



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Public Works and Facilities Committee

Thursday, December 7, 2023

10:00 AM

Town Hall, 363 N. Main Street

Special Meeting

MEETING CALLED TO ORDER

ROLL CALL

COMMITTEE MEMBERS PLEASE TAKE NOTICE

Committee Members are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar.

When: Dec 7, 2023 10:00 AM Pacific Time (US and Canada)

Topic: Special Public Works and Facilities Committee Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86870381411>

*Or Telephone: +1 669 444 9171 US +1 719 359 4580 US (*6 mute/unmute; *9 raise hand)*

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Chair or Acting Chair calls for public comment on the item you wish to address. Written public comments may be submitted to Emily Reno, ereno@fortbragg.com.

1. APPROVAL OF MINUTES

- A. [23-431](#) Approve Minutes of November 9, 2023

Attachments: [11092023 PWF Minutes](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

- A. [23-449](#) Director Oral Report on Departmental Activities and Project Updates

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on December 5, 2023.

Emily Reno, Administrative Assistant

NOTICE TO THE PUBLIC

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- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
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Text File

File Number: 23-431

Agenda Date: 12/7/2023

Version: 2

Status: Business

In Control: Public Works and Facilities Committee

File Type: Committee Minutes

Agenda Number: A.

Approve Minutes of November 9, 2023



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Meeting Minutes Public Works and Facilities Committee

Thursday, November 9, 2023

3:00 PM Town Hall, 363 N. Main Street and Via Video Conference

MEETING CALLED TO ORDER

Committee Chair Lindy Peters called meeting to order at 3:02 PM

ROLL CALL

Committee Members Tess Albin-Smith and Lindy Peters present. City Staff; City Manager Peggy Ducey, and Public Works Director John Smith also present.

1. APPROVAL OF MINUTES

1A. Approve Minutes of July 13, 2023

Committee members Peters and Albin-Smith approved minutes as presented.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

3. CONDUCT OF BUSINESS

3A. Director Oral Report on Departmental Activities and Project Updates

Director John Smith provided updates on the following projects and items of interest:

- Broadband Project - Design nearly complete. Working with Caltrans to share trenching.
- Rooftop Solar Project- Moving forward, working on budget.
- EV Charging Stations- Waiting for final plans and equipment. Some equipment will not be here for another year.
- Bainbridge park- In design.
- Projects for Facilities-Town Hall bathrooms, Police Department, Fire Station all out for design.
- Corp Yard Roof- Is complete. Repaired large hole in the roof.
- 2022 Streets Project- Is underway and starting with sidewalk improvements. Schedule will be determined by the weather.
- C.V Starr HVAC System- 1.6 M capital project in design soon.
- Oneka Desal Buoy Project- A lot of attention and interviews about project. About another 6 months to get something in the water.
- Water Treatment Plant Rehabilitation Project- Will be out to bid soon.
- Pudding Creek Water and Sewer Line- Is complete and secured to the new bridge.
- Raw Water Line Project- Out to bid on November 16, 2023.

- Reservoirs Project- Working on funding source and design.
- Distribution System Rehabilitation Project- Working with consultants and will have a layout of all systems.
- Water Meter Replacement Project- Moving forward slowly, change in ownership of the company, which caused complications and delays.
- Recycled Water Feasibility Study- Waiting on the funds to be awarded.
- Collection System Assessment- Working with same consultants as Distribution System Project.
- Wastewater Treatment Plant Projects- Sodium hypochlorite generators ordered. Dryer building needs a rehab. Need a bio solids storage building.
- Elm Street Pump Station Project- Plumbing complete.
- Stormwater Trash Capture Devices- Working on applying for grant funds.
- CleanCal Art & Recycle Project- Grant funding for new trash cans with local art.

No Public Comment was received on this item.

Discussion: Committee Chair Peters inquired about the 2022 streets project, wastewater treatment plant, and Bainbridge Park. Committee Member Albin-Smith inquired about Bainbridge Park, Solar Project, Recycled Water Feasibility Study. Director Smith elaborated on projects with more details.

4. MATTERS FROM COMMITTEE / STAFF

None.

ADJOURNMENT

Committee Chair Peters adjourned the meeting at 3:29pm.



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File Type: Staff Report

Agenda Number: A.

Director Oral Report on Departmental Activities and Project Updates