

RESOLUTION NO. XXXX-2023

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL
APPROVING SECOND CONTRACT AMENDMENT WITH SHN CONSULTING
ENGINEERS & GEOLOGISTS, INC. FOR CONSTRUCTION SUPPORT
SERVICES FOR THE PARENTS AND FRIENDS CYPRESS STREET
RESIDENTIAL CARE FACILITY FOR THE ELDERLY PROJECT AND
AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT (TOTAL
CONTRACT NTE \$55,460)**

WHEREAS, on April 18, 2022, the City of Fort Bragg (“City”) entered into a Professional Services Agreement (“Contract”) in an amount not to exceed \$25,000 with SHN Consulting Engineers & Geologists, Inc. (“Consultant”) for professional services in support of the Parents and Friends Cypress Street Residential Care Facility for the Elderly Project on a time and materials basis; and

WHEREAS, on September 27, 2022, the City and Consultant entered into the First Amendment to that Contract, increasing the total contract amount to not to exceed \$50,000; and

WHEREAS, the Consultant has demonstrated expertise in construction management and grant administration; and

WHEREAS, construction site issues and delays resulting in delayed project completion required Consultant to exceed estimated amount of hours in support of the project; and

WHEREAS, the City requires additional and ongoing professional services in construction support and grant administration assistance in order to meet the demand of current workload and provide staff expertise; and

WHEREAS, the City desires to change the contract amount from \$50,000 to \$55,460; and

WHEREAS, the costs associated with this contract would be paid through grant funds from the State of California Community Development Block Grant Program (“CDBG”) and sufficient funds are budgeted under CDBG Award 17-CDBG-12020; and

WHEREAS, per Fort Bragg Municipal Code Section 3.20.050, the City Manager’s signing authority for change orders may not exceed 10% of the approved contract cost; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby approve a Second Amendment to the Professional Services Agreement with SHN Consulting Engineers & Geologists, Inc. and authorizes City Manager to Execute Contract (Total Contract Amount Not to Exceed \$55,460).

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 8th day of May, 2023, by the following vote:

**AYES:
NOES:
ABSENT:
ABSTAIN:
RECUSED:**

BERNIE NORVELL

Mayor

ATTEST:

**June Lemos, MMC
City Clerk**