



# City of Fort Bragg

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## Meeting Minutes Public Works and Facilities Committee

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Thursday, April 22, 2021

3:00 PM

Via Video Conference

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### Special Meeting

#### MEETING CALLED TO ORDER

Chair Lindy Peters called meeting to order at 3:08 pm.

#### ROLL CALL

**Present:** 5 - Lindy Peters, Tess Albin-Smith, Chantell O'Neal, John Smith and Sandy Arellano

#### 1. APPROVAL OF MINUTES

[21-046](#)

Approve Minutes of November 24, 2020 Special Meeting

**This Committee Minutes was approved for Council review**

#### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

One non-agenda public comment was received regarding the N. Fort Bragg water service annexation.

#### 3. CONDUCT OF BUSINESS

**3A.** [21-174](#)

Receive Report and Discuss Activities in Support of the Mendocino Progressive Alliance Stop Litter Project

Staff presented. Committee members commented and exchanged questions and answers with staff. Director J. Smith commented on the overall trash issue and on involving volunteers. Chair Peters would like to revisit the item at a future meeting and invite the letter author of Stop Butts program.

**This Staff Report was continued**

**3B.** [21-169](#)

Provide Oral Report on Public Works Departmental Activities and Update on Items of Interest to Committee

Director J. Smith commented and responded to committees questions regarding current and future Public Works projects. Director Smith expressed a large amount future Capital Improvement Projects and related funding sources and how Water Projects and preparation on Safety for Seismic Activity is a high priority. Water distribution rehab and wastewater rehab was discussed. The consolidation of several projects to facilitate funding was possible for the Water Treatment Plant Rehab project. Timelines and funding for shovel ready projects was

discussed.

Director Smith explained how the Water Meter project benefits water conservation. Committee member Albin-Smith asked about energy sources for bio-solids disposal however Director Smith did not recommend due to the insufficient amount of bio-solids our plant produces when a significant higher amount of bio-solids is required to be able to produce enough energy. Water reclamation was mentioned however, the costs associated with the special state certifications staff would be required to obtain would be an expensive process.

Chair Peters agreed to prioritize water, water conservation and water treatment. Committee Albin-Smith inquired on the Dig Once policy and was advised, City Manager was working on it. The Guest House Museum, Micro-grid and Solar Energy was discussed. Committee Albin-Smith would like a list of Shovel-Ready projects. A former ordinance regarding a drilling of wells for landscape on private property was discussed and the moratorium of this during a water shortage was explained by Assistant Director of Engineering O'Neal.

#### **4. MATTERS FROM COMMITTEE / STAFF**

**Committee Member Albin-Smith noted she will not be available for next month's committee meeting.**

#### **ADJOURNMENT**

**Meeting was adjourned at 4:37 pm by Chair Peters.**