



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Public Works and Facilities Committee

Thursday, December 9, 2021

3:00 PM

Via Video Conference

MEETING CALLED TO ORDER

ROLL CALL

PLEASE TAKE NOTICE

Due to state and county health orders and to minimize the spread of COVID-19, Committee Members and staff will be participating in this meeting via video conference. The Governor's executive Orders N-25-20, N-29-20, and N-15-21 suspend certain requirements of the Brown Act and allow the meeting to be held virtually.

The meeting will be live-streamed on the City's website at <https://city.fortbragg.com/> and on Channel 3. Public Comment regarding matters on the agenda may be made by joining the Zoom video conference and using the Raise Hand feature when the Chair calls for public comment. Any written public comments received after agenda publication will be forwarded to the Committee Members as soon as possible after receipt and will be available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, California. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except those written comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to Sandy Arellano, sarellano@fortbragg.com

ZOOM WEBINAR INVITATION

<https://us06web.zoom.us/j/88392354364?pwd=MGU2UjBEYk5BY3R5b0pYOHFieThPZz09>

TO SPEAK DURING PUBLIC COMMENT PORTIONS OF THE AGENDA VIA ZOOM, PLEASE JOIN THE MEETING AND USE THE RAISE HAND FEATURE WHEN THE CHAIR OR ACTING CHAIR CALLS FOR PUBLIC COMMENT ON THE ITEM YOU WISH TO ADDRESS.

1. APPROVAL OF MINUTES

[21-641](#) Approve Minutes of September 9, 2021

Attachments: [09092021 Meeting Minutes.pdf](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

3A. [21-638](#) Public Works Director Oral Report on Departmental Updates and Items of Interest

4. MATTERS FROM COMMITTEE / STAFF



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Text File

File Number: 21-641

Agenda Date: 12/9/2021

Version: 1

Status: Business

In Control: Public Works and Facilities Committee

File Type: Staff Report

Approve Minutes of September 9, 2021



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Meeting Minutes Public Works and Facilities Committee

Thursday, September 9, 2021

3:00 PM

Via Video Conference

AMENDED

MEETING CALLED TO ORDER

Committee chair Lindy Peters called meeting to order at 3:00 pm

ROLL CALL

Staff in attendance included, Public Works Director John Smith and Sandy Arellano

Present: 2 - Lindy Peters and Tess Albin-Smith

PLEASE TAKE NOTICE

Committee Clerk Sandy Arellano read the "Please Take Notice" clause.

ZOOM WEBINAR INVITATION

1. APPROVAL OF MINUTES

1A. [21-468](#) Approve Minutes of August 12, 2021

Meeting minutes approved as presented by committee members.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

One public comment on a non agenda item was received.

3. CONDUCT OF BUSINESS

3A. [21-476](#) Review Procedural Updates Regarding Expanding Sewer Services to the East Side of Fort Bragg

Staff member Chantell O'Neal presented as a discussion and not staff report item with the intention to obtain fresh direction after providing an overview of the proposed annexation and staffs recommendations. Committee member Tess Albin-Smith commented on the possibility of expanding the boundary's of the Municipal Improvement District. Chair Lindy Peters asked about expanding and attempting a trial and what it would involve. Committee decided to revisit this item in December 2021 after staff reviews:

- Expanding District
- Annexation Policies
- LAFCO Determination

-Review Ordinance

Revisit item in December 2021

- 3C.** [21-474](#) Provide Oral Report to Committee on Public Works Departmental Updates and Items of Interest

Director Smith updated committee on Water Emergency Stage 4, Spring water sources, Noyo River production and high tides effect. Current reservoir reserves are at 13 million gallons. Desalination unit to arrive by end of October 2021, staff is preparing for unit install. Shallow ground water delivery expected early October. Delays are expected in supply chain.

Ukiah water delivery to Fort Bragg- delays due to certified provider shortage. Water thefts were discussed.

- 3B.** [21-475](#) Consider Establishing an Underground Utility District to Secure Rule 20 Work Credits and Avoid Becoming an In-Active District

4. MATTERS FROM COMMITTEE / STAFF

Committee member Albin-Smith referenced Bainbridge Park grounds keeping, trees, maintenance. Remedies to avoid loss of trees was discussed.

Bush Street repair and Water Tank glare status was discussed.

ADJOURNMENT

Meeting adjourned by Chair Peters at 4:13 pm.

This was adjourned



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Public Works Director Oral Report on Departmental Updates and Items of Interest