



# City of Fort Bragg

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## Meeting Minutes Public Works and Facilities Committee

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Thursday, December 9, 2021

3:00 PM

Via Video Conference

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### MEETING CALLED TO ORDER

Committee chair Peters called meeting to order at 3:00 pm.

### ROLL CALL

All committee members present as well as Director Smith, Assistant Engineer O'Neal and Clerk Arellano.

**Present:** 2 - Lindy Peters and Tess Albin-Smith

### PLEASE TAKE NOTICE

Clerk read the "Please take notice clause".

### ZOOM WEBINAR INVITATION

#### 1. APPROVAL OF MINUTES

[21-641](#) Approve Minutes of September 9, 2021

Both committee members accepted previous meeting minutes as presented.

#### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Two non-agenda item public comments received from:

1. Becky Walker
2. Kathy Silva

#### 3. CONDUCT OF BUSINESS

**3A.** [21-638](#) Public Works Director Oral Report on Departmental Updates and Items of Interest

Director Smith addressed committee members on departmental items of interest and provided project status' on several items including:

- Water tank #3 plan of action due to the sun's glare.
- Alternate safety option for Harold Street and Oak Street.
- Traffic lane stripping on Harold Street and Oak Street.
- Sweeper schedule and city wide sweeping maintenance.
- Public Works staffing needs and new hires.
- Future water storage reserves

Updates were provided for the following:

- Water Meter Replacement Project
- 2021 CIPP Project
- Raw Waterline Project
- Biosolids Dryer delivery
- New fleet purchases through USDA grants
- CV Starr Center Projects
- City Facilities
- Water and Wastewater Collection Assessment

#### **4. MATTERS FROM COMMITTEE / STAFF**

Committee member Albin-Smith commented on concerns for funding for projects. The significant shipping cost increase for biosolids dryer was discussed. Firehouse remodel project was discussed. Water reservoir increase was discussed as staffing needs. Water drought affect on revenue was also addressed.

Assistant Director of Engineering O'Neal reported on: traffic at Oak Street and Harold Street; traffic changes, funding, safety research, safety routes to school programs and enforcement. Street sweeping; Central Business District, parking enforcement. O'Neal also updated committee on Public Works and CDD project priorities, expressing the considerable project contributions of former City Manager are no longer depended on.

Committee questioned the status of grant applications to fund water projects. Director Smith emphasized the Water Meter Replacement project is a significant water project and is also projected for CDBG funds.

#### **ADJOURNMENT**

Chair Peters adjourned meeting at 3:57 pm.