



# City of Fort Bragg

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## Meeting Minutes Special Meetings

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Tuesday, February 2, 2021

3:00 PM

Via Video Conference

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### Visit Fort Bragg

#### MEETING CALLED TO ORDER

Chair Morsell-Haye called the meeting to order at 3:04 PM

#### ROLL CALL

**Present:** 8 - Tess Albin-Smith, Jessica Morsell-Haye, Nancy Bennett, Nicole Caito-Urbani, Alison DeGrassi, Debra DeGraw, Barbara Bruce and Megan Caron

**Absent:** 1 - Kelly Urbani-Freeland

#### 1. APPROVAL OF MINUTES

1A. [21-032](#) Approve Minutes of December 21, 2020

A motion was made by Committee Member Debra DeGraw seconded by Committee Member Jessica Morsell-Haye that these Committee Minutes be approved. The motion carried by unanimous vote.

1B. [21-033](#) Approve Minutes of October 20, 2020

A motion was made by Committee Member Debra DeGraw seconded by Committee Member Jessica Morsell-Haye that these Committee Minutes be approved. The motion carried by unanimous vote.

#### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

\* None

#### 3. CONDUCT OF BUSINESS

3A. [21-030](#) Review Visit Fort Bragg Committee Membership Applications and Appoint New Members

City Manager Tabatha Miller gave the oral update on the current members of this committee. This committee can be made up of 5-7 members of the community and 2 appointed City Council Members. Both Robert Pinoli and Nancy Bennet's terms have ended and Anne Maureen McKeating has resigned early leaving three openings.

##### Discussion:

The four candidates Nancy Bennett, Barbara Bruce, Megan Caron, and Scott Schneider were allowed to introduce themselves and answer several questions such as, "Why they would like

to be on the Visit Fort Bragg Committee?" After much discussion, it was taken to vote and the three new committee members are Nancy Bennett, Barbara Bruce, and Megan Caron.

Public Comment was received from:

\*Jenny Shattuck

\*Jamie Peters

**A motion was made by Committee Member Debra DeGraw seconded by Committee Member Jessica Morsell-Haye that Nancy Bennet, Barbara Bruce, Megan Caron be approved and added to committee. The motion carried by unanimous vote.**

**3B. 21-034** Receive Oral Update from Staff on Visit Fort Bragg Activities

City Manager Tabatha Miller gave the oral update on the marketing efforts with Tom Kavanaugh, president of The Idea Cooperative. City Manager Miller stated that the Winter Visitation Promotion is now posted on the website. This is the second promotional activity that they have done. Tom also shared the strategic geo-targeted social medial advertising that is a relatively an inexpensive way to reach a great an audience. He stated that they were able to reach 9500 users and this great traction for the campaign. Restaurant Week is coming up and will be held for the whole month of March.

Discussion:

\* The committee discussed how images are sourced for the social media platforms. They pulling a lot from the social medial followers and they would like to create more videos for the different platforms.

Public Comment was received from:

\*None

**4. MATTERS FROM COMMITTEE / STAFF**

\* Nicole Caito-Urbani commented that the sub-committee would like to help reach out to Restaurant Week participants. This committee is made up of Barbara Bruce, Megan Caron and Nancy Bennett.

**ADJOURNMENT**

**Chair Morsell-Haye adjourned the meeting at 4:17 PM**