

**SECOND AMENDMENT TO
CITY MANAGER EMPLOYMENT AGREEMENT**

This Second Amendment to City Manager Employment Agreement ("Agreement") is entered into by and between the City of Fort Bragg ("City") and Tabatha Miller ("City Manager"), and shall be effective as of August 2, 2020. Collectively, City and City Manager are referred to as the "Parties."

WHEREAS, on February 14, 2018, City and City Manager entered into an Agreement whereby the City Manager was employed by the City to serve as its City Manager; and

WHEREAS, on July 1, 2019, the Parties to the Agreement entered into a new Employment Agreement modifying certain terms of the Agreement; and

WHEREAS, on March 18, 2020, the Mendocino County Health Official issued a Shelter-in-Place Order due to the COVID-19 pandemic emergency, which has been revised several times but remains in place; and

WHEREAS, since March 19, 2020, Governor Newsom has issued several Executive Orders ordering California residents to stay at home except for certain critical activities; and

WHEREAS, the City, County and State economies have been significantly impacted by the shutdown of nonessential businesses; and

WHEREAS the City found it necessary to reduce staff levels through a combination of layoffs and furloughs; and

WHEREAS, the City Manager volunteered to reduce her annual salary by \$10,000, which change was reflected in the First Amendment to City Manager Employment Agreement dated June 4, 2020; and

WHEREAS, the City's Finance Director/Treasurer resigned effective July 3, 2020, and since that date, the City Manager has been performing those duties in addition to her own; and

WHEREAS, the City Council is in unanimous agreement that the City Manager's annual base salary should be reinstated to its original amount due to the additional responsibilities and duties she is now performing;

NOW, THEREFORE, for the aforementioned reasons, the Parties hereby amend the Agreement of July 1, 2019 and First Amendment to Agreement dated June 4, 2020 as follows:

1. Section 4(A)(1) is amended as follows:

1. The annual base salary for the position of City Manager shall be \$152,603.00, effective August 2, 2020. This salary may be increased by amendment to this agreement.

2. Except as expressly amended herein, the Employment Agreement between City and City Manager dated July 1, 2019, and the First Amendment to Employment Agreement between City and City Manager dated June 4, 2020, are hereby reaffirmed.

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment the day and year first written above.

Dated: _____

By _____
William V. Lee, Mayor
City of Fort Bragg

Dated: _____

By _____
Tabatha Miller
City Manager