

**RESOLUTION NO. \_\_\_\_-2020**

**A RESOLUTION OF THE FORT BRAGG CITY COUNCIL REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF MENDOCINO TO CONSOLIDATE A GENERAL ELECTION, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020 PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE**

**WHEREAS**, the City Council of the City of Fort Bragg called a General Municipal Election to be held on November 3, 2020, for the purposes of election of two City Councilmembers for a term of four years; and

**WHEREAS**, a statewide general election is scheduled for November 3, 2020; and

**WHEREAS**, it is desirable that the General Election be consolidated with the Statewide General Election to be held on the same date, and that within the City, the precincts, polling places, and election officers of the two elections be the same, and that the County Election Department of the County of Mendocino canvass the returns of the General Election and that the election be held in all respects as if there were only one election.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Fort Bragg does hereby resolve, declare and order as follows:

Section 1 – Request for Consolidation

- A. That pursuant to the requirements of section 10403 of the Elections Code, the Board of Supervisors of the County of Mendocino is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election on Tuesday, November 3, 2020, for the purpose of electing two City Councilmembers for a term of four years.

Section 2 – Request for Election Services

- A. Pursuant to the requirements of Elections Code section 10403 of the California Elections Code, the Mendocino County Board of Supervisors is hereby requested to consent and agree to the consolidation of the City's General Election with the General Election on November 3, 2020. The consolidated elections will be held and conducted in the manner prescribed in Elections Code section 10418.

- B. The County Elections Department is authorized to canvass the returns of the General Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.
- C. The Board of Supervisors is requested to issue instructions to the County Elections Department to take any and all steps necessary for the holding of the consolidated election.
- D. The City of Fort Bragg recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.
- E. The City Clerk is authorized, instructed, and directed to coordinate with the Mendocino County Clerk to procure and furnish any and all official ballots, notices, printed matter, and all supplies, equipment, and paraphernalia that may be necessary in order to properly and lawfully conduct the election.
- F. Notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form, and manner as required by law.
- G. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

### Section 3 – Designation of Duties

- A. The County Clerk, in conducting the City's election is requested to provide the following services:
  1. Establish precinct boundaries to coincide with the General Election;
  2. Designate polling places and appoint election officers;
  3. Notify election officers of their appointment and instruct inspectors concerning their duties;
  4. Hire and pay election officers;
  5. Arrange for the availability of polling places and all supplies necessary for casting ballots, and setting up voting booths;
  6. Publish lists of precincts, election officers, polling places, and the hours that polls will be open;
  7. Verify signatures appearing on candidates' nomination papers;
  8. Provide sample ballots to each voter;
  9. Receive Vote-by-Mail (VBM) and absentee voter applications; supply VBM and absentee voter ballots to applicants; accept VBM and absentee voter ballot returns; retain custody of VBM and absentee voter ballots; count VBM and absentee voter ballots; and
  10. Provide Certificate of County Clerk as to Result of the Canvass, for approval by the Fort Bragg City Council.
- B. The City Clerk in conducting the City's election shall provide the following services:

1. Publish the Notice of Election;
2. Publish Notice of Nominees as required by law;
3. Distribute and receive nomination papers;
4. Receive Candidate Statements; and
5. Receive campaign statements and disclosure statements as required by law.

Section 4 – Direction to City Clerk

- A. The City Clerk is directed to forward without delay a certified copy of this resolution to the Board of Supervisors and to the County Elections Department.
- B. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**The above and foregoing Resolution was introduced by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 8<sup>th</sup> day of June, 2020, by the following vote:**

**AYES:  
NOES:  
ABSENT:  
ABSTAIN:  
RECUSED:**

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**WILLIAM V. LEE**  
**Mayor**

**ATTEST:**

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**June Lemos, CMC**  
**City Clerk**