans, and new parcel lockers installed by the US Postal Service (USPS).

4. MATTERS FROM COUNCILMEMBERS

The Mayor and all Councilmembers welcomed Interim Police Chief John Naulty to City staff. Councilmember Morsell-Haye provided an update on the work of the Mill Site zoning map ad hoc committee. She requested that staff proceed with a cannabis cultivation ordinance. Consensus of the Council was to direct staff to go forward with preparation of such an ordinance. Councilmember Peters commented on an upcoming Public Safety Committee meeting regarding installation of a stop sign at Dana and Chestnut Streets, the Point In Time count of homeless people, Bee City Garden committee, and the town clock. Councilmember Albin-Smith reported on recent MTA and MCOG meetings. Mayor Lee summarized his presentation to a recent eighth grade government class. He asked staff to investigate having a student ambassador on the City Council.

5. CONSENT CALENDAR

Vice Mayor Norvell requested that items 5A, 5C and 5I be removed from the Consent Calendar for further discussion.

Approval of the Consent Calendar

A motion was made by Councilmember Peters, seconded by Vice Mayor Norvell, to approve the Consent Calendar with the exception of Items 5A, 5C and 5I. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

5B. [20-609](#)

Adopt by Title Only and Waive the Second Reading of Ordinance 959-2020 Amending Tables in Sections 18.22.030 and 18.22.050 of Article 2 (Zoning Districts and Allowable Land Uses), Repealing and Replacing Article 4 Standards for Specific Land Uses), Repealing and Replacing Sections 18.90.030 and 18.90.040 of Article 9 (Inland Land Use and Development Administration), and Amending Article 10 (Definitions) of Title 18 (Inland Land Use and Development Code) of the Fort Bragg Municipal Code Relating to Second Units

This Ordinance was adopted on the Consent Calendar.

Enactment No: ORD 959-2019

5D. [20-614](#)

Adopt City Council Resolution Updating the City's Compensation Plan and Confirming the Pay/Rates/Ranges for all City of Fort Bragg Established

Classifications

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4232-2020

- 5E.** [20-599](#) Receive and File Minutes of November 6, 2019 Finance and Administration Committee Meeting
These Committee Minutes were received and filed on the Consent Calendar.
- 5F.** [20-605](#) Approve Minutes of Special Closed Session of January 27, 2020
These Minutes were approved on the Consent Calendar.
- 5G.** [20-606](#) Approve Minutes of January 27, 2020
These Minutes were approved on the Consent Calendar.
- 5H.** [20-608](#) Approve Minutes of Special Meeting of January 29, 2020
These Minutes were approved on the Consent Calendar.

ITEMS REMOVED FROM CONSENT CALENDAR

- 5A.** [20-602](#) Adopt City Council Resolution Authorizing the City to Apply for an Award from the Infill Infrastructure Program

In response to a request for further information on this agenda item, Danco's Chris Dart gave an update on the 68-unit housing project on South Street.

Public Comment: None.

A motion was made by Vice Mayor Norvell, seconded by Councilmember Morsell-Haye, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

Enactment No: RES 4230-2020

- 5C.** [20-613](#) Adopt City Council Resolution Authorizing Application for, and Receipt of, Local Government Planning Support Grant Program Funds

Assistant Planner McCormick gave a summary of the application status associated with this agenda item.

Public Comment: None.

A motion was made by Vice Mayor Norvell, seconded by Councilmember Albin-Smith, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

Enactment No: RES 4231-2020

- 5I. [20-617](#) Approve a Letter to the Mendocino County Board of Supervisors Requesting an Assessment of the Services Provided by Redwood Quality Management Company and Their Subcontractors.

Councilmembers discussed the contents of the letter to the Board of Supervisors and agreed to send the letter as presented in this agenda item.

Public Comment was received from Dan Gjerde and Malcolm Macdonald.

A motion was made by Vice Mayor Norvell, seconded by Councilmember Morsell-Haye, that this Council Letter be approved. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

- 7A. [20-601](#) Receive Report, Conduct Public Hearing, and Consider Adoption of City Council Resolution Approving an Application for Funding and Execution of a Grant Agreement and any Amendment Thereto from the 2019-20 Funding Year of the State Community Development Block Grant (CDBG) Program

Mayor Lee opened the public hearing at 7:31 PM.

Special Projects Assistant McLaughlin presented the staff report on this agenda items.

Public Comment was received from Gabriel Quinn Maroney.

Mayor Lee closed the public hearing at 7:41 PM.

A motion was made by Councilmember Peters, seconded by Vice Mayor Norvell, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

Enactment No: RES 4233-2020

8. CONDUCT OF BUSINESS

- 8A. [20-610](#) Receive Report Regarding Request for Proposals (RFP) Scope of Work for Pudding Creek Water Main Relocation Project

Public Works Director Varga gave the staff report on this matter.

Public Comment: None.

Council consensus was to approve the scope of work for the request for proposals for this project.

Mayor Lee recessed the meeting at 7:56 PM; the meeting reconvened at 8:03 PM.

This Scope of Work was approved by a unanimous voice vote.

- 8B.** [20-581](#) Receive Report and Consider Adoption of City Council Resolution Approving Water Department Shutoff Policy in Compliance with Senate Bill 998

Finance Director Damiani gave the staff report on this agenda item.

Public Comment: None.

A motion was made by Councilmember Albin-Smith, seconded by Councilmember Peters, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

Enactment No: RES 4234-2020

- 8C.** [20-582](#) Receive Report and Consider Introducing by Title Only and Waiving the First Reading of Ordinance No. 958-2020 Repealing and Replacing Chapter 14.04 (Water Department and Regulations) of Title 14 (Water and Sewers) of the Fort Bragg Municipal Code to Remove Water Department Shut-Off Requirements in Preparation for Implementation of Senate Bill 998

Finance Director Damiani summarized the staff report for this item.

Public Comment: None.

A motion was made by Councilmember Morsell-Haye, seconded by Vice Mayor Norvell, that this Ordinance be introduced. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

- 8D.** [20-604](#) Receive Report and Consider Adoption of City Council Resolution Establishing a Provisional Business License Procedure Under SB 205 (Hertzberg) Regarding Stormwater Discharge Compliance

Public Works Director Varga presented the report on this item.

Public Comment: None.

A motion was made by Councilmember Peters, seconded by Councilmember Morsell-Haye, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

Enactment No: RES 4235-2020

PUBLIC COMMENTS ON NON-AGENDA ITEMS (30 Minutes, If Necessary)

(1) Non-Agenda Items:

- John Malcolm spoke in opposition to the USPS parcel lockers installed on Glass Beach Drive.

9. CLOSED SESSION

ADJOURNMENT

Mayor Lee adjourned the meeting at 8:38 PM.

WILLIAM V. LEE, MAYOR

June Lemos, CMC, City Clerk

IMAGED (_____)