

RESOLUTION NO. ____-2023

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT BRAGG
APPOINTING DIANA SANCHEZ AS CITY CLERK AND CONFIRMING THE PAY
RATES/RANGES FOR ALL CITY OF FORT BRAGG ESTABLISHED
CLASSIFICATIONS**

WHEREAS, Fort Bragg Municipal Code Chapter 2.08 provides, in part, that the City Clerk shall perform all of the duties imposed upon them as required by law; and

WHEREAS, on April 8, 1980, the voters of the City of Fort Bragg passed Measure B, making the position of City Clerk appointive rather than elective; and

WHEREAS, pursuant to Government Code Section 36510 and Fort Bragg Municipal Code Chapter 2.08, the City Council shall appoint the City Clerk to hold office at the pleasure of the City Council; and

WHEREAS, the Fort Bragg City Council wishes to appoint Diana Sanchez as City Clerk effective December 11, 2023; and

WHEREAS, the Fort Bragg City Council approves all new classifications and salary schedules, which include classification titles and compensation rates as reflected in Exhibit A; and

WHEREAS, the Fort Bragg City Council approved the latest salary schedule through Resolution 4734-2023, adopted October 23, 2023, which established salary schedules for all employees; and

WHEREAS, the establishment of this Resolution meets the requirements of California Code of Regulations Section 570.5 as confirmed by CalPERS; and

WHEREAS, the California Public Employees' Retirement System Code requires the City to have a publicly adopted and posted salary schedule; and

WHEREAS, the full salary schedule is allocated in the proposed FY 2023/2024 budget and the full salary schedule is available on the City's website.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the City Council of the City of Fort Bragg that Diana Sanchez is hereby appointed to the position of City Clerk effective December 11, 2023, and shall fulfill the duties as set forth in Fort Bragg Municipal Code Chapter 2.08 and the relevant California Government Code sections relating to the duties of a City Clerk.

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 11th day of December 2023, by the following vote:

**AYES:
NOES:
ABSENT:
ABSTAIN:**

**BERNIE NORVELL,
Mayor**

ATTEST:

**Cristal Munoz
Acting City Clerk**