



# City of Fort Bragg

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## Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS  
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1  
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY*

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Monday, March 8, 2021

6:00 PM

Via Video Conference

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### CALL TO ORDER

Mayor Norvell called the meeting to order at 6:00 PM, all Councilmembers appearing by video conference.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** 5 - Mayor Bernie Norvell, Vice Mayor Jessica Morsell-Haye, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

### AGENDA REVIEW

#### **1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS**

Mayor Norvell announced that the Visit Fort Bragg Committee will be extended for one more year. Councilmember Peters has been selected as the City of Fort Bragg's representative on the Sonoma Clean Power board of directors, with Point Arena being the alternate. Mayor Norvell recounted a recent event where the City helped a homeless person return to his family in Oregon through the Homeward Bound program.

- 1A.** [21-096](#) Receive Presentation by Lia Wilson with the Alleyway Art Project on Possible Collaboration with the City of Fort Bragg for Downtown Art Projects

Lia Wilson, director of the Alleyway Art Project, gave a presentation on the project and outlined recommendations for creative arts in the downtown district. Council directed staff to bring back an \$18k budget amendment at the next meeting in March to provide matching funds for the project.

#### **2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS**

(1) Public Comments from Mark Taylor and George Reinhardt were read into the record by the City Clerk. (2) None. (3) None.

#### **3. STAFF COMMENTS**

City Manager Miller reported that the Wiggly Giggly Park has reopened. She provided an average monthly rainfall graph that showed three of the last four years have had under 3" of

rainfall for the rainy season. An Economic Development Survey can be accessed on the front page of the City website, and the City Manager urged members of the public to take the survey. The next Economic Development workshop meeting will be scheduled for March 16.

#### **4. MATTERS FROM COUNCILMEMBERS**

None.

#### **5. CONSENT CALENDAR**

Councilmember Peters requested that Item 5E be removed from the Consent Calendar for further clarification.

#### **Approval of the Consent Calendar**

**A motion was made by Vice Mayor Morsell-Haye, seconded by Councilmember Peters, to approve the Consent Calendar with the exception of Item 5E. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 5A. [21-025](#)** Adopt City Council Resolution Approving Program Guidelines for the Business Assistance Loan Program Funded by Community Development Block Grant #20-CDBG-12080

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4360-2021

- 5B. [21-081](#)** Adopt City Council Resolution Approving Professional Services Agreement with Regional Government Services (RGS) for the Preparation of an Economic Development Feasibility Study Focused on the Mill Site and Authorizing the City Manager to Execute Contract (Amount Not to Exceed \$124,780.00; Account No.330-6125-0731)

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4361-2021

- 5C. [21-082](#)** Adopt City Council Resolution Granting the Cities of Point Arena and Crescent City Permission to Utilize Construction Plans Designed and Engineered by SHN Consulting for Fort Bragg's Pre-Approved Accessory Dwelling Unit (ADU) Program

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4362-2021

- 5D. [21-084](#)** Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4363-2021

- 5F. [21-086](#) Receive and File Minutes of the December 3, 2020 Finance and Administration Committee Meeting

**These Committee Minutes were received and filed on the Consent Calendar.**

- 5G. [21-083](#) Approve Minutes of February 22, 2021

**These Minutes were approved on the Consent Calendar.**

### **MATTERS REMOVED FROM CONSENT CALENDAR**

- 5E. [21-090](#) Approve City Council Letter in Support of COVID-19 Federal Relief Plan

In response to Councilmember Peters' request for further information, City Manager Miller explained what the Senate Bill will mean to the City of Fort Bragg, stating that the City has the potential to receive over \$1.3M in federal relief if the bill is passed. Council asked the City Manager to research whether the funds can be used to apply toward the City's unfunded pension liability.

Public Comment was received from Jacob Patterson.

**A motion was made by Councilmember Albin-Smith, seconded by Councilmember Peters, that this Council Letter be approved. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

### **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

None.

### **7. PUBLIC HEARING**

### **8. CONDUCT OF BUSINESS**

- 8A. [21-089](#) Receive Report and Provide Direction to Staff Regarding Community Development Block Grant Coronavirus Response Round 2 and 3 (CDBG-CV2&3) Program Applications

Special Projects Assistant McLaughlin presented the staff report on this agenda item and responded to questions from Councilmembers.

Public Comment: None.

Discussion/Direction: Council directed staff to proceed with the application as presented in the staff report.

**This Staff Report was referred to staff.**

- 8B. [21-056](#) Receive the City of Fort Bragg's General Plan Annual Progress Report (2020) and Housing Element Annual Progress Report (2020)

Housing and Economic Development Coordinator McCormick summarized this agenda item.

Public Comment: The City Clerk read comments from Jenny Shattuck for the record. Jacob Patterson and Johanna Jensen made public comments via Zoom.

Direction: Council accepted the report and directed staff to file it before the April 1st deadline.

- 8C. [21-088](#) Receive Report and Consider Adoption of City Council Resolution Recommending and Consenting to an Extension of the Term in the Operating Agreement and Lease for the Caspar Transfer Station Between Mendocino County and Solid Waste of Willits, Inc.

City Manager Miller presented the staff report.

Public Comment: None.

**A motion was made by Councilmember Peters, seconded by Councilmember Rafanan, that this Resolution be adopted. The motion carried by the following vote:**

- Aye:** 5 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4364-2021

**9. CLOSED SESSION**

**Mayor Norvell recessed the meeting at 7:39 PM; the meeting reconvened to Closed Session at 7:51 PM.**

- 9A. [21-093](#) CONFERENCE WITH REAL PROPERTY NEGOTIATORS FOR POSSIBLE ACQUISITION OF REAL PROPERTY, Pursuant to Government Code Section § 54956.8: Real Property: APN 020-550-02-00, APN 020-550-09-00; City Negotiators: Tabatha Miller, City Manager; Negotiating Party: Dave Massengill, Environmental Affairs, Georgia Pacific Corporation; Under Negotiation: Terms of Acquisition

**Mayor Norvell reconvened the meeting to Open Session at 8:28 PM and reported that no reportable action had been taken on the Closed Session item.**

**ADJOURNMENT**

**Mayor Norvell adjourned the meeting at 8:28 PM.**

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BERNIE NORVELL, MAYOR

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June Lemos, CMC, City Clerk

IMAGED (\_\_\_\_\_)