



# City of Fort Bragg

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## Meeting Minutes Public Works and Facilities Committee

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Wednesday, June 8, 2022

3:00 PM

Via Video Conference

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### Special Meeting

#### MEETING CALLED TO ORDER

Committee Chair Lindy Peters called special meeting to order at 3:02 pm.

#### ROLL CALL

Both committee members Lindy Peters and Tess Albin-Smith as well as Public Works Director John Smith, City Manager David Spaur, and Committee Clerk Sandy Arellano were present.

**Present:** 2 - Lindy Peters and Tess Albin-Smith

#### PLEASE TAKE NOTICE

Committee Clerk Sandy Arellano read the "Please Take Notice" clause.

#### 1. APPROVAL OF MINUTES

This was approved

1A. [22-275](#) Approve Minutes of April 14, 2022

Committee members Peters and Albin-Smith approved meeting minutes as presented.

#### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Two non-agenda comments were submitted from:

- K Silva
- J Patterson

#### 3. CONDUCT OF BUSINESS

3A. [22-276](#) Public Works Director Oral Report on Departmental Updates and Items of Discussion

Director John Smith provided updates on significant projects such as:

- Biosolids Dryer
- Bainbridge Park Playground Upgrade/Funding
- Bainbridge Park Soccer Fields/Notice Inviting Bid
- Fire Station Rehab
- Town Hall Improvement

- Streets Rehab Project
- School Zone Traffic Signs
- Water Distribution Project Rehab/Funding
- North Water Sewer Extension
- Water Meter Replacement Project
- WWTP Discharge Generator Project

**Committee member Peters asked Director Smith to follow up with member of the public Kathy Silva regarding Bainbridge Parks' maintenance.** Director Smith provided additional updates on playground rehab funding and maintenance staff shortage and current rain that is causing park maintenance set backs.

Committee member Albin-Smith questioned the possibility of establishing a vegetation/weed abatement program or group. Director Smith mentioned intentions and plans to eventually establish a parks department for maintenance focus and priorities, and reported progress in other maintenance areas such as water/sewer and Coastal Trail priorities.

#### **4. MATTERS FROM COMMITTEE / STAFF**

City Manager David Spaur requested to program a special meeting to discuss the deferral of fees or fee waiver for businesses within the Central Business District. Both committee members agreed to a special meeting to be scheduled before June 27.

Director Smith provided an update on new garbage pick up providers, Redwood Waste Solutions. Transition is on schedule, new cans to be delivered as planned for residential and commercial accounts.

Safety and dangers of electric bikes/devices on Coastal Trail was discussed. Installing speed limit signs and municipal codes to enforce motorized motors recommended. Director Smith responded electric motors on the trail are prohibited and enforceable with the exception of motorized wheel chairs. PD Chief notified and will attempt to provide additional watch on the trail. **Committee member Peters requested continuing this item on the next meeting.**

Chair Peters requested a status on the "No Vending" signs at Bainbridge Park. No status on sign delivery was available.

Committee member Albin-Smith reported she prepared a draft "Tree Protection Ordinance". Also requested a status on the well to be dug at CV Starr Centers' premises. Director Smith reported to committee members this would be a final course of action, a back-up for additional water resources.

#### **ADJOURNMENT**

Meeting adjourned at 3:51 pm.