



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
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## Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY  
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT  
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY**

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Monday, November 14, 2022

6:00 PM

Town Hall, 363 N. Main Street  
and Via Video Conference

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### ZOOM WEBINAR INVITATION

*This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.*

*You are invited to a Zoom webinar.*

*When: Nov 14, 2022 06:00 PM Pacific Time (US and Canada)*

*Topic: City Council Meeting*

*Please click the link below to join the webinar:*

*<https://us06web.zoom.us/j/81386493684>*

*Or Telephone: +1 669 444 9171 or +1 253 215 8782 (\*6 mute/unmute; \*9 raise hand)*

*Webinar ID: 813 8649 3684*

*To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.*

### AGENDA REVIEW

#### **1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS**

#### **2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS**

*MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.*

*TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a*

particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

**BROWN ACT REQUIREMENTS:** The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.

**WRITTEN PUBLIC COMMENTS:** Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to City Clerk June Lemos, [jlemos@fortbragg.com](mailto:jlemos@fortbragg.com).

### **3. STAFF COMMENTS**

### **4. MATTERS FROM COUNCILMEMBERS**

### **5. CONSENT CALENDAR**

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 5A. [22-459](#)** Adopt City Council Resolution Approving Second Amendment to Professional Services Agreement with Regional Government Services (RGS) for Classification and Compensation Study Increasing Contract Amount by \$6,500 for a Total Not to Exceed Amount of \$41,400 (Account No. 110-4130-0319), Authorizing City Manager to Execute Same, and Approving Budget Amendment 2022/23-06

**Attachments:** [RESO RGS Salary Survey Budget Amendment](#)  
[RESO Exhibit A](#)  
[RGS Class & Comp 2nd Amd](#)

- 5B. [22-544](#)** Adopt City Council Resolution Approving the Transfer of Code Enforcement from the Community Development Department to the Police Department and Creating an Additional Code Enforcement Officer Position; Creating a Community Development Department Planning Technician Position; Confirming Pay Rates/Ranges for All City of Fort Bragg Established Classifications; and Approving Budget Amendment 2022/23-08

**Attachments:** [RESO Code Enforcement & Planning Changes](#)  
[Exhibit A - Compensation Schedule](#)  
[Exhibit B - Budget Amendment](#)

- 5C. [22-553](#)** Adopt City Council Resolution Amending the Written Policy for Expense Reimbursement for City Officials Pursuant to AB 1234

**Attachments:** [RESO Expense Reimbursement](#)  
[RESO Expense Reimbursement Ex A](#)  
[Expense Reimbursement Policy - Redline](#)  
[Public Comment 5C](#)

- 5D. [22-563](#) Approve Scope of Work for a Request for Proposals to Secure Professional Services for Broadband Infrastructure Network Design and Engineering

**Attachments:** [Scope of Work - Broadband Engineering RFP](#)  
[2021 Fort Bragg Digital Infrastructure Project](#)

- 5E. [22-577](#) Adopt City Council Resolution Approving Contract with Mendocino County Department of Social Services to Operate the Extreme Winter Shelter from November 15, 2022 to April 30, 2023

**Attachments:** [RESO Winter Shelter](#)  
[Contract Extreme Weather Shelter](#)

- 5F. [22-555](#) Adopt City Council Resolution Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings During the State of Emergency

**Attachments:** [RESO Authorize Remote Meetings](#)

- 5G. [22-556](#) Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

**Attachments:** [RESO Declaring Continuing Local Emergency](#)

- 5H. [22-554](#) Approve Minutes of October 24, 2022

**Attachments:** [CCM2022-10-24](#)

## **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

## **7. PUBLIC HEARING**

*When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.*

## **8. CONDUCT OF BUSINESS**

- 8A. [22-561](#) Receive Report and Approve Strategy to Implement the Recommendations from the Citizens Commission

**Attachments:** [11142022 Citizens Commission Staff Report](#)  
[Name Change 11142022 powerpoint](#)

- 8B. [22-559](#) Receive Report, Take Public Comment, and Consider Adoption of City Council Resolution Approving Application for Funding and Execution of Agreement and Any Amendments Thereto from the 2022 Notice of Funding Availability for the Permanent Local Housing Allocation (PLHA) Formula Component Grant

## Program and Adopting the PLHA Plan

**Attachments:** [11142022 PLHA Staff Report](#)

[Att 1 - RESO PLHA Application Approval & Plan Adoption](#)

[Att 2 - Exhibit A - HCD PLHA Resolution Template](#)

[Att 3 - Exhibit B - PLHA 5-Year Plan](#)

[Att 4 - Public Review Notice 11.04.2022](#)

- 8C.** [22-558](#) Receive Report and Consider Adoption of City Council Resolution Approving Budget Amendment 2022/23-07 and Awarding Professional Services Agreement to Lechowicz & Tseng for the Preparation of an Impact Fee Nexus Study and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$59,985; Account No. 610-4612-0319 & 710-4712-0319)

**Attachments:** [11142022 Impact Fee Study PSA](#)

[Att 1 - RESO PSA Impact Fee Nexus Study](#)

[Att 2 - RFP Response List - Impact Fee Study](#)

[Att 3 - Lechowicz & Tseng Contract](#)

[Att 4 - Budget Amendment](#)

- 8D.** [22-550](#) Receive Report and Consider Adoption of City Council Resolution Approving Budget Amendment 2022/23-05 and Authorizing City Manager to Execute Authorization for Additional Services for the Design of the Raw Water Line Replacement Project, City Project 2019-02, Increasing the Scope of the Design Contract with Coleman Engineering to include Pump Station Design and Bid and Construction Services in an Amount Not to Exceed \$109,734 (Account 651-6007-0310)

**Attachments:** [11142022 Raw Water Line Staff Report](#)

[Att 1 - Project Map](#)

[Att 2 - RESO Coleman Engineering Contract Amendment](#)

[Att 3 - Authorization for Additional Services #3](#)

[Att 4 - Budget Amendment \(Ex A to RESO\)](#)

- 8E.** [22-551](#) Receive Report and Consider Adoption of City Council Resolution Rescinding the City of Fort Bragg's Stage 2 Water Warning Declaration and All Water Restrictions

**Attachments:** [11142022 Rescinding Water Conservation Requirements](#)

[Att 1 - RESO Rescind Stage 2 Water Warning](#)

## **9. CLOSED SESSION**

### **ADJOURNMENT**

*The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.*

**NEXT REGULAR CITY COUNCIL MEETING:  
6:00 P.M., MONDAY, NOVEMBER 28, 2022**

STATE OF CALIFORNIA     )  
  )ss.  
COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on November 9, 2022.

\_\_\_\_\_  
June Lemos, MMC  
City Clerk

**NOTICE TO THE PUBLIC:**

**DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <https://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

**ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

*It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.*

*If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.*

*This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).*